This is the complete and detailed description of the Digital Library conceptual model, developed by the DELOS Network of Excellence, and completed by the European project DL.org.

During the lessons we have presented only Part I, and we have given a brief overview of Part II.
### Document Information

<table>
<thead>
<tr>
<th>Project</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Project acronym:</strong></td>
<td>DL.org</td>
</tr>
<tr>
<td><strong>Project full title:</strong></td>
<td>Coordination Action on Digital Library Interoperability, Best Practices &amp; Modelling Foundations</td>
</tr>
<tr>
<td><strong>Project start:</strong></td>
<td>1 December 2008</td>
</tr>
<tr>
<td><strong>Project duration:</strong></td>
<td>24 months</td>
</tr>
<tr>
<td><strong>Call:</strong></td>
<td>ICT CALL 3, FP7-ICT-2007-3</td>
</tr>
<tr>
<td><strong>Grant agreement no.:</strong></td>
<td>231551</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Document</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Deliverable number:</strong></td>
<td>D3.2a</td>
</tr>
<tr>
<td><strong>Deliverable title:</strong></td>
<td>The Digital Library Reference Model</td>
</tr>
<tr>
<td><strong>Editor(s):</strong></td>
<td>L. Candela</td>
</tr>
<tr>
<td><strong>Author(s):</strong></td>
<td>G. Athanasopoulos, L. Candela, D. Castelli, P. Innocenti, Y. Ioannidis, A. Katifori, A. Nika, G. Vullo, S. Ross</td>
</tr>
<tr>
<td><strong>Reviewer(s):</strong></td>
<td>C. Thanos</td>
</tr>
<tr>
<td><strong>Contributor(s):</strong></td>
<td>(DELOS Reference Model Authors) L. Candela; D. Castelli; N. Ferro; Y. Ioannidis; G. Koutrika; C. Meghini; P. Pagano; S. Ross; D. Soergel; M. Agosti; M. Dobreva; V. Katifori; H. Schuldt</td>
</tr>
<tr>
<td><strong>Participant(s):</strong></td>
<td>CNR, NKUA, UG</td>
</tr>
<tr>
<td><strong>Work package no.:</strong></td>
<td>WP3</td>
</tr>
<tr>
<td><strong>Work package title:</strong></td>
<td>Digital Library Models and Patterns</td>
</tr>
<tr>
<td><strong>Work package leader:</strong></td>
<td>CNR</td>
</tr>
<tr>
<td><strong>Work package participants:</strong></td>
<td>CNR, NKUA, UG</td>
</tr>
<tr>
<td><strong>Est. Person-months:</strong></td>
<td>6</td>
</tr>
<tr>
<td><strong>Distribution:</strong></td>
<td>Public</td>
</tr>
<tr>
<td><strong>Nature:</strong></td>
<td>Report</td>
</tr>
<tr>
<td><strong>Version/Revision:</strong></td>
<td>1.0</td>
</tr>
<tr>
<td><strong>Draft/Final:</strong></td>
<td>Final</td>
</tr>
<tr>
<td><strong>Total number of pages:</strong></td>
<td>237 (including cover)</td>
</tr>
<tr>
<td><strong>Keywords:</strong></td>
<td>Reference Model, Content Domain Model, User Domain Model, Functionality Domain Model, Policy Domain Model, Quality Domain Model, Architecture Domain Model;</td>
</tr>
</tbody>
</table>
## Change Log

<table>
<thead>
<tr>
<th>Issue</th>
<th>Date</th>
<th>Description</th>
<th>Author/Partner</th>
</tr>
</thead>
<tbody>
<tr>
<td>v0.5</td>
<td>November 2009</td>
<td>Version 1.0 First Release</td>
<td>CNR, NKUA, UG</td>
</tr>
<tr>
<td>v1.0</td>
<td>January 2010</td>
<td>Version 1.0 Final Release</td>
<td>CNR, NKUA, UG</td>
</tr>
</tbody>
</table>

## Record Log

**Issue: 0.5 Revision: 1**

<table>
<thead>
<tr>
<th>Reason for change</th>
<th>Page(s)</th>
<th>Paragraph(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Import of the DELOS Reference Model version 0.98 content into DL.org D3.2a document</td>
<td>Any</td>
<td>Any</td>
</tr>
<tr>
<td>Introduction of a document summary</td>
<td>10</td>
<td>Any</td>
</tr>
<tr>
<td>Revision of ‘About this Document’ section to properly describe the scope and history of the Digital Library Reference Model</td>
<td>11-12</td>
<td>N/A</td>
</tr>
<tr>
<td>Introduction of Appendix C to document the main known open issues still affecting the current version of the Reference Model</td>
<td>217 et seq.</td>
<td>Any</td>
</tr>
<tr>
<td>Introduction of Appendix D to acknowledge the various contributors to the current Digital Library Reference Model version</td>
<td>220</td>
<td>Any</td>
</tr>
<tr>
<td>Revision of the ‘Conclusions’ section to properly sum-up the current Digital Library Reference Model version</td>
<td>192</td>
<td>N/A</td>
</tr>
<tr>
<td>Part II Content Domain section: revision of the concept map(s) and the associated description(s)</td>
<td>37 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>Part II User Domain section: revision of the concept map(s) and the associated description(s)</td>
<td>40 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>Part II Functionality Domain section: revision of the concept map(s) and the associated description(s)</td>
<td>42 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>Part II Policy Domain section: revision of the concept map(s) and the associated description(s)</td>
<td>48 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>Part II Quality Domain section: revision of the concept map(s) and the associated description(s)</td>
<td>50 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>Part II Architecture Domain section: revision of the concept map(s) and the associated description(s)</td>
<td>52 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>Part III Content Domain Concepts and Relations: improvement of the example sections</td>
<td>79-173 and 177-191</td>
<td>Example sections</td>
</tr>
<tr>
<td>Part III User Domain Concepts and Relations: improvement of the example sections</td>
<td>79-173 and 177-191</td>
<td>Example sections</td>
</tr>
<tr>
<td>Part III Functionality Domain Concepts and Relations: improvement of the example sections</td>
<td>79-173 and 177-191</td>
<td>Example sections</td>
</tr>
<tr>
<td>Part III Policy Domain Concepts and Relations: improvement of the example sections</td>
<td>79-173 and 177-191</td>
<td>Example sections</td>
</tr>
<tr>
<td>Part III Quality Domain Concepts and Relations: improvement of the example sections</td>
<td>79-173 and 177-191</td>
<td>Example sections</td>
</tr>
<tr>
<td>Part III Architecture Domain Concepts and Relations: improvement of the example sections</td>
<td>79-173 and 177-191</td>
<td>Example sections</td>
</tr>
</tbody>
</table>
## Issue: 1.0 Revision: 1

<table>
<thead>
<tr>
<th>Reason for change</th>
<th>Page(s)</th>
<th>Paragraph(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revision of introductory sections</td>
<td>10, 11 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>Part II Content Domain section: revision to take into account internal review</td>
<td>37 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>comments and requests for changes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Part II User Domain section: revision to take into account internal review</td>
<td>40 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>comments and requests for changes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Part II Functionality Domain section: revision to take into account internal</td>
<td>42 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>review comments and requests for changes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Part II Policy Domain section: revision to take into account internal review</td>
<td>48 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>comments and requests for changes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Part II Quality Domain section: revision to take into account internal review</td>
<td>50 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>comments and requests for changes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Part II Architecture Domain section: revision to take into account internal</td>
<td>52 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>review comments and requests for changes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revision of Part III concepts to take into account internal review comments and</td>
<td>70 et seq.</td>
<td>N/A</td>
</tr>
<tr>
<td>requests for changes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Enhancement of the Reference Model Main Known Open Issues to take into</td>
<td>217 et seq.</td>
<td>Any</td>
</tr>
<tr>
<td>account the internal review and requests for changes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reinforcement of References</td>
<td>224 et seq.</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### Document Approval

<table>
<thead>
<tr>
<th>Person</th>
<th>Partner</th>
<th>Contact Details</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Costantino Thanos</td>
<td>CNR</td>
<td><a href="mailto:costantino.thanos@isti.cnr.it">costantino.thanos@isti.cnr.it</a></td>
<td>January 2010</td>
</tr>
</tbody>
</table>
Disclaimer

This document contains information on the core activities, findings, and outcomes of the EC-funded project, DL.org, and in some instances, distinguished experts forming part of the project’s Liaison Group, six Thematic Working Groups and External Advisory Board. The document may contain references to content in the DELOS Digital Library Reference Model, which is under copyright. Any references to content herein should clearly indicate the authors, source, organisation and date of publication.

This publication has been produced with the funding of the European Commission. The content of this publication is the sole responsibility of the DL.org consortium and cannot be considered to reflect the views of the European Commission.

European Commission
Information Society and Media

The European Union was established in accordance with the Treaty on European Union (Maastricht). There are currently 27 Member States of the Union. It is based on the European Communities and member states cooperation in the fields of Common Foreign and Security Policy and Justice and Home Affairs. The five main institutions of the European Union are the European Parliament, the Council of Ministers, the European Commission, the Court of Justice and the Court of Auditors. (http://europa.eu.int/)

DL.org is funded by the European Commission under the 7th Framework Programme (FP7).
# Table of Contents

Summary ..................................................................................................................................................... 10
About this Document .................................................................................................................................. 11

## PART I The Digital Library Manifesto ................................................................................................. 13

I.1 Introduction ........................................................................................................................................... 14
  I.1.1 What is a Manifesto? ...................................................................................................................... 14
  I.1.2 Motivation....................................................................................................................................... 15
I.2 The Digital Library Universe: A Three-tier Framework .......................................................................... 18
I.3 The Digital Library Universe: Main Concepts ......................................................................................... 20
  I.3.1 Content ........................................................................................................................................... 20
  I.3.2 User ................................................................................................................................................. 21
  I.3.3 Functionality ................................................................................................................................... 21
  I.3.4 Quality ............................................................................................................................................. 21
  I.3.5 Policy ............................................................................................................................................... 21
  I.3.6 Architecture .................................................................................................................................... 21
I.4 The Digital Library Universe: The Main Roles of Actors ......................................................................... 23
  I.4.1 DL End-users .................................................................................................................................... 23
  I.4.2 DL Designers .................................................................................................................................... 23
  I.4.3 DL System Administrators ............................................................................................................... 24
  I.4.4 DL Application Developers .............................................................................................................. 24
  I.4.5 Where are the Librarians? .............................................................................................................. 24
I.5 Digital Library Development Framework ............................................................................................... 26
I.6 Digital Library Manifesto: Concluding Remarks ..................................................................................... 28

## PART II The DELOS Digital Library Reference Model in a Nutshell ....................................................... 29

II.1 Introduction .......................................................................................................................................... 30
  II.1.1 The Digital Library Manifesto in Brief ............................................................................................ 30
  II.1.2 Guide to using the Reference Model ............................................................................................. 32
    II.1.2.1 Concept Maps ......................................................................................................................... 33
    II.1.2.2 Notational Conventions .......................................................................................................... 34
II.2 The Constituent Domains ..................................................................................................................... 35
  II.2.1 DL Resource Domain ...................................................................................................................... 36
  II.2.2 Content Domain ............................................................................................................................. 37
  II.2.3 User Domain .................................................................................................................................. 40
  II.2.4 Functionality Domain ..................................................................................................................... 42
  II.2.5 Policy Domain ................................................................................................................................ 48
  II.2.6 Quality Domain .............................................................................................................................. 50
  II.2.7 Architecture Domain ...................................................................................................................... 52
II.3 Reference Model in Action ................................................................................................................... 56
| II.3.1 The Interoperability Issue | ................................. | 56 |
| II.3.2 The Preservation Issue | ........................................ | 58 |
| II.4 Related Work | ........................................ | 62 |
| II.4.1 The CIDOC Conceptual Reference Model | ........................................ | 62 |
| II.4.2 Stream, Structures, Spaces, Scenarios and Societies: The 5S Framework | ........................................ | 63 |
| II.4.3 The DELOS Classification and Evaluation Scheme | ........................................ | 66 |
| II.4.4 DOLCE-based Ontologies for Large Software Systems | ........................................ | 67 |
| II.5 Reference Model in a Nutshell: Concluding Remarks | ........................................ | 69 |

### PART III The DELOS Digital Library Reference Model Concepts and Relations

#### III.1 Introduction

#### III.2 Concepts’ Hierarchy

#### III.3 Reference Model Concepts’ Definitions

#### III.4 Relations’ Hierarchy

#### III.5 Reference Model Relations’ Definitions

#### Conclusions

#### Appendix A. Concept Maps in A4 Format

#### Appendix B. Reference Model Maps in UML

#### Appendix C. Reference Model Main Known Open Issues

#### Appendix D. Acknowledgements

#### Index of Concepts and Relations

#### Bibliography
List of Figures

Figure I.2-1. DL, DLS and DLMS: A Three-tier Framework ................................................................. 18
Figure I.3-1. The Digital Library Universe: Main Concepts ................................................................. 20
Figure I.3-2. The Digital Library Universe: The Main Concepts in Perspective ................................... 22
Figure I.4-1. The Main Roles of Actors versus the Three-tier Framework .......................................... 23
Figure I.4-2. Hierarchy of Users' Views ............................................................................................ 25
Figure I.5-1. The Digital Library Development Framework ............................................................... 26
Figure II.1-1. The Digital Library Universe ....................................................................................... 30
Figure II.1-2. The Reference Model as the Core of the Development Framework ......................... 32
Figure II.1-3. A Concept Map showing the Key Features of Concept Maps .................................... 34
Figure II.2-1. DL Domains Hierarchy Concept Map ......................................................................... 35
Figure II.2-2. DL Resource Domain Concept Map ......................................................................... 37
Figure II.2-3. Content Domain Concept Map .................................................................................. 38
Figure II.2-4. User Domain Concept Map ....................................................................................... 41
Figure II.2-5. Functionality Domain Concept Map ......................................................................... 43
Figure II.2-6. Functionality Domain Concept Map: Access Resource Functions ............................. 44
Figure II.2-7. Functionality Domain Concept Map: Specialisations of the Manage Resource Functions ................................................................................................................................................................................................. 44
Figure II.2-8. Functionality Domain Concept Map: General Manage Resource Functions Applied to all Resources ................................................................................................................................................................................................. 45
Figure II.2-9. Functionality Domain Concept Map: Manage Information Object Functions ............. 45
Figure II.2-10. Functionality Domain Concept Map: Manage Actor Functions ............................... 46
Figure II.2-11. Functionality Domain Concept Map: Collaborate Functions .................................... 46
Figure II.2-12. Functionality Domain Concept Map: Manage DL Functions .................................... 47
Figure II.2-13. Functionality Domain Concept Map: Manage DLS Functions .................................. 47
Figure II.2-14. Policy Domain Concept Map .................................................................................... 48
Figure II.2-15. Policy Domain Concept Map: Policies’ Hierarchy ..................................................... 49
Figure II.2-16. Quality Domain Concept Map .................................................................................. 51
Figure II.2-17. Architecture Domain Concept Map ......................................................................... 54
Figure II.3-1. Content Domain Concept Map with Highlighted Elements Essential for Preservation Activities ................................................................................................................................................................................................. 60
Figure II.4-1. 5S: Map of Formal Definitions ....................................................................................... 64
Figure II.4-2. 5S: DL ontology ............................................................................................................. 65
Figure II.4-3. 5S: Areas Covered by the Reference Model ..................................................................... 66

Figure A-1. Resource Domain Concept Map (A4 format) ................................................................. 193
Figure A-2. Content Domain Concept Map (A4 format) ................................................................. 194
Figure A-3. User Domain Concept Map (A4 format) ......................................................................... 195
Figure A-4. Functionality Domain Concept Map (A4 format) ........................................................... 196
Figure A-5. Functionality Domain Concept Map: Access Resource Functions (A4 format) .......... 197
Figure A-6. Functionality Domain Concept Map: Specialisations of the Manage Resource Function (A4 format) ................................................................................................................................................................................................. 198
Figure A-7. Functionality Domain Concept Map: General Manage Resource Functions (A4 format) ................................................................. 199
Figure A-8. Functionality Domain Concept Map: Manage Information Object Functions (A4 format) ................................................................. 200
Figure A-9. Functionality Domain Concept Map: Manage Actor Functions (A4 format) ................................................................. 201
Figure A-10. Functionality Domain Concept Map: Collaborate Functions (A4 format) ................................................................. 202
Figure A-11. Functionality Domain Concept Map: Manage DL Functions (A4 format) ................................................................. 203
Figure A-12. Functionality Domain Concept Map: Manage & Configure DLS Functions (A4 format) ................................................................. 204
Figure A-13. Policy Domain Concept Map (A4 format) ................................................................. 205
Figure A-14. Policy Domain Concept Map: Policies' Hierarchy (A4 format) ................................................................. 206
Figure A-15. Quality Domain Concept Map (A4 format) ................................................................. 207
Figure A-16. Architecture Domain Concept Map (A4 format) ................................................................. 208

Figure B-1. DL Resource Domain UML Class Diagram ................................................................. 209
Figure B-2. Content Domain UML Class Diagram ................................................................. 209
Figure B-3. User Domain UML Class Diagram ................................................................. 210
Figure B-4. Functionality Domain UML Class Diagram ................................................................. 211
Figure B-5. Functions Hierarchy UML Class Diagram ................................................................. 212
Figure B-6. Policy Domain UML Class Diagram ................................................................. 213
Figure B-7. Policy by Characteristic Hierarchy UML Class Diagram ................................................................. 214
Figure B-8. Policy By Scope Hierarchy UML Class Diagram ................................................................. 214
Figure B-9. Quality Domain UML Class Diagram ................................................................. 215
Figure B-10. Quality Parameter Hierarchy UML Class Diagram ................................................................. 215
Figure B-11. Architecture Domain UML Class Diagram ................................................................. 216
Summary

This document represents the first release of the Digital Library Reference Model produced by the DL.org project. It has been produced by using the DELOS Digital Library Reference Model released by the DELOS Network of Excellence as firm starting point. This release maintains, consolidates and enhances the previous one by applying a number of revisions and extensions.

The document maintains the structure of the previous release. It is organised in three parts each forming a self contained artefact, i.e. the Digital Library Manifesto, the Digital Library Reference Model in a Nutshell, and the Digital Library Reference Model Concepts and Relations. The Digital Library Manifesto declares the intentions, motives, overall plans and views of the a long term initiative leading to the production of a foundational theory for Digital Libraries; it also introduces the main notions characterising the whole Digital Library domain. The Digital Library Reference Model in a Nutshell briefly introduces the overall picture underlying a comprehensive model conceived to capture the essence of Digital Libraries in terms of the main domains characterising them, the principal concepts existing in each domain and the main relationships connecting such concepts. Finally, The Digital Library Reference Model Concepts and Relations present in detail the main concepts, axioms and relationships characterising the Digital Library domain independently from specific standards, technologies, implementations, or other concrete details. For each concept and relations included in the model, the document provides a detailed characterisation comprising a definition, the set of connections with other concepts, the rationale explaining its existence and a set of examples of concrete instances of the specific entity.
About this Document

The Digital Library universe is a complex framework. The growth and evolution of this framework in terms of approaches, solutions and systems has led to the need for common foundations capable of setting the basis for better understanding, communicating and stimulating further evolution in this area. The DELOS Digital Library Reference Model aims at contributing to the creation of such foundations. This artefact exploits the collective understanding on Digital Libraries that has been acquired by European research groups active in the Digital Library field for many years, aggregated under the DELOS Network of Excellence umbrella in the past, under the DL.org umbrella, as well as by the international scientific community operating in this domain. The resulting artefact identifies the set of concepts and relationships that characterise the essence of the Digital Library universe. This model should be considered as a roadmap allowing the various players involved in the Digital Library domain to follow the same route and share a common understanding when dealing with the entities of such a universe.

This document presents the a revised version of the Digital Library Reference Model resulting from consolidation and enhancement activities performed in the framework of the DL.org project. It introduces the principles governing such a model as well as the set of concepts and relationships that collectively capture the intrinsic nature of the various entities of the Digital Library universe. Because of the broad coverage of the Digital Library universe, its evolving nature, and the lack of any previous agreement on its foundations, the Reference Model is by necessity a dynamic framework, as is also this document. Continuous evolutions of the document are envisaged in order to obtain a number of well-formed and consolidated definitions, shared by the Digital Library community.

The volume is organised in three parts, each potentially constituting a document in its own. Each of the three parts describes the Digital Library universe from a different perspective that is driven by a trade-off between abstraction and concretisation. Thus each part is equally important in capturing the nature of this complex universe. The second part is based on the first one, and the third part is based on the second, i.e. they rely on the notions described previously when introducing additional information that characterises these notions more precisely. In particular, ‘PART I The Digital Library Manifesto’ sets the scene governing the whole activity and introduces the main notions characterising the whole Digital Library universe in quite abstract terms; ‘PART II The DELOS Digital Library Reference Model in a Nutshell’ treats these notions in more detail by introducing the main concepts and relationships related to each of the aspects captured by the previous one; finally, ‘PART III The DELOS Digital Library Reference Model Concepts and Relations’ describes each of the identified concepts and relations in detail by explaining their rationale as well as presenting examples of their instantiation in concrete scenarios.

Although it is possible to choose different routes through the document, or simply focus on a single part, the whole is structured so that it can be read from cover to cover.

Section I.1 introduces ‘PART I The Digital Library Manifesto’ by providing the driving force pervading the whole activity. Section I.2 presents the relationships between the three types of relevant ‘systems’ in the Digital Library universe, namely Digital Library (DL), Digital Library System (DLS) and Digital Library Management System (DLMS). Section I.3 describes the main concepts characterising the above three systems and thus the whole Digital Library universe, i.e. content, user, functionality, quality, policy and architecture. Section I.4 introduces the main roles actors may play within digital libraries, i.e. end-user, designer, administrator and application developer. Section I.5 describes the reference frameworks needed to clarify the DL universe at different levels of abstraction, i.e. the Digital Library Reference

Section II.1 introduces ‘PART II The DELOS Digital Library Reference Model in a Nutshell’ by summarising the content of the Manifesto and setting the basis for reading and using the rest of this part. Section II.2 presents the constituent domains by briefly describing their rationale and providing for each of them the concept map that characterise them by introducing the main related concepts and the relations connecting them. Section II.3 introduces the reader to possible exploitations of the model. In particular, it addresses Interoperability and Preservation issues. For each, it describes the problem by pointing out the instruments the Reference Model makes available for dealing with it. Section II.4 discusses related works. In particular, this section highlights the similarities and differences between this Reference Model and similar initiatives like the 5S Framework and the CIDOC Conceptual Reference Model. Section II.5 records concluding remarks on the Digital Library Reference Model as presented in PART II.

Section III.1 introduces ‘PART III The DELOS Digital Library Reference Model Concepts and Relations’ by highlighting the role of this part. Section III.2 presents the hierarchy of Concepts constituting the Reference Model. Section III.3 provides a definition for each of the 218 Concepts currently constituting the model. Each definition is complemented by the list of relations connecting the concept to the other concepts, the rationale for including this concept in the model, and examples of concrete instances of the concept in real-life scenarios. Section III.4 presents the hierarchy of the identified Relations. Section III.5 provides a definition for each of the 52 Relations currently constituting the model. Each definition is complemented by the rationale for including it in the model and some examples of concrete instances in real-life scenarios.

A concluding section summarised the entire artefact content and complete it.

The document comprises also four appendixes. Appendix A provides the concept maps of the Reference Model in A4 format to improve their readability. Appendix B provides the concept maps of the Reference Model expressed in terms of UML Class Diagrams to both demonstrate the equivalence of the Concept Maps and UML from the perspective of this model and provide readers accustomed to using UML with a representation that is familiar to them. Appendix C describes the main open issues affecting this artefact and some comments describing the discussion about them. Appendix D lists others contributors of this artefact along its lifetime and acknowledges them.
PART I The Digital Library Manifesto
I.1 Introduction

The term ‘Digital Library’ is currently used to refer to systems that are heterogeneous in scope and yield very different functionality. These systems range from digital object and metadata repositories, reference-linking systems, archives, and content-administration systems (mainly developed by industry) to complex systems that integrate advanced digital library services (mainly developed in research environments). This ‘overloading’ of the term ‘Digital Library’ is a consequence of the fact that as yet there is no agreement on what Digital Libraries are and what functionality is associated with them. This results in a lack of interoperability and reuse of both content and technologies. This document attempts to put some order in the field for the benefit of its future advancement.

I.1.1 What is a Manifesto?

According to the Merriam-Webster Dictionary, a manifesto is ‘a written statement declaring publicly the intentions, motives, or views of its issuer’. Similarly, according to Wikipedia, a manifesto is ‘a public declaration of principles and intentions’. The Declaration of the Rights of Man and the Citizen in France in 1789 and the Declaration of Independence in the US in 1776 are two well-known manifestos that have set the stage for the establishment of two major countries and have had a major influence on the recent history of the world. The production of manifestos in subsequent centuries has in fact increased: The Communist Manifesto, issued by K. Marx and F. Engels in 1848, and the Russell-Einstein Manifesto, issued by B. Russell and A. Einstein in 1955 to confront the development of weapons of mass destruction, are some of the most famous examples.

Of smaller scope and within the realm of science, there have also been several manifestos, which have tried to provide direction for the development of particular research areas. These have taken more the form of declarations of axioms capturing the strategic ideas of a group of people with respect to a certain topic or field. Examples include the following:

- The Third Manifesto, from the book ‘Databases, Types, and the Relational Model: The Third Manifesto’ by H. Darwen and C.J. Date, Addison-Wesley, 2007, which proposes new foundations for future database systems.¹

- The Object-Oriented Database System Manifesto, which describes the main features and characteristics that a system must have to qualify as an object-oriented database system, touching upon mandatory, optional and even open points where the designer can make several choices.²

- The Manifesto for Agile Software Development, which attempts to discover better ways of developing software by putting emphasis on different items from the traditional ones, e.g. individuals and interactions instead of processes and tools, working software instead of comprehensive documentation, and others.³

- The GNU Manifesto, by Richard Stallman, which uses as an axiom the idea that ‘... the golden rule requires that if I like a program I must share it with other people who like it’ to produce a complete Unix-compatible software system freely available to everyone who wants to use it.⁴

---

¹ http://www.thethirdmanifesto.com/
² http://www.cs.cmu.edu/People/clamen/OODBMS/Manifesto/index.html
³ http://agilemanifesto.org/
⁴ http://www.gnu.org/gnu/manifesto.html
Relevant research and industrial efforts in the Digital Library (DL) field have now reached an advanced, though heterogeneous, stage of development, thus the time is right for this field to obtain its own Manifesto.

I.1.2 Motivation

Digital Libraries constitute a relatively young scientific field, whose life spans roughly the last fifteen years. Instrumental to the birth and growth of the field have been the funding opportunities generated by the ‘Technology Enhanced Learning; Cultural Heritage’ (formerly ‘Cultural Heritage Applications’) Unit of the Information Society Directorate-General of the European Commission and the ‘Digital Library Initiatives’ in the United States sponsored by the National Science Foundation and other agencies.

Digital Libraries represent the meeting point of many disciplines and fields, including data management, information retrieval, library sciences, document management, information systems, the Web, image processing, artificial intelligence, human–computer interaction and digital curation. It was only natural that these first fifteen years were mostly spent on bridging some of the gaps between the disciplines (and the scientists serving each one), improvising on what ‘Digital Library functionality’ is supposed to be, and integrating solutions from each separate field into systems to support such functionality, sometimes the solutions being induced by novel requirements of Digital Libraries. These have been achieved through much exploratory work, primarily in the context of focused efforts devising specialised approaches to address particular aspects of Digital Library functionality. For example, the ARTISTE project [13] from Europe’s Fifth Framework Programme focused on how to develop an integrated analysis and navigation environment for art images and analogous multimedia content, the COLLATE project [62] from the same Programme focused on how to deal with old film libraries, while the Alexandria Project [9] from NSF’s DLI-1 and DLI-2 Programs focused on geospatially referenced multimedia material. For the most part, every effort so far has been distinct and, in some sense, isolated from the rest. Every project has started from scratch to build a system supporting the particular needs specified in the project’s description. Nevertheless, looking back at the individual achievements of all the projects, it can clearly be seen that there is substantial commonality among many of them; the bottom-up development of the field so far has provided enough ‘data points’ for patterns to emerge that can encapsulate all efforts.

Despite the young age of the field of Digital Libraries, it has made a long journey from its initial conception to the present state of the art and has reached a level of maturity that did not exist fifteen years ago. Substantial knowledge and experience have been accumulated. This warrants a process of self-declaration that will identify the principal ideas behind the field; it is time for a Digital Library Manifesto to set the ground rules for the field and lead to the development of reference documents that will capture the full spectrum of concepts that play a role in Digital Libraries.

As mentioned earlier, the nature of Digital Libraries is highly multidisciplinary. Naturally, this has created several conceptions of what a Digital Library is, each one influenced by the perspective of the primary discipline of the conceiver(s). In fact, Fox et al. [86] observe that the expression ‘Digital Library’ evokes a different impression in each person, ranging from the simple computerisation of traditional libraries to a space in which people communicate, share and produce new knowledge and knowledge products. For instance, the 1st Delos Brainstorming Workshop in San Cassiano, Italy, envisages a Digital Library as a system that enables any citizen to access all human knowledge, any time and anywhere, in a friendly, multi-modal, efficient and effective way, by overcoming barriers of distance, language and culture and by using multiple Internet-connected devices [124]. An offspring of that activity concludes that Digital Libraries can become the universal knowledge repositories and communication conduits of the future,
common vehicle by which everyone will access, discuss, evaluate and enhance information of all forms [125][126]. Likewise, in his framework for Digital Library research, Soergel [198] starts from three very different perspectives that different people in the community have on Digital Libraries, i.e. as tools to serve research, scholarship and education, as a means for accessing information, and as providing services primarily to individual users. He then enhances each one further and fuses them all together to obtain the main guiding principles for his vision of the field. On the other hand, Belkin [25] states that a Digital Library is an institution responsible for providing at least the functionality of a traditional library in the context of distributed and networked collections of information objects. Lesk [155] analyses and discusses the importance of the terms ‘Digital’ and ‘Library’ in the expression ‘Digital Library’, where the former term mainly implies the existence of software for searching text, while the latter term refers to existing material that has been scanned for online access, and concludes that the research effort in the field is not usually associated with the users’ needs. Borgman [38] notices that at least two competing visions of the expression ‘Digital Library’ exist: researchers view Digital Libraries as content collected on behalf of user communities, while practising librarians view Digital Libraries as institutions or services. Kuny and Cleveland [146] discuss four myths about Digital Libraries and attempt to bring them down: (i) the Internet is ‘The’ Digital Library; (ii) at some point there will be a single Digital Library or a single-window view of Digital Library collections; (iii) Digital Libraries are means to provide more equitable access to content from anywhere at any time; and (iv) Digital Libraries are cheaper instruments than physical libraries. They conclude that Digital Libraries impose reinvention of the role of librarians and library models.

In addition to such a variety of perspectives that may currently exist on what a Digital Library is, the concept has evolved quite substantially since the early idea of a system providing access to digitised books and other text documents. The DELOS Network of Excellence on Digital Libraries [69] now envisages a Digital Library as a tool at the centre of intellectual activity having no logical, conceptual, physical, temporal or personal borders or barriers on information. It has moved from a content-centric system that simply organises and provides access to particular collections of data and information to a person-centric system that aims to provide interesting, novel, personalised experiences to users. Its main role has shifted from static storage and retrieval of information to facilitation of communication, collaboration and other forms of interaction among scientists, researchers or the general public on themes that are pertinent to the information stored in the Digital Library. Finally, it has moved from handling mostly centrally located text to synthesising distributed multimedia document collections, sensor data, mobile information and pervasive computing services.

This vision of Digital Libraries seems to resonate well with the concept of ‘Information Space’ that has arisen from the field of Computer Supported Cooperative Work (CSCW). Snowdon, Churchill and Frecon [201] have developed future visions about ‘Connected Communities’ and ‘Inhabited Information Spaces’, with the latter being closely related to the vision of Digital Libraries, in that ubiquitous information is a prerequisite for CSCW. In more detail, Inhabited Information Spaces are ‘spaces and places where people and digital data can meet in fruitful exchange, i.e. they are effective social workspaces where digital information can be created, explored, manipulated and exchanged’. Thus, ‘in Inhabited Information Spaces, both information and people who are using that information (viewing it, manipulating it) are represented. This supports collaborative action on objects, provides awareness of others’ ongoing activities, and offers a view of information in the context of its use’. Based on the above and according to the aforementioned DELOS vision of a Digital Library, the latter provides an Information Space that is populated by a user community and becomes an Inhabited Information Space through CSCW technology. The two fields complement each other nicely, in that one focuses on access and provision of relevant information while the other focuses on visualisation and sharing of information.
It becomes obvious that, as envisaged, ‘Digital Library’ is a complex notion with several diverse aspects and cannot be captured by a simple definition. A comprehensive representation encapsulating all potential perspectives is required. This has led to the drafting of *The Digital Library Manifesto*, whose aim is to set the foundations and identify the cornerstone concepts within the universe of Digital Libraries, facilitating the integration of research and proposing better ways of developing appropriate systems. Having this broad scope, the Manifesto is followed by a set of separate reference documents, which stand individually but can also be seen as parts of a whole.

The *Manifesto* exploits the collective understanding of Digital Libraries developed by European research groups, including those that are partners in DELOS, and the results of DELOS working meetings (e.g. San Cassiano in 2001, Corvara in 2004 and Frascati in 2006).

The rest of Part I of this document presents the core parts of this Manifesto and introduces central aspects of the Digital Library framework. It first presents an examination of the three types of relevant ‘systems’ in this area: Digital Library, Digital Library System, and Digital Library Management System (Section I.2). It then describes the main concepts characterising the above systems, i.e. content, user, functionality, quality, policy and architecture (Section I.3), and it introduces the main roles that actors may play within digital libraries, i.e. end-user, designer, administrator and application developer (Section I.4). In Section I.5 it describes the reference frameworks that are needed to clarify the DL universe at different levels of abstraction, i.e. the Digital Library Reference Model and the Digital Library Reference Architecture. Finally, Section I.6 concludes the Manifesto part.
I.2 The Digital Library Universe: A Three-tier Framework

A Digital Library is an evolving organisation that comes into existence through a series of development steps that bring together all the necessary constituents. Figure I.2-1 presents this process and indicates three distinct notions of ‘systems’ developed along the way forming a three-tier framework: Digital Library, Digital Library System, and Digital Library Management System. These correspond to three different levels of conceptualisation of the universe of Digital Libraries.

These three system notions are often confused and are used interchangeably in the literature; this terminological imprecision has produced a plethora of heterogeneous entities and contributes to making the description, understanding and development of digital library systems difficult. As Figure I.2-1 indicates, all three systems play a central and distinct role in the Digital Library development process. To clarify their differences and their individual characteristics, the explicit definitions that follow may help:

**Digital Library (DL)**

An organisation, which might be virtual, that comprehensively collects, manages and preserves for the long term rich digital content, and offers to its user communities specialised functionality on that content, of measurable quality and according to codified policies.

**Digital Library System (DLS)**

A software system that is based on a defined (possibly distributed) architecture and provides all functionality required by a particular Digital Library. Users interact with a Digital Library through the corresponding Digital Library System.

**Digital Library Management System (DLMS)**

A generic software system that provides the appropriate software infrastructure both (i) to produce and administer a Digital Library System incorporating the suite of functionality considered fundamental for Digital Libraries and (ii) to integrate additional software offering more refined, specialised or advanced functionality.

A Digital Library Management System belongs to the class of ‘system software’. As is the case in other related domains, such as operating systems, databases and user interfaces, DLMS software generation environments may provide mechanisms to be used as a platform to produce Digital Library Systems. Depending on the philosophy it follows, a DLMS may belong to one of the following three types:
• **Extensible Digital Library System**
A complete Digital Library System that is fully operational with respect to a defined core suite of functionality. DLs are constructed by instantiating the DLMS and thus obtaining the DLS. Thanks to the open software architecture, new software components providing additional capabilities can be easily integrated. The DelosDLMS [127][192][3] is a prototypical example of a system based on this philosophy.

• **Digital Library System Warehouse**
A collection of software components that encapsulate the core suite of DL functionality and a set of tools that can be used to combine these components in a variety of ways (in Lego®-like fashion) to create Digital Library Systems offering a tailored integration of functionalities. New software components can be easily incorporated into the Warehouse for subsequent combination with those already there. BRICKS [43] and DILIGENT [71] / D4Science [66] are two prototypical examples of systems that are based on this philosophy.

• **Digital Library System Generator**
A highly parameterised software system that encapsulates templates covering a broad range of functionalities, including a defined core suite of DL functionality as well as any advanced functionality that has been deemed appropriate to meet the needs of the specific application domain. Through an initialisation session, the appropriate parameters are set and configured; at the end of that session, an application is automatically generated, and this constitutes the Digital Library System ready for installation and deployment. The MARIAN framework equipped with the 5SL specification language represents an example of this process [99].

Although the concept of Digital Library is intended to capture an abstract system that consists of both physical and virtual components, the Digital Library System and the Digital Library Management System capture concrete software systems. For every Digital Library, there is a unique Digital Library System in operation (possibly consisting of many interconnected smaller Digital Library Systems), whereas all Digital Library Systems are based on a handful of Digital Library Management Systems. For instance, through D4Science it is possible to build and run a number of DLSs, each realising a DL serving a target community [14]. The DL is thus the abstract entity that ‘lives’ thanks to the software system constituting the DLS.

---

5 To the extent that it is helpful, it is possible to draw an approximate analogy between the world of Digital Libraries and the world of Databases. A DBMS (e.g. the DB2, Oracle system, MySQL or PostgreSQL) corresponds to a DLMS, offering general data management services. A DBMS together with all application software running on top of it at an installation corresponds to a DLS. Finally, a DL corresponds to a so-called ‘Information System’, which consists of the above software, its data and its users.
I.3 The Digital Library Universe: Main Concepts

Despite the great variety and diversity of existing digital libraries, in reality only a limited range of concepts are defined by all systems as core functionalities. These concepts are identifiable in nearly every Digital Library currently in use. They serve as a starting point for any researcher who wants to study and understand the field, for any system designer and developer intending to construct a Digital Library, and for any content provider seeking to expose its content via digital library technologies. In this section, we identify these concepts and briefly discuss them.

Six core concepts provide a foundation for Digital Libraries. Five of them appear in the definition of Digital Library: Content, User, Functionality, Quality and Policy; the sixth one emerges in the definition of Digital Library System: Architecture. All six concepts influence the Digital Library framework, as shown in Figure I.3-1.

![Figure I.3-1. The Digital Library Universe: Main Concepts](image)

I.3.1 Content

The Content concept encompasses the data and information that the Digital Library handles and makes available to its users. It is composed of a set of information objects organised in collections. Content is an umbrella concept used to aggregate all forms of information objects that a Digital Library collects, manages and delivers. It encompasses the diverse range of information objects, including such resources as objects, annotations and metadata. For example, metadata have a central role in the handling and use of information objects, as they provide information critical to its syntactical, semantic and contextual interpretation.

---

6 From here on, we shall use the terms Digital Library (or its abbreviation DL), Digital Library System (DLS) and Digital Library Management System (DLMS) to denote the systems identified in Section I.2, while by the term ‘digital libraries’ we shall refer to the whole field of digital library research and applications.
I.3.2 User

The User concept covers the various actors (whether human or machine) entitled to interact with Digital Libraries. Digital Libraries connect actors with information and support them in their ability to consume and make creative use of it to generate new information. User is an umbrella concept including all notions related to the representation and management of actor entities within a Digital Library. It encompasses such elements as the rights that actors have within the system and the profiles of the actors with characteristics that personalise the system’s behaviour or represent these actors in collaborations.

I.3.3 Functionality

The Functionality concept encapsulates the services that a Digital Library offers to its different users, whether classes of users or individual users. While the general expectation is that DLs will be rich in capabilities and services, the bare minimum of functions would include such aspects as new information object registration, search and browse. Beyond that, the system seeks to manage the functions of the Digital Library to ensure that the functions reflect the particular needs of the Digital Library’s community of users and/or the specific requirements relating to the Content it contains.

I.3.4 Quality

The Quality concept represents the parameters that can be used to characterise and evaluate the content and behaviour of a Digital Library. Quality can be associated not only with each class of content or functionality but also with specific information objects or services. Some of these parameters are objective in nature and can be measured automatically, whereas others are subjective in nature and can only be measured through user evaluations (e.g. focus groups).

I.3.5 Policy

The Policy concept represents the set or sets of conditions, rules, terms and regulations governing interaction between the Digital Library and users, whether virtual or real. Examples of policies include acceptable user behaviour, digital rights management, privacy and confidentiality, charges to users, and collection delivery. Policies belong to different classes; for instance, not all policies are defined within the DL or the organisation managing it. The policy supports the distinction between extrinsic and intrinsic policies. The definition of new policies and re-definition of older policies will be a feature of digital libraries.

I.3.6 Architecture

The Architecture concept refers to the Digital Library System entity and represents a mapping of the functionality and content offered by a Digital Library on to hardware and software components. There are two primary reasons for having Architecture as a core concept: (i) Digital Libraries are often assumed to be among the most complex and advanced forms of information systems [87]; and (ii) interoperability across Digital Libraries is recognised as a substantial research challenge. A clear architectural framework for the Digital Library System offers ammunition in addressing both of these issues effectively.

---

7 This is an appropriate adaptation of the ‘Architecture’ definition from the Glossary of CMU’s Software Engineering Institute. http://www.sei.cmu.edu/opensystems/glossary.html
The concepts populating all the six areas just introduced share many similar characteristics and are all concepts referring to internal entities of a Digital Library that can be sensed by the external world. Introducing a higher-level concept referring to any of these, namely, Resource, enables us to reason about these characteristics in a consistent manner.

Figure I.3-2 puts in perspective the six main concepts of the Digital Library world. Among these, three are independent, i.e. their existence does not depend on the existence of a digital library. These are Architecture, representing the technological design on which the Digital Library System is based, User, representing the external humans or hardware interacting with the Digital Library, and Content, representing the material handled by the Digital Library. On top of these comes Functionality, representing primarily the means for connecting User to Content, i.e. all procedures, transformations, actions and interactions that bring Content to User or vice versa. Finally, operation of the Digital Library and activation of its Functionality are based on Policy and aim to achieve certain Quality.

Figure I.3-2. The Digital Library Universe: The Main Concepts in Perspective

The six core concepts (Content, User, Functionality, Quality, Policy and Architecture) that lie at the heart of the Digital Library universe need to be considered in conjunction with the four main ways in which actors interact with digital library systems, as discussed in the next section.
I.4 The Digital Library Universe: The Main Roles of Actors

We envisage actors interacting with digital library systems in four different and complementary ways: DL End-users, DL Designers, DL System Administrators and DL Application Developers.

Figure I.4-1. The Main Roles of Actors versus the Three-tier Framework

As shown in Figure I.4-1, each role is primarily associated with one of the three ‘systems’ in the three-tier framework.

I.4.1 DL End-users

DL End-users exploit the DL functionality for the purpose of providing, consuming and managing the DL Content and some of its other constituents. They perceive the DL as a stateful entity serving their functional needs. The behaviour and output of the DL depend on the DL's state at the time a particular part of its functionality is activated. The state of the DL corresponds to the state of its resources, which, as we have seen above, consist of the collections of information objects managed by the DL, the set of authorised users, the DL’s functionality and its set of policies. This state changes during the lifetime of the Digital Library according to the functionality activated by users and their inputs. DL End-users may be further divided into Content Creators, Content Consumers and Librarians.

Content Creators are the producers of the DL Content; they feed it with the resources, mainly information objects, to which other users of the DL will have access. This activity is (i) accomplished through the Functionality the DL provides, (ii) regulated by the Policies defined in the DL, and (iii) performed according to the Quality the DL must guarantee.

Content Consumers are the purchasers of the DL Content; in reality, these users consume all the resources a DL makes available. In fact, they access Content: (i) through the Functionality the DL provides, (ii) in accordance with the Policies defined in the DL, and (iii) with the guarantee of Quality the DL declares.

Librarians are End-users in charge of curating the DL Content. In fact, these actors have to curate all the resources forming the DL, e.g. establish the Policies. Section I.4.5 elaborates on this role by explaining how this model captures the various activities modern Librarians have to deal with.

I.4.2 DL Designers

DL Designers exploit their knowledge of the application semantic domain in order to define, customise and maintain the Digital Library so that it is aligned with the information and functional needs of its potential DL End-users. To perform this task, the DL Designers interact with the DLMS providing functional and content configuration parameters. Functional parameters instantiate aspects of the DL
functionality that are to be perceived by the DL End-users, including the characteristics of the result set format, query language(s), user profile formats, and document/data model employed. Content configuration parameters specify third-party resources exploited by the specific DL, e.g. repositories of content, ontologies, classification schemas, authority files, and gazetteers that will be used to form the DL Content. The values of these parameters configure the way the DL will be presented to the DL End-users, as they determine the particular Digital Library System instance serving the Digital Library. Of course, these parameters need not necessarily be fixed for the entire lifetime of the DL; they may be reconfigured to enable the DL to respond to the evolving expectations of users and changes in all aspects from policies to content.

I.4.3 DL System Administrators

DL System Administrators select the software components needed to construct the Digital Library System. Their choice of elements reflects the expectations that DL End-users and DL Designers have for the Digital Library, as well as the requirements the available resources impose on the definition of the DL. DL System Administrators interact with the DLMS by providing architectural configuration parameters, such as the chosen software components and the selected hosting nodes. Their task is to identify the architectural configuration that best fits the DLS in order to ensure the highest level of quality of service. The value of the architectural configuration parameters can be changed over the DL lifetime. Changes of parameter configuration may result in the provision of different DL functionality and/or different levels of quality of service.

I.4.4 DL Application Developers

DL Application Developers develop the software components that will be used as constituents of the DLSs, to ensure that the appropriate levels and types of functionality are available.

I.4.5 Where are the Librarians?

The reader may be surprised that this Manifesto purports to cover the Digital Library world but none of the above-envisaged classes of actors is termed ‘Librarian’. In fact, a kind of End-user was termed as Librarian but this captures only one particular facet of Librarians playing a fundamental role in the Digital Library universe. Today, Librarians are a kind of actor spanning many of the envisaged roles, as demonstrated by the description provided.

Because the DL End-user executes functionality for providing, consuming and managing the DL content, the model includes in this category the ‘End-user Librarian’, i.e. Librarians acting as cataloguers and curators in the Library world and those interfacing with and supporting the users of a Library. End-user Librarians are the front end to Library clients; as the Digital Library world has no physical place that represents the DL, these actors interact with the other users via the ‘system’.

Because the DL Designer exploits her/his knowledge of the application semantic domain to define, customise and maintain the Digital Library, it is paired with the ‘Digital Librarian’, i.e. the chief librarian who decides the policies regulating the Library.

Finally, the DL System Administrator is paired with the ‘System Librarian’, i.e. the Librarian with technical skills entitling her/him to manage the DL software system.

Thus, even if none of the actors is termed ‘Librarian’, the Manifesto is capable of representing the various ‘incarnations’ a Librarian can assume.
The four roles described above encompass the entire spectrum of actors interacting with digital libraries. Their models of the DL Universe are linked together in a hierarchical fashion, as shown in Figure I.4-2. This hierarchy is a direct consequence of the above definitions, since DL End-users act on the Digital Library, whereas DL Designers, DL System Administrators and DL Application Developers operate on the DLS (through the mediation of a DLMS) and, consequently, on the DL as well. This inclusion relationship ensures that cooperating actors share a common vocabulary and knowledge. For instance, the DL End-user expresses requirements in terms of the DL model and, subsequently, the DL Designer understands these requirements and defines the DL accordingly.

Figure I.4-2. Hierarchy of Users' Views
1.5 Digital Library Development Framework

An explained earlier, the Digital Library universe is a complex world. Consequently, it is difficult to identify a single and fully-fledged model capable of capturing all the aspects needed to represent this universe in all the necessary scenarios. One of the scenarios in which such modelling activity is particularly important is the pattern leading to the development of concrete systems. This scenario is very broad, as being capable of capturing the peculiarities of an entity at a level of detail that allow developers to implement such an entity requires the capability to capture a comprehensive set of aspects that characterise the entity and thus can be reused in a plethora of other application domains, e.g. teaching, comparing existing systems. However, such a model may be difficult to use if it is not appropriately designed, i.e. tailored to address the specific needs of the audience for which it is designed. For this reason, we structured the model needed to capture the Digital Library universe and enabled it to implement its constituents in multiple elements (see Figure I.5-1) which can be better represented in detail by introducing frameworks supporting different levels of abstraction.

Figure I.5-1. The Digital Library Development Framework

More specifically, the elements constituting the Development Framework are:

- **Reference Model** – As stated in [162], ‘A Reference Model consists of a minimal set of unifying concepts, axioms and relationships within a particular problem domain, and is independent of specific standards, technologies, implementations, or other concrete details’. Digital libraries need a corresponding Reference Model in order to consolidate the diversity of existing approaches into a cohesive and consistent whole, to offer a mechanism for enabling the comparison of different Digital Library systems, to provide a common basis for communication within the Digital Library community, and to help focus further advancement.

---

8 This diagram was inspired by the ‘Reference Model for Service Oriented Architecture’ document [162].
• **Reference Architecture** – The Reference Architecture is an architectural design pattern indicating an abstract solution that implements the concepts and relationships identified in the Reference Model. There may be more than one Reference Architecture that addresses how to design digital library systems built on the Reference Model. For example, we might have one Reference Architecture for DLSs supporting DLs constructed by federating local resources and multiple organisations, and another one for personal DLs or for specialised applications.

• **Concrete Architecture** – At this level, the Reference Architecture is realised by replacing the mechanisms envisaged in the Reference Architecture with concrete standards and specifications. For example, a Concrete Architecture may specify that the run-time environment deployed on the hosting nodes will be CORBA or the Web Services Application Framework, and that a number of specific communicating Web Services will implement the Search functional component.

The relationship of these three frameworks with the general digital library environment is shown in Figure I.5-1. At the top there is the most abstract Reference Model, which guides the more specific Reference Architecture and Concrete Architecture further down. In turn, these should constrain the development and implementation of any actual system. The three reference frameworks are the outcome of an abstraction process that has taken into account the goals, requirements, motivations and, in general, the digital library market, as shown on the left-hand side of Figure I.5-1, and the best practices and relevant research shown on the right-hand side of the same figure. When these frameworks are adopted and followed by the community, the resulting systems will be largely compatible with each other; the interoperability thus afforded will open up significant new horizons for the field.

The remainder of this document focuses on the Reference Model part of this framework.
I.6 Digital Library Manifesto: Concluding Remarks

The goal of The Digital Library Manifesto has been to set the foundations and identify the entities of discourse within the universe of digital libraries. It has introduced the relationships three kinds of relevant ‘systems’ in this area: Digital Library, Digital Library System, and Digital Library Management System. It has presented the main concepts characterising the above, i.e. content, user, functionality, quality, policy and architecture, and has identified the main roles that actors may play within a digital library, i.e. end-user, designer, administrator and application developer. Finally, it has described the reference frameworks that are needed to clarify the Digital Library universe at different detailed levels of abstraction, i.e. the Reference Model and the Reference and Concrete Architectures.

The Digital Library Manifesto is currently accompanied by two other documents, which provide, respectively, a high-level overview and a more detailed definition of the concepts and relationships required to capture the complex Digital Library universe. These documents are an attempt to fulfil the fundamental needs of the Digital Library field. Clearly, the diversity of needs among different digital libraries will continue to introduce new concepts that will have to be incorporated into the model. Hence, these documents should be considered as first versions of dynamic documents that will continue to evolve, having the Manifesto as a firm foundation.

The Digital Library Manifesto has been based on the experience and knowledge gained by many previous efforts that have taken place over the past fifteen years around Europe and the rest of the world. We hope it will serve as a basis for new advances in research and system development in the future.
PART II The DELOS Digital Library Reference Model in a Nutshell
II.1 Introduction

Despite the large number of ‘systems’ that are called ‘digital libraries’ [38][125][126][146][86][87] (where ‘system’ is intended as a set of interconnected things forming a whole), as yet there are no real underlying foundations for them. This limits the growth of the digital library field, as is the case for any building for which no appropriate foundation has been provided. Because of this lack, it is really difficult and indeed almost impossible to systematise activities for evaluating and comparing digital library systems, and for teaching and even performing further and focused research. The same holds true for system design and development, for promoting sustainable approaches and solutions that aim at maximising the reuse of existing knowledge and assets, and at properly addressing community needs.

In January 2005, the DELOS Network of Excellence on Digital Libraries [69] decided to initiate the definition of a reference model for digital libraries as a necessary step towards a more systematic approach to the research on digital libraries. In this context, by reference model we mean an abstract framework for understanding significant relationships between the entities of some universe, and for the development of consistent standards and/or specifications supporting that universe [162]. The route towards reaching this objective, summarised below, has been traced in the Manifesto (Part I of this volume).

II.1.1 The Digital Library Manifesto in Brief

It is commonly understood that the Digital Library universe is a complex and multifaceted domain that cannot be captured by a single definition. The Manifesto organises the pieces constituting the puzzle into a single framework (Figure II.1-1).

![Diagram of the Digital Library Universe](image)

In particular, it identifies the three different types of systems operating in the Digital Library universe, i.e.

1. the Digital Library (DL) – the final ‘system’ actually perceived by the end-users as being the digital library;

   Figure II.1-1. The Digital Library Universe
(2) the Digital Library System (DLS) – the deployed and running software system that implements the DL facilities; and

(3) the Digital Library Management System (DLMS) – the generic software system that supports the production and administration of DLSs and the integration of additional software offering more refined, specialised or advanced facilities.

The Manifesto also organises the Digital Library universe into domains.

(1) The Resource Domain captures generic characteristics that are common to the other specialised domains.

Building on this, the model introduces six orthogonal and complementary domains that together strongly characterise the Digital Library universe and capture its specificities with respect to generic information systems. These specialised domains are:

(2) Content – represents the information made available;

(3) User – represents the actors interacting with the system;

(4) Functionality – represents the facilities supported;

(5) Policy – represents the rules and conditions, including digital rights, governing the operation;

(6) Quality – represents the aspects needed to consider digital library systems from a quality point of view;

(7) Architecture – represents the physical software (and hardware) constituents concretely realising the whole.

Another contribution of the Manifesto is recognising the existence of various players acting in the DL universe and cooperating in the operation of the whole. In particular,

• The DL End-Users are the ultimate clients the Digital Library is going to serve.

• The DL Designers are the organisers and orchestrators of the Digital Library from the application point of view.

• The DL System Administrators are the organisers and orchestrators from the physical point of view.

• The DL Application Developers are the implementers of the software parts needed to realise the Digital Library.

Further, it states that there is the need for modelling focused views. The ultimate goal of the whole reference model activity is to clarify the Digital Library universe to the different actors by tailoring the representation to their specific needs. The three systems organise the universe in concentric layers that are revealed to interested players only. Meanwhile, the six domains constitute the complementary perspectives from which interested players are allowed to see each layer. Thus, the framework is potentially complex because it aims at accommodating all the various needs. However, it is highly modular and can therefore be easily adapted to capture the needs arising in specific application contexts.

Finally, the Manifesto gives reason for proceeding with different levels of abstraction while laying down the complete framework. These different levels of abstraction, which lead conceptually from the

---

9 It is still under discussion whether two other players should be added to this list, namely Institutions and Industries. By Institutions are meant organisations, either concrete or virtual, having the important role of forming the Digital Library. By Industries are meant the institutions performing economic activities concerned with the Digital Library, by providing either the software or the service.
modelling to the implementation, are captured in Figure II.1-2 where the core role of the Reference Model is illustrated; all the other elements constituting the envisaged DL development methodology chain start from here. It drives the definition of any Reference Architecture that proposes an optimal architectural pattern for a specific class of digital library systems characterised by similar goals, motivations and requirements. Concrete Architectures are obtained by replacing the mechanisms envisaged in the Reference Architectures with concrete standards and specifications. Finally, Implementations, i.e. the concrete realisation of the DLS supporting a particular DL, are instances of Concrete Architectures deployed on particular machines. The definition of the DELOS Reference Model has thus also to be seen as a necessary starting point towards the introduction of all these other framework elements, which, once adopted and followed by the community, will largely enhance the DL development model and the interoperability among systems.

Figure II.1-2. The Reference Model as the Core of the Development Framework

The rest of Part II of this volume provides an overview of the DELOS Reference Model by illustrating the constituent concepts and relationships. It is structured as follows. The present section is completed by information that sets the stage for the rest, e.g. the background material necessary to understand the rest, graphical and notational conventions. Section II.2 introduces the constituent domains of the model, highlighting the main concepts and relationships characterising the domain model rationale. Section II.3 discusses possible exploitation of such a model; in particular it discusses some preliminary uses of the model with respect to (i) the interoperability issue by presenting the main concepts and relations related to it, and (ii) the preservation issue by presenting the concepts and relations concerning it. Section II.4 briefly investigates related work on models for digital libraries and domains. Finally, Section II.5 provides concluding remarks.

II.1.2 Guide to using the Reference Model

A Reference Model is a conceptual framework that aims at capturing significant entities and their relationships in a certain universe with the goal of developing more concrete models of it. ‘Enterprise Architecture’ frameworks play a similar role. The aim of the Enterprise Architecture practice is to model the relationships between the business and the technology in such a way that this information can be used to support decisions enterprise wide, e.g. revising the business processes or changing the software systems supporting certain processes. Thus, the Enterprise Architecture must be compared with the
whole Reference Model activity while considering the Enterprise Architecture as a decision support process that needs a model capturing a large amount of information. Because of the breadth of information to be covered, both models recognise the need to have a means of categorising this information. The best-known Enterprise Architecture framework was devised by Zachman [228]. This framework defines:

(1) different descriptions of the same product (similar to our domains), i.e. Data (the what), Process (the how), Network (the where), People (the who), Time (the when) and Motivation (the why), and

(2) different views in order to serve the needs of various stakeholders, i.e. scope description (planner’s view), business model (owner’s view), system model (designer’s view), technology model (builder’s view), detailed description (implementer’s view), actual system (worker’s view).

This Reference Model is founded on very similar principles, although tailored to address the specificities of the Digital Library universe.

Having clarified this, it is important to note that a plethora of modelling languages exists. These range from the human language to formal languages borrowed from various application domains and characterised by various types of expressing power and other interesting features, such as Entity-Relationship [57], UML [35] and Description Logic [19], to cite just a few. However, in this document concept maps have been used because of their simplicity and immediacy.

II.1.2.1 Concept Maps

Concept maps are graphical tools for organising and representing knowledge [175][176] in terms of concepts (entities) and relationships between concepts to form propositions. Concepts are used to represent regularity in events or objects, or records of events or objects. Propositions are statements about some objects or events in the universe, either naturally occurring or constructed. Propositions contain two or more concepts connected using linking words or phrases to form a meaningful statement. In the graphical representation, concepts are inscribed in circles or boxes, while propositions (proposition connectors) are represented as (directed) lines connecting concepts, labelled with words describing the linking relationship. Figure II.1-3 gives an example of a concept map, showing the structure of concept maps and illustrating their main characteristics.
II.1.2.2 Notational Conventions

In the following, terms expressing concepts, i.e. constituent entities of the Reference Model, are typed in **bold** at their first occurrence in the document and in *italic* in the rest of the document. Terms expressing relations in the Reference Model are typed in `<italic with angle brackets>` when they occur in the document.

---

10 Figure taken from [176].
II.2 The Constituent Domains

As outlined in the previous section, the Digital Library universe is complex and multifaceted. Figure II.2-1 presents an organisation of the entities of this universe into a hierarchy of domains, i.e. named groups of concepts and relations, each modelling a certain aspect of the systems of the universe. In this context, domains play a role similar to that of UML packages and XML namespaces in their respective application areas. Domains may rely on each other and constitute orthogonal areas intended to capture the different aspects of the whole.

Each of the DL ‘systems’ is modelled by entities and relationships captured by these domains at different levels of abstraction.

![Figure II.2-1. DL Domains Hierarchy Concept Map](image)

The Digital Library Domain, which comprises all the elements needed to represent the three systems of the DL universe, is divided into two main classes: DL Resource Domain and Complementary Domain. The DL Resource Domain, described in Section II.2.1, contains elements identified as ‘first class citizens’ in modelling the Digital Library universe. It is further classified into:

1. **Content Domain** (cf. Section II.2.2);
2. **User Domain** (cf. Section II.2.3);
3. **Functionality Domain** (cf. Section II.2.4);
4. **Policy Domain** (cf. Section II.2.5);
5. **Quality Domain** (cf. Section II.2.6); and
6. **Architecture Domain** (cf. Section II.2.7),

each of which focuses on a particular aspect of the DL systems.

The Complementary Domain contains all the other domains, which, although they do not constitute the focus of the digital libraries and can be inherited from existing models, are nevertheless needed to
represent the systems. This concept serves as a placeholder for domains different from those identified as ‘first class citizens’ and as a hook for future extensions of the model. It includes concepts such as:

- **Time Domain** (i.e. concepts and relations needed to capture aspects of the time sphere such as time periods and intervals);
- **Space Domain** (i.e. concepts and relations needed to capture aspects of the physical sphere such as regions and locations);
- **Language Domain** (i.e. concepts and relations needed to capture aspects of the method of communication, either spoken or written, consisting of the use of words in a structured and conventional way).

The rest of Part II of this volume illustrates the different domains listed above by providing an overview of their concepts and relationships. In approaching models like the one we are presenting here, it is important to keep in mind that these models are not intended to be ‘complete’ or exhaustive, i.e. capable of representing all the possible facets of the systems in the DL universe, but rather as cores of a model of such a Universe that can be extended by specific communities to include the elements required to capture their specific needs.

### II.2.1 DL Resource Domain

The **DL Resource Domain**, being the highest-level domain in our framework, represents all entities and relationships that are managed in the Digital Library universe. The most general concept of the **DL Resource Domain** is **Resource**, which includes any Digital Library entity (Figure II.2-2). The notion of resource as a primitive concept in a domain is not new. In the context of the Web, for example, resource is the primitive notion of the whole architecture [129]. The Web resource notion has evolved during the Web’s history from the early conception of document or file to the current abstract definition that covers any entity that can be identified, named or addressed in the Web. This novel understanding fits very well with the meaning assumed by the same term in the Digital Library universe.

Instances of the concept of **Resource** in the Digital Library universe are **Information Objects** in all their forms (e.g. documents, images, videos, multimedia compound objects, annotations and metadata packets, streams, databases, collections, queries and their result sets), **Actors** (both humans and inanimate entities), **Functions**, **Policies**, **Quality Parameters** and **Architectural Components**. Each of these instances represents the main concept in their respective domain, thus every **Domain** consists of **Resources**, and **Resources** are the building blocks of all the **Digital Library Domains**.

All the different types of **Resources** share many characteristics and ways in which they can be related to other Resources (Figure II.2-2). Each **Resource** is:

(1) identified by a **Resource Identifier** (<identifiedBy>);
(2) arranged or set out according to a **Resource Format** (<hasFormat>) – such a format may be drawn from an Ontology in order to guarantee a uniform interpretation and be arbitrarily complex and structured because **Resources** may be in turn composed of smaller **Resources** (<hasPart>) and linked to other **Resources** (<associatedWith>) so as to form compound artefacts;
(3) characterised by various **Quality Parameters**, each capturing how the resource performs with respect to some attribute (<hasQuality>);
(4) regulated by **Policies** (<regulatedBy>) governing every aspect of its lifetime;
(5) expressed by (<expressedBy>) an **Information Object** (such as a **Policy** set down in a text or a flowchart); and
(6) described by or commented on by an Information Object, especially by Metadata \(<\text{hasMetadata}>\) and Annotations \(<\text{hasAnnotation}>\).

From an organisational point of view, Resources can be grouped in Resource Sets \(<\text{belongsTo}>\), i.e. groups of Resources to be considered as a single entity for certain management or application purposes. Examples of a Resource Set in the various domains are Collection in the Content Domain or Group in the User Domain.

Modelling the characteristics shared by all the DL entities at a high level of abstraction and representing more specific entity types by inheriting the shared characteristics leads to an elegant and concise model, to efficient implementations, and to uniform user interfaces. The advantages of this modelling approach can be transformed into innovative system features and implementations. For example, unified mechanisms for handling relations and functions that apply to all resource types and unified search facilities for seamlessly discovering the various entities available in a DL can be envisaged.

II.2.2 Content Domain

The Content Domain represents all the entities related to the information that Digital Library ‘systems’ manage in order to satisfy the information needs of their users. The most general concept characterising the Content Domain is Information Object (Figure II.2-3), which is a Resource. An Information Object represents any unit of information managed in the Digital Library universe and includes text documents, images, sound documents, multimedia documents and 3-D objects, including games and virtual reality documents, as well as data sets and databases. Information Object also includes composite objects and Collections of Information Objects. Furthermore, types of Information Objects can be distinguished by their nature along the following dimensions:

(1) By the type of data, information or knowledge contained in the Information Object, namely:

---

\(^{11}\) A Concept linked to a Relation by a dotted line represents an attribute of the Relation itself.
a. **Information Objects** that contain raw data captured directly from the outside world (especially data or data streams captured by instruments). Such raw data often require metadata for proper processing and interpretation.

b. **Information Objects** that contain data processed or generated by human or some other system, with the result often called information (as opposed to raw data) or knowledge.

(2) By the type of information representation or encoding, namely:

a. **Information Objects** in which information/knowledge is encoded in natural language and embodied in a document. In a wider sense this also includes pictorial or sound representations.

b. **Information Objects** in which information/knowledge is encoded in a formal structure, such as database tables or formal entity-relationship statements. An ontology represented in formal terms would belong to this category.

(3) By state of digital representation, namely:

a. Born digital information object, such as a born digital text or a digital camera image;

b. A digital information object produced by digitisation of a non-digital information object, such as a digitised version of an ancient manuscript;

c. A non-digital information object that may be represented in the digital library by a metadata record, such as the descriptive information of the Mona Lisa a.k.a. La Gioconda.

![Content Domain Concept Map](image-url)

Figure II.2-3. **Content Domain Concept Map**

As an **Information Object** is a **Resource**, it inherits all its features; namely it

(1) has a unique identifier (Resource Identifier) also known as the information object identifier;

(2) is arranged according to a format (Resource Format) also known as the document model;

(3) can arbitrarily be composed (⟨hasPart⟩ and ⟨associatedWith⟩) to capture compound artefacts;
is characterised by various Quality Parameters each capturing different object quality facets (<hasQuality>);

is regulated by Policies (<regulatedBy>) governing every aspect of its lifetime; and

can be described or augmented by Metadata (<hasMetadata>) and Annotations (<hasAnnotation>).

Information Objects can acquire a further specialisation depending on the level of abstraction at which they are specified. This leads to an abstract Information object by level of abstraction concept\(^\text{12}\), which is a container or placeholder to be specialised using any of several models. For example, the IFLA FRBR model \([121]\) distinguishes:

- **Work**, for example the general idea of a story;
- **Expression**, for example the telling of a story in a text;
- **Manifestation**, for example the graphic image showing the letters and words that make up the text that is common to all copies printed from the same typeset image;
- **Item**, for example an individual printed copy of a manifestation.

Other groupings are also possible. In particular, the FRBR distinction between **Work** and **Expression** is hard to apply in the digital world and therefore problematic.

Information objects can also be specialised by the predominant role they play in their relationship to other objects; the class **Information object by relationship** is the abstract conceptual container\(^\text{13}\) for the classes these objects give rise to, namely:

- **Primary Information Object**, an Information Object that stands on its own, such as a book or a data set;
- **Metadata** object, an Information Object whose predominant purpose is to give information about a ‘target’ Resource (usually, but not always, a Primary Information Object);
- **Annotation** object, an Information Object whose predominant purpose is to annotate a ‘target’ Resource (or a Region of it). Examples of such Annotation Objects include notes, structured comments, and links. Annotation Objects assist in the interpretation of the target Resource, or give support or objections or more detailed explanations.

This modelling style reflects a basic intuition that distinguishes this model from most DL models or de facto standards, namely that an information object is not born as (say) Metadata or an Annotation, but becomes such by virtue of playing a certain role in relation to other information objects. The intuition is

\[^{12}\] This abstract concept is not depicted in the Content Domain Concept Map as well as it is not further defined in the rest of this document. It has been introduced here for the sake of clarifying the relationship between the single notion of Information Object captured by this model and the multiple notions captured by other models. In this Reference Model the multiple notions are captured by relations, this modelling style reflects a basic intuition that an Information Object is not born as a specific type but becomes such by virtue of playing a certain role in relation to other information objects.

\[^{13}\] This abstract concept is not depicted in the Content Domain Concept Map as well as it is not further defined in the rest of this document. It has been introduced here for the sake of clarifying the relationship between the single notion of Information Object captured by this model and the multiple notions captured by other models. In this Reference Model the multiple notions are captured by relations, this modelling style reflects a basic intuition that an Information Object is not born as a specific type but becomes such by virtue of playing a certain role in relation to other information objects.
based on the simple observation that, for instance, a Dublin Core metadata record is to be primarily
modelled as a relational structure (record, tuple, graph fragment) which may also be associated to the
resource it describes; it is this association that gives the structure the role of metadata. A similar case
arises for a piece of text; it is primarily a piece of text, and becomes an annotation only when it is linked
to a certain Resource in a certain way. In other words, the long-standing issue of whether annotations
are content or metadata is just an ill-posed question.

From an organisational point of view, Information Objects can be grouped into Collections (<belongsTo>),
i.e. groups of objects considered as a single entity for certain management or application purposes. As
Collections are Information Objects, they inherit all Information Objects’ modelling aspects and facilities,
e.g. they can be annotated. Moreover, Collections are a specialisation of the Resource Set concept. In
fact, Collections are characterised by an intension (<hasIntension>) and an extension (<hasExtension>).
The former is the criterion underlying the grouping. The way this criterion is expressed can range from
the explicit enumeration of all the objects intended to be part of the group to logical expressions
capturing the characteristics of the Resources intended to be part of the group. The latter is the concrete
set of resources (Resource Set) matching the intension. These characteristics are implemented
differently in diverse systems, leading to scenarios ranging from static to highly dynamic, e.g. [52].
Another specialisation of the Resource Set concept usually associated with the Content Domain is the
Result Set. In traditional digital libraries this is the set of documents that are retrieved by issuing a
Query. In this context it represents the set of Resources, with no constraints on their type, resulting
from a Query.

II.2.3 User Domain

The User Domain represents all the entities that interact with any Digital Library ‘system’ that is humans
and inanimate entities such as software programs or physical instruments. Thus all the three Digital
Library ‘systems’ are conceived to serve the different needs of the entities belonging to the User
Domain. Exemplars of inanimate entities may include a subscription service offered by a university to its
students, which provides access to the contents of an external Digital Library, or even another Digital
Library may be among the users of a different Digital Library.

Inclusion of hardware and software into the potential users of digital libraries is a major deviation from
other Digital Library models [37] and reflects the breadth of our understanding and conceptualisation as
expressed here. In order to capture the extended semantics of the word ‘user’, we use the concept of
Actor (Figure II.2-4) as the dominant concept in this domain.

As a Resource, the Actor concept inherits all key characteristics of the former, i.e. it
(1) has a unique identifier (Resource Identifier), a.k.a. the user identifier;
(2) is arranged according to a format (Resource Format), a.k.a. the user model;
(3) can be arranged into arbitrarily complex and structured groupings because of the composition
(<hasPart>) and linking (<associatedWith>) resource features, e.g. user cooperations or co-
authorships can be captured by instantiating the <associatedWith> relations with the appropriate
value of the Purpose attribute;
(4) is characterised by various Quality Parameters each capturing various quality facets
(<hasQuality>); for instance, a human may be distinguished by Trustworthiness (cf. Section II.2.6);
(5) is regulated by Policies (<regulatedBy>) governing the aspects of its lifetime, such as the Functions
an Actor can perform and the Information Objects they have access to; and
(6) can be enriched with Metadata (<hasMetadata>) and Annotation (<hasAnnotation>), e.g. a particular instance of Actor can mark or tag another instance with the characterisation ‘friend’.

An Actor is represented in a Digital Library (<modelledBy>) via an **Actor Profile** and interacts (<perform>) with the Digital Library through a set of **Functions**.

The **Actor Profile** is an **Information Object** that essentially models an Actor by potentially capturing a large variety of the Actor’s characteristics. This may be important for a particular Digital Library because it allows the Actor to use the ‘system’ and interact with it as well as with other Actors in a personalised and codified way. It not only serves as a representation of Actor in the system but also essentially captures the Policies and Roles that govern which Functions are allowed on which Resources during the lifetime of the Actor. For example, a particular instance of Actor may be entitled to Search within particular Collections and Collaborate with particular other Actors (cf. Section II.2.4). The characteristics captured in an **Actor Profile** vary depending on the type of Actor, i.e. human or non-human, and may include: identity information (e.g. age, residence or location for humans and operating system, web server edition for software components), educational information (e.g. for humans highest degree achieved, field of study), and preferences (e.g. topics of interest, pertinent for both human and software Actors that interact with the Digital Library).

![Figure II.2-4. User Domain Concept Map](image)

An Actor may play a different **Role** at different times, something that is also a significant deviation from traditional approaches, where there are relatively impenetrable walls between Roles and each Actor can...
play only one of them. Among Actor Roles, important categories are End-user, DL Designer, DL System Administrator, and DL Application Developer (Section I.4). Each of these roles plays a complementary activity along the ‘system’ lifetime. End-user exploits DL facilities for providing, consuming and managing DL content. It is further subdivided into the concepts of Content Creator, Content Consumer and Librarian, each of which usually has a different perspective on the Digital Library. For instance, a Content Creator may be a person that creates and inserts his own documents in the Digital Library or an external program that automatically converts artefacts to digital form and uploads them to the Digital Library. Actors in the role of DL Designer exploit DLMS facilities to define, customise and maintain the DL. DL System Administrators exploit DLMS facilities to create the DLS realising the DL. Finally, DL Application Developers exploit DLMS facilities to create and customise the constituents of the DLS and DLMS. Inclusion of this broad understanding of actor roles into the potential users of Digital Libraries is a major deviation from other Digital Library models that focus on the End-user part only [37].

Finally, an Actor may be part of (<belongsTo>) a Group. A Group represents an Actor population that exhibits cohesiveness to a large degree and can be considered as an Actor with its own profile and identifier. Members of a Group inherit (part of) the characteristics from the Group, such as interests, Policies and Roles, but they may have additional characteristics as described in their individual Actor’s profile. A particular subclass of Group is Community, which refers to a social group of humans with shared interests. In human Communities, intent, belief, resources, preferences, needs, risks and a number of other conditions may be present and common, affecting the identity of the participants and their degree of cohesiveness.

II.2.4 Functionality Domain

The Functionality Domain represents one of the richest and most open-ended dimension of the world of Digital Libraries, as it captures all processing that can occur on Resources and activities that can be observed by Actors in a Digital Library. The most general functionality concept is Function (Figure II.2-5), i.e. a particular processing task that can be realised on a Resource or Resource Set as the result of an activity of a particular Actor. It is worth noting that this description of a Function is based on the generalised concepts of Actor, capturing not only human users but also inanimate entities, and of Resource, representing all entities involved in or influenced by a Digital Library, and lends a fresh perspective to the Functionality of a Digital Library. While functions in traditional digital library models are typically associated with content in the digital library and are performed by humans, under the new perspective a Function can be exercised by non-human users too on any type of Resource. For instance, not only can a user Search the contents in a digital library, i.e. Information Objects, but also an Actor can search for other Actors, a program can Search for offered Functions, and so forth.

Each Function is itself a Resource in this model and thus inherits all the characteristics of the former, namely:

1. it has a unique identifier (Resource Identifier);
2. it can be organised in arbitrarily complex and structured workflows because of the composition (<hasPart>) and linking (<associatedWith>) facilities, e.g. a compound function resulting by combining smaller sub-functions;
3. it is characterised by various Quality Parameters covering various quality aspects (<hasQuality>);
4. its lifetime and behaviour are regulated by Policies (<regulatedBy>), e.g. which Actors are allowed to perform the Function in a certain context; and
5. it can be enriched with Metadata (<hasMetadata>) and Annotation (<hasAnnotation>).
Each Function subsumes processes on Resources and activities carried out by Actors and the supporting processes of the DLS. For example, Browse subsumes both the system function of generating a display suitable for browsing and the Actor function of browsing this display.

Besides the modelling issues, it is important to recall that the set of Functions each of the DL ‘systems’ provides is the direct consequence of its Actor expectations. Functions concur to realise what is usually called a ‘business process’ that is in the service of meeting specific ‘business requirements’ that satisfy a ‘stakeholder need’. These concepts are borrowed from [154] where they are used to model the concrete business of a DL ‘system’. These kinds of concepts needed to model the ‘DL business’ are particularly important but they constitute a typical example of domain modelling that can be ‘outsourced’ to an auxiliary domain and thus they will not be elaborated further.

Because of the broad scope of the Function concept, it is not feasible to enumerate and predict all the different types and ‘flavours’ of Functions that may be included in any Digital Library. Each Digital Library may have its own set of Functions depending on its objectives or its intended Actors. Therefore, Function is specialised into five other concepts that still represent quite general classes of activities, as outlined below (Figure II.2-5).

**Figure II.2-5. Functionality Domain Concept Map**

**Access Resource** encompasses all activities related to requesting, locating, retrieving, transforming and finally representing in a ‘material form’ a Resources (Figure II.2-6). The key characteristic of the Access Resource concept is that it represents Functions that do not modify the Digital Library but help in identifying Resources intended to be simply examined and perceived by an Actor or possibly further exploited through the use of other Functions, such as Manage Resource functions. Hence, the central Access Resource function is Discover, which acts on Resource Sets to retrieve desired Resources.
Manage Resource includes all activities related to creating new Resources, inserting them into the DL, deleting old Resources from it, and updating existing ones, as well as applying conversions and transformations on them. This transformation may lead to new Resources that may be submitted to the DL or be merely applied when accessing the Resource. These may be specialised to individual Functions for each resource type (Figure II.2-7).

Some of the Functions may be applied on the Resources and others are applied on the metadata describing those Resources. The general Functions that may be applied on all Resources are related to the creation, submission, withdrawal, update, preservation, validation and annotation of Resources. Figure II.2-8 presents these general Functions. These Functions may be specialised for particular Resource types.
Manage Information Object (Figure II.2-9) contains Function concepts that capture creation, processing and transformation for primary Information Objects, which are independent of any other, e.g. Author, as well as other concepts that do the same for Information Objects that represent other Information Objects or Resources in general (such as references to others, compositions of others, etc.).

Manage Actor contains Functions necessary for the management of individual Actors in the DL, including their registration or subscription, their login and the personalisation of the functions they are entitled to (Figure II.2-10).
The third specialisation of Function is closely related to User Domain. It is the Collaborate function, which captures all activities that allow multiple Actors to work together through a DL to achieve a common goal.

The other specialisations of the Function concept encompass all activities related to the ‘system’ as a whole and its management.

Manage DL includes a wide variety of Functions (Figure II.2-12) that support the day-to-day management of the DL, with regard to all the DL domains. It includes the management of Collections, user groups and membership, as well as general management of the Policy, Quality and Functionality domains.
Manage & Configure DLS (Figure II.2-13) contains Functions serving the DL System Administrator role with regard to setting up, configuring and monitoring the DL from a physical point of view, i.e. choosing the particular Architectural Components offered by the DLMS to bring the DL (actually the DLS) to an operational state, e.g. Deploy Architectural Component or Monitor Architectural Component.

As mentioned earlier, the Functionality Domain is probably one of the most dynamic of all fundamental DL domains; hence, what is included in the present version of the Reference Model represents only a
subset of Functions that one might imagine for DLs and corresponds to the concepts that are considered as most critical.

II.2.5 Policy Domain

The Policy Domain represents the set of conditions, rules, terms or regulations governing the operation of any Digital Library 'system', i.e. DL, DLS and DLMS. Policy at large govern the operation of any kind of 'system' including our Society or the Institution or Organisation that set up the Digital Library. In fact, this domain is very broad and dynamic by nature. The representation provided by this model does not purport to be exhaustive especially with respect to the myriad of specific rules each Institution would like to model and apply. The Policy domain captures the minimal set of relationships connecting it to the rest and presents the set of rules that are considered as most critical in the Digital Library universe. The model is extensible and, should other concepts be needed, they could easily be added in the appropriate place.

The most general policy concept is Policy (Figure II.2-14), the single entity governing a Resource with respect to a certain management point of view (<regulatedBy>). Each Policy is itself a Resource in this model and thus inherits all the characteristics of the former, namely:

1. it has a unique identifier (Resource Identifier);
2. it can be organised in arbitrarily complex and structured forms because of the composition (<hasPart>) and linking (<associatedWith>) facilities, e.g. a compound Policy can be obtained by properly combining constituent Policies;
3. it is characterised by Quality Parameters covering various quality aspects (<hasQuality>), e.g. it is possible to measure the Interoperability or Sustainability (cf. Section II.2.6) of a Policy;
4. it may itself be regulated by other Policy (<regulatedBy>), e.g. defining which Actors are subject to a certain Prescriptive Policy in a certain context; and
5. it can be enriched with Metadata (<hasMetadata>) and Annotation (<hasAnnotation>).

Figure II.2-14. Policy Domain Concept Map
Policy is actually a class of various types of policies (Figure II.2-15) – those currently most appropriate in digital library practice. For the purpose of this model, two abstract and orthogonal conceptual containers have been identified, i.e. **Policy by characteristic** and **Policy by scope**.

Policy by characteristic is further specialised into eight subclasses grouped in four pairs, each presenting a bipolar quality a Policy might have: Extrinsic Policy vs. Intrinsic Policy; Implicit Policy vs. Explicit Policy; Prescriptive Policy vs. Descriptive Policy; Enforced Policy vs. Voluntary Policy. Understanding the characteristics of a specific Policy helps to express it better to the Actors and to clarify requirements at the functionality and implementation levels across the boundaries of the various systems.

Policy by scope is further specialised into various classes, each representing a particular Policy with respect to:

1. the system as a whole, e.g. Resource Management Policy,
2. a certain domain, e.g. User Policy or Content Policy; in some cases a Policy actually serves the needs of two domains, e.g. Access Policy is a User Policy and a Functionality Policy at the same time; or
3. a specific task or entity, e.g. Collection Development Policy.

It is important to recall that the model is extensible and does not intend to form an exhaustive list but rather a sample capturing some of the most important and diffused Policies governing the Digital Library universe. Among them, a special role is occupied by the Digital Rights Management Policy and Digital Rights. From the point of view of this model, these are instances of the Policy concept where Digital Rights Management Policy governs Functions, and Digital Rights govern Information Objects.

![Figure II.2-15. Policy Domain Concept Map: Policies’ Hierarchy](image)

From the perspectives of Digital Library, Digital Library System and Digital Library Management System, there is no difference in the perception of the Policy concept but there are different Resources on which these systems apply Policies. Moreover, the same Policy has different materialisations in different contexts.
systems, e.g. a private *Information Object* in a DL is managed by a DLS service instructed to deliver that object only to the *Actor* that is its owner.\(^\text{14}\)

### II.2.6 Quality Domain

The *Quality Domain* represents the aspects that permit considering digital library systems from a quality point of view, with the goal of judging and evaluating them with respect to specific facets. Any Digital Library ‘system’ tends a certain level of *Quality* to its *Actors*. This level of Quality can be either implicitly agreed, meaning that *Actors* know what *Quality Parameters* guarantee, or explicitly formulated by means of a Quality of Service (QoS) agreement.

The most general quality concept is *Quality Parameter* (Figure II.2-16), i.e. the entity expressing the different facets of the *Quality Domain* and providing information about how and how well a *Resource* performs with respect to some viewpoint (<\hasQuality>). Indeed, together with the concepts of *Actor*, *Resource*, *Measure* and *Measurement*, the *Quality Parameter* provides the basic framework for dealing with the issues related to the broad concept of quality. *Quality Parameters* express the assessment by an *Actor*, whether human or not, of the *Resource* under consideration. The *Quality Parameters* can be evaluated according to different *Measures*, which provide alternative procedures for assessing different aspects of each *Quality Parameter* and assigning it a value. *Quality Parameters* are actually measured by a *Measurement*, which represents the value assigned to a *Quality Parameter* with respect to a selected *Measure*.

---

\(^\text{14}\) The DLS service is an instance of an *Architectural Component* (cf. Section II.2.7) appropriately configured by (and made available by) the DLMS.
In this model each Quality Parameter is itself a Resource, thus inheriting all its characteristics, namely:

1. it has a unique identifier (Resource Identifier);
2. it can be organised in arbitrarily complex and structured forms because of the composition (<hasPart>) and linking (<associatedWith>) facilities, e.g. a Quality Parameter can be the compound of smaller Quality Parameters each capturing a specific aspect of the whole;
3. it is itself characterised by various Quality Parameters (<hasQuality>), e.g. it is possible to measure the Sustainability of the Compliance to Standards quality of an Architectural Component (cf. Section II.2.7);
4. it may be specified by Policies (<regulatedBy>); and
5. it can be enriched with Metadata (<hasMetadata>) and Annotation (<hasAnnotation>).

The Quality Domain is very broad and dynamic by nature. The representation provided by this model is therefore extensible with respect to the myriad of specific quality facets each Institution would like to model. Quality Parameter is actually a class of various types of quality facets, e.g. those that currently represent common practice. These parameters are grouped according to the Resource under examination (Figure II.2-16).

Generic Quality Parameters apply to any kind or most kinds of Resources.
System Quality Parameters apply to Digital Library, or a Digital Library System, or a Digital Library Management System.

Content Quality Parameters apply to Resources in the Content Domain, primarily Information Objects.

Functionality Quality Parameters apply to Resources in the Functionality Domain, primarily Functions.

User Quality Parameters apply to Resources in the User Domain, primarily Actors.

Policy Quality Parameters apply to Resources in the Policy Domain, primarily Policies.

Architecture Quality Parameters apply to Architectural Components, i.e. Resources belonging to the Architecture Domain (cf. Section II.2.7).

It is important to note that this grouping is made from the perspective of the Resource under examination, i.e. the object under assessment. In any case, the Actor, meant as the active subject who expresses the assessment, is always taken into consideration and explicitly modelled, since he is an integral part of the definition of Quality Parameter. Therefore, User Satisfaction has been grouped under the Functionality Quality Parameter because it expresses how much an Actor (the subject who makes the assessment) is satisfied when he/she/it uses a given Function (the object of the assessment). On the other hand, in the case of User Behaviour the object of the assessment is an Actor together with his way of behaving with respect to the User Behaviour Policy; for this reason, this parameter has been put under the User Quality Parameter group.

There is no fundamental difference in the perception of the Quality Parameter concept from the perspective of the Digital Library, that of the Digital Library System and that of the Digital Library Management System. However, each of these ‘systems’ applies this notion from a different perspective, e.g. the Architecture Quality Parameters are a peculiarity of the DLS and DLMS. Another difference consists in the fulfilment of the same Quality Parameters across the ‘system’ boundaries. For instance, if the DL specifies a certain Quality Parameter, it is a matter of the underlying Digital Library System fulfilling this claim, while it is the responsibility of the Digital Library Management System to provide for the assets needed to guarantee the user’s expectations, e.g. by implementing the appropriate Architecture.

II.2.7 Architecture Domain

The Architecture Domain includes concepts and relationships characterising the two software systems playing an active role in the DL universe, i.e. DLSs and DLMSs. Unfortunately, the importance of this fundamental concept has been largely underestimated in the past. Having a clear architectural understanding of the software systems implementing the DL universe offers guidelines and ammunition on pragmatic realisations of a DL as a whole. In particular, it offers insights into:

- how to appropriately develop new systems, by maximising sharing and reuse of valuable assets in order to minimise the development cost and the time-to-market; and
- how to improve current systems by promoting the adoption of suitable, recognisable and accepted patterns in order to simplify interoperability issues.

The architecture of a ‘software system’ is a concept easily understood by most engineers, system administrators and developers, but it is not easily definable. In An Introduction to Software Architecture [92], Garlan and Shaw focus on design matters and suggest that software architecture is concerned with structural issues: ‘Beyond the algorithms and data structures of the computation, designing and specifying the overall system structure emerges as a new kind of problem. Structural issues include gross organization and global control structure; protocols for communication, synchronization, and data access; assignment of functionality to design elements; physical distribution; composition of design
elements; scaling and performance; and selection among design alternatives’. The IEEE Working Group on Architecture [119], however, recognises that there is more than just structure in architecture, and defines it as ‘the highest-level concept of a system in its environment’. Thus, this Group’s understanding does not consider the architecture of a software system limited to an inner focus, but rather proposes to take into consideration the system as a whole in its usage and development environments.

For the purposes of this Reference Model, the architecture of a software system (at a given point) is defined as the organisation or structure of the system’s significant components (Architectural Component) interacting with each other (use) through their interfaces (Interface). These components may in turn be composed of smaller and smaller components (composedBy) (Figure II.2-17); however, different Architectural Components may be incompatible with each other (conflictWith), i.e. cannot coexist in the context of the same system. The software industry and the literature when using the term ‘component’ refer to many different concepts. Here, we use the term ‘component’ to mean an encapsulated part of a system, ideally a ‘non-trivial’, ‘nearly independent’, and ‘replaceable’ part of a system that fulfils a clear function in the context of a well-defined architecture. Each Architectural Component is a Resource, thus it inherits the Resource’s characterising aspects (cf. Section II.2.1), e.g. it is uniquely identified. As any Resource, components have Metadata (Component Profile) which provide fundamental information for managing them. These Metadata specify characteristics like the implemented or supported Functions, the implemented Interfaces, their governing Policies, and the Quality Parameters that specify the various quality facets describing how and how well the component performs with respect to some viewpoint.

Architectural Components interact through a Framework Specification; they must also be conformant to it (conformTo). This framework prescribes the set of Interfaces to be implemented by the components and the protocols governing how components interact with each other.

Architectural Components are classified into Software Architecture Components and System Architecture Components. These classes are used to describe the Software Architecture and the System Architecture of a software system respectively

Software Architecture Components are realised by Software Components. In the case of each Software Component,

- the Software Component encapsulates the implementation of a portion of a software system (capturing Content, User, Functionality, Policy or Quality Domains aspects of the DL universe);
- its usage is regulated by (regulatedBy) particular Policies (Licenses); and
- it is represented by an Information Object (representedBy).

Thus, the Resource representing the Software Component inherits the Information Object’s characterising aspects (Section II.2.2), e.g. it can be enriched through Metadata and Annotations.

System Architecture Components are realised by Hosting Nodes and Running Components. A Hosting Node encapsulates the implementation of the environment needed to host and run Software Components. A Running Component represents a running instance of a Software Component (realisedBy) active on a Hosting Node.

---

15 The ‘granularity’ of the notion of ‘component’ is out of the scope of this model. The concepts and relations exploited are powerful and generic enough to capture this granularity at any level. Thus a ‘component’ is any part of a ‘system’ fulfilling a functionality.
Thus, instances of Software Architectural Components and System Architectural Components capture the static (set of interacting Software Architecture Components) and dynamic (set of interacting System Architecture Components) views of the DLS and DLMS systems.

Even though the System Architecture of a DLS and the System Architecture of a DLMS are captured by the same set of concepts and relations, these systems are extremely different and play diverse roles in the DL universe. The aspects distinguishing a DLS from a DLMS, from the architectural point of view, reside in the concrete set of Architectural Components (in particular Software Components) constituting such systems. These differences are captured by the Reference Architecture documents, i.e. the Reference Model introduces the terminology to describe the systems, while the Reference Architecture must take care of identifying the concrete elements needed to implement an instance of either a DLS or a DLMS.

This modelling subsumes a ‘component-based approach’, i.e. a kind of application development in which:

- The system is assembled from discrete executable components, which are developed and deployed somewhat independently of one another, and potentially by different players.
- The system may be upgraded with smaller increments, i.e. by upgrading some of the constituent components only. In particular, this aspect is one of the key points for achieving interoperability, as upgrading the appropriate constituents of a system enables it to interact with other systems.
• Components may be shared by systems; this creates opportunities for reuse, which contributes significantly to lowering the development and maintenance costs and the time to market.

• Though not strictly related to their being component-based, component-based systems tend to be distributed.

All these characteristics represent high desiderata of current and future generations of DL ‘systems’.
II.3 Reference Model in Action

The Reference Model sets out to contribute to digital library foundations, but its value is not merely theoretical. It also provides a core instrument for a large variety of different concrete usages, as demonstrated by the feedback received since the release of its first draft version. The Manifesto, for example, has been exploited several times to clarify to stakeholders the complexity of the Digital Library universe and the value of the Digital Library ‘systems’ in the content production and management workflow. At a very different level, the detailed specification of the concepts and relationships that characterise a Digital Library has been largely exploited in designing a concrete software service [94] that partially automates the process of creation of (virtual) digital libraries. Through this service, the effort spent by digital library designers and system administrators in performing this task is considerably reduced. The Reference Model has also been used as a basis for educational courses on digital libraries. Even if limited, the experience so far shows that the model provides a good integrated framework for introducing and explaining concepts. Starting from this framework, existing systems can easily be described and compared.

As outlined in the Manifesto, the Reference Model is also a first necessary step towards the definition of Reference Architectures. The introduction of Reference Architectures has been one of the main motivations for the definitional work carried out so far. As a matter of fact, Reference Architectures are mandatory for systematising the development of good quality digital library systems and for the integration and reuse of their components.

Among the many other usages of the Reference Model that emerged during the numerous discussions about it, two merit special attentions, namely those related to the treatment of interoperability and preservation. These are two closely related issues since preservation can be interpreted as ‘interoperability over time’. They are discussed briefly in the next two sections. The considerations therein represent the result of a preliminary investigation of these issues in the light of the new framework introduced by the Reference Model. This result is very promising and we expect that a more in-depth analysis will be able to identify more systematic approaches and methodologies for handling these issues and suitable metrics to measure the degree of interoperability/preservation achieved.

II.3.1 The Interoperability Issue

Ultimately, the Digital Library Reference Model is intended to deal with the entire spectrum of Digital Library ‘systems’. Whenever two or more systems decide to operate together to better serve their clientele, a scenario arises where the interoperability issue comes up. So far, the Reference Model focuses on describing and analysing an individual Digital Library but it is planned to extend its scope in the next phase to address the other scenario and the resulting issues. In fact, the modelling of interoperability among digital libraries is a really important aspect, as the topic of making systems able to exploit each other (either as a whole or with respect to some of their constituents, e.g. Content) is fundamental for the development of current and future systems. This section provides initial thoughts on this problem and lists the Reference Model concepts deemed to be of particular importance for interoperability.

In order to capture the context in which the interoperability issue arises, the notion of Digital Library Space can be introduced as a specialisation of Resource Set to denote a set of resources coming from several Digital Library ‘systems’. Interoperability concerns providing the Resources constituting a Digital Library Space with seamless access to the rest of the Resources in the same space, independently of the Digital Library ‘system’ from which they originate.
Achieving interoperability requires a clear and detailed understanding of the participating entities. The Reference Model provides a framework for describing and understanding digital libraries in such a way that they can be easily compared, and commonalities and differences easily identified. This then leads to an assessment of interoperability problems (an interoperability audit) as the basis for a plan for achieving interoperability. By approaching the interoperability problem through the Reference Model, for example, it becomes clear that its solution does not depend, as usually thought, only on metadata, protocols and a few other aspects. In fact, interoperability is a multidimensional property that applies to the resources of all the different Digital Library universe domains, i.e. Content, Functionality, User, Quality, Policy and Architecture. This implies, for instance, that when building a digital library that integrates content from multiple different digital libraries a developer may not only be concerned with finding out cross-walks between metadata formats but also with many other aspects, such as defining mechanisms that ensure that the measures of the content quality parameter Freshness are interoperable with the measures of the same quality parameter in the participant Resources.

Through reasoning on the Reference Model, a notion of ‘degree of interoperability’ within a certain Digital Library Space can also be introduced. This degree is based on which concepts and relationships are interoperable in the Digital Library Space. A Digital Library can be classified as being interoperable with another one, for example at the level of ontologies and/or at the level of Information Object. The latter indicates a higher degree of interoperability since it subsumes the former.

Alternative degrees of interoperability are often put in place. For instance, in the case of searching across multiple data sources provided by diverse organisations (digital libraries), usually three different approaches, characterised by a different level of engagement of the sources, are realised: the federated, the harvesting, and the gathering approach. In the federated approach the participating organisations agree on a set of protocols and standards to be applied in delivering the search, e.g. each source implements the SRU/SRW protocol because the federation imposes it. In this case, the semantic interoperability is at the level of query and result set. In the case of the harvesting approach (a notable example is represented by OAI-PMH [149]), the participating organisations make their content ready to be used by third parties according to a certain standard. Thus, no imposition comes from the potential consumers. Here, semantic interoperability is usually based on the use of a common ontology, e.g. Dublin Core. The third case, i.e. the gathering approach, is the least demanding of the three. In this case, no source takes care of its potential consumers, as the exposition of its content so that it can easily be used by third parties is not a requirement; in other words, in this case the resources are not required to be interoperable.

The Interoperability issue has many commonalities with preservation and multilinguality. In fact, multilinguality can be seen as interoperability over languages while preservation can be seen as interoperability over time. Syntactic and semantic aspects pervade any form of interoperability. Both these aspects are equally important and generally used to discriminate between the aspects to be bridged. In practice, semantic interoperability is deemed to be more important and to require more sophisticated approaches than syntactic interoperability. However, semantic interoperability cannot be attained without reaching syntactic interoperability.

Among the various concepts reported in the Reference Model, the following are deemed to be particularly important to interoperability:

- **Resource <hasMetadata> Information Object** makes it possible to capture any Metadata for supporting interoperability.
- **Resource <hasFormat> Resource Format** makes it possible to capture the Resource Format with which a Resource is compliant. The notion of format is important for the correct interpretation of a Resource. For instance, in order for DL A to use an Information Object from DL B, DL A must either be
able to deal with that Information Object’s format (read it, create displays, etc.) or be able to convert it to a format it can deal with.

Ontology with its specialisation Resource Format is very important for interoperability. Format specifications need to be preserved so that Information Objects using an old format or a previous version of an existing format can still be interpreted. Likewise, the different versions of a subject ontology need to be preserved so that subject metadata prepared using a previous version of an ontology can be interpreted properly.

- **Resource <associatedWith> Resource** makes it possible to capture the context from which a Resource has originated. Having this knowledge is important for the correct understanding of the Resource meaning. Seeing an Information Object in its original context is important for the correct understanding of its meaning.

The following functions are especially important for interoperability:

- **Transform**, a specialisation of the Process Function of Manage Information Object. This may include format conversions, information extraction, and automatic translation and summarisation techniques. Its specialisation **Convert** includes conversion into a different encoding (converting a text from pdf to Word, an image to a different format or compression scheme, etc).

- **Import Collection**, a specialisation of Manage Collection, supports the selection of the third-party information sources whose objects will populate the DL Content or be used as Resource Metadata, for example, Actor Profiles.

- **Export Collection**, a specialisation of Manage Collection, supports the export of an entire Digital Library or parts of it to create a mirror site or to create a backup copy. Also making Information Objects, especially metadata, available to be imported by another system (harvesting) is a possible result of this function.

- **Compare**, a specialisation of the Analyse Function, may be used to ascertain whether two instances of an Information Object are the same.

### II.3.2 The Preservation Issue

The preservation imperative pervades all aspects of Digital Library ‘systems’. This section draws together the Reference Model concepts that are deemed most important for addressing the preservation issue. Preservation applies to all types of resources but most importantly to Information Objects. We have specifically chosen to view preservation as embedded within the Digital Library System.

The working definition of preservation of Information Objects on which this work is based is the following:

*Preservation aims to:*

- maintain a physically intact instance of a digital entity in the face of deterioration of physical storage media and signals recorded on them;
- ensure that the syntax of this digital entity (its encoding and format) can be interpreted and that each subsequent instantiation (e.g. access, rendering, manipulation) is identical to the initial instantiation (e.g. with regard to behaviour, including look and feel, or functionality);
- ensure that the semantic meaning of the digital entity is accessible across space and time in the face of technological and cultural change.

Doing this effectively requires that the provenance and authenticity of digital entities are secured, that their ‘interrelatedness’ is retained, and that information about the context of their creation and use
continues to be available. At the most conceptual level, full understanding of an *Information Object* requires knowledge of the cultural context and of the meaning of the representation mechanism, such as term or graphic or sound elements, used by the creator of the object at the time of creation.

Preservation might also be viewed as interoperability over time.

The preservation challenge addressed by this section applies to any form of digital information managed by the Digital Library System, thus also to information about *Actors, Functions, Policies*, and to the system as a whole. For some purposes it would be useful to know and be able to reproduce the state of a Digital Library System at a particular point in time in the past. This includes in particular the configuration of *Functions*. For example, one might want to reproduce the user interface that was in operation three years ago so that a user familiar with that particular interface can still use it. Or a scholar in the future might wish to study how individual or groups of users of the content held by a digital library were accessing that material. Further, one might want to preserve user personalisation stored in an *Actor Profile* in the face of changes in the digital library system.

This Reference Model provides the general framework for discussing preservation through the definitions of *Resource* and *Information Object*. It contains the specific concepts and relations necessary to model preservation as listed below and illustrated in Figure II.3-1:

- **Resource <hasMetadata> Information Object** makes it possible to capture any Metadata, or representation information, necessary to support preservation. Many different kinds of metadata data are needed for preservation. Ideally, *Information Objects* (any *Resource*) would be provided with metadata sufficient to enable the automation of preservation processes. This includes, for example, the date when an *Information Object* can be destroyed.

- **Resource <hasFormat> Resource Format** makes it possible to capture the format (e.g. characteristics or properties) of an *Information Object* (in general, *Resource*) required if the *Information Object* is to be accessed and understood whether by person or machine. This notion of format can be used to determine when the technology needed for interpreting the object disappears, and migration to a different format is necessary. The issue of format applies both to primary *Information Objects* and to *Metadata Objects*, which are also *Information Objects*.

  **Ontology** with its specialisation *Resource Format* lies at the heart of preservation systems. Format specifications need to be preserved so that *Information Objects* using an old format or a previous version of an existing format can continue to be interpreted. Likewise, the different versions of a subject ontology need to be preserved so that subject metadata prepared using a previous version of an ontology can be interpreted accurately.

- **Resource <hasQuality> Quality Parameter** makes it possible to capture the quality parameters deemed relevant to the preservation issue.

- **Resource <associatedWith> Resource** supports the capture of the context from which an *Information Object* (in general, any *Resource*) originated. This information facilitates the interpretation of an object in case the context provides critical semantic value.
Moreover, the Reference Model introduces **Functions** that are crucial for preservation, as follows:

- **Transform** – the family of **Functions** through which **Resources** *(Information Objects)* represented according to a given **Resource Format** are transformed into **Resources** *(Information Objects)* expressed according to another **Resource Format**, improving the capability to transport and interpret them across representation devices and time.

- **Visualise** – the **Function** supporting **Resource** *(Information Object)* rendering. This should be equipped with facilities for preserving behaviour and functionality of information objects across systems and time.

- **Withdraw** – the **Function** making it possible to drop **Resources** *(Information Object)* from a Digital Library ‘system’. From a preservation point of view, this **function** should enable mechanisms to decide whether to maintain the withdrawn object in a secondary store or to completely delete it.

- **Export** – the **Function** allowing exporting of an entire digital library or parts of it. This might be done to create a mirror site or a backup copy, or to move a digital library or elements of it to another technological environment. The **Resource** resulting from the execution of this **function** must have a **Resource Format** making itself interpretable and importable by another system.

- **Compare** – the **Function** that allows a person or a computer program to ascertain the identity or similarity between two instances of an **Information Object** *(more generally, a Resource)*. By combining this **Function** with the **Quality Parameters** asserting the **Information Object** *(more generally, a Resource)* probability of being correctly interpreted across time, it will be possible to automate the application of **Preservation Policies**.

- **Configure DL** – For preservation, the system should save the configuration state after any changes are made to it.
(actions) logging – the Function recording the actions performed on the Information Object (Resource) across time. This logging information (which can be considered a kind of Metadata) can be used for preservation purposes in different ways, e.g.

- It allows for rollback operations, such as returning an Information Object (more generally, a Resource) to a state it has had at a particular time in the past;
- It provides for usage history of Information Objects (more generally, a Resource), which is important as context for later uses.

Two **Policies** relate directly to preservation:

- **Preservation policy**, which governs the preservation tasks including selection and appraisal of Resources.
- **Disposal policy**, which governs the de-accession tasks. In the sense that disposal policy specifies what should not be preserved, it is subsumed under preservation policy.

Digital rights also play a significant role in preservation in that they govern what preservation measures can be taken, especially with regard to the making of backup copies.

Among the **Quality Parameters**, the following are of particular importance for preservation:

- Generic Quality Parameters:
  - Security Enforcement (cf. Section III.3 C158)
  - Interoperability Support (cf. Section III.3 C156)
  - Documentation Coverage (cf. Section III.3 C160)

- Content Quality Parameters:
  - Integrity (cf. Section III.3 C168)
  - Authenticity (cf. Section III.3 C165)
  - Trustworthiness (cf. Section III.3 C166)
  - Preservation Performance (cf. Section III.3 C169)
  - Fidelity (cf. Section III.3 C173)
  - Dependability (cf. Section III.3 C185)
  - Provenance (cf. Section III.3 C170)

- Functionality Quality Parameters:
  - Fault Management Performance (cf. Section III.3 C182)

- Architecture Quality Parameters:
  - Compliance with Standards (cf. Section III.3 C163)
II.4 Related Work

Several initiatives related to issues discussed in this document have been performed in the past. In the remainder of this section we briefly compare this Reference Model with the most representative of these.

II.4.1 The CIDOC Conceptual Reference Model

The CIDOC Conceptual Reference Model (CRM) [209] is an initiative whose goal is to provide a model, i.e. a formal ontology, for describing implicit and explicit concepts and relationships needed to describe cultural heritage documentation. This activity started in 1996 under the auspices of the ICOM-CIDOC Documentation Standard Working Group and since December 2006 it has been an official ISO standard (ISO 21127:2006) [128].

It consists of 81 classes, i.e. categories of items sharing one or more common traits, and 132 unique properties, i.e. relationships of a specific kind linking two classes. Moreover, classes as well as properties are organised in a hierarchy through the ’is a’ relationship.

The CIDOC reference model classifies the rest as the CRM Entity, i.e. the class comprising all things in the CIDOC universe and the Primitive Value class, i.e. the class representing values used as documentation elements (Number, String and Time Primitive). This second class is not elaborated further. The entities of the CIDOC universe are further classified in Temporal Entity, i.e. phenomena and cultural manifestations bounded in time and space; Persistent Item, i.e. items having a persistent identity; Time-Span, i.e. abstract temporal extents having a beginning, an end and a duration; Place, i.e. extents in space in the pure sense of physics; and Dimension, i.e. quantifiable properties that can be approximated by numerical values.

The Persistent Item class can be compared to our notion of Resource as univocal identified entity (Resource Identifier). It is further specialised to form a hierarchy. Thing is the direct subclass and represents usable discrete, identifiable instances of persistent items documented as single units. At this point a complex hierarchy of things classes is introduced. In this hierarchy three classes need to be further explained, namely Conceptual Object, Information Object and Collection. A Conceptual Object is defined as ‘non-material product of our minds, in order to allow for reasoning about their identity, circumstances of creation and historical implications’. It shares many commonalities with the IFLA-FRBR concept of Work [121], while its counterpart in the Digital Library Reference Model is the Information Object. The CIDOC-CMR Information Objects are defined as ‘identifiable immaterial items, such as poems, jokes, data sets, images, texts, multimedia objects, procedural prescriptions, computer program code, algorithm or mathematical formulae, that have an objectively recognisable structure and are documented as single units’. The CIDOC Information Object concept falls within the concept of Information Object of the Digital Library Reference Model. The CIDOC model takes care of complex Information Objects through the ’is composed of’ property as well as of rights ownership through the linking between Legal Object and Right. Collection is defined as ‘aggregation of physical items that are assembled and maintained by one or more instances of Actor over time for a specific purpose and audience, and accounting to a particular collection development plan’. Thus, differing from the Digital

16 An Information Object is also a Legal Object, i.e. a material or immaterial item to which instances of Right can be applied.
Library Reference Model, the CIDOC-CRM only refers collections to physical instantiation of such aggregative mechanism.

**Actor**, i.e. people who individually or as a group have the potential to perform actions of which they can be deemed responsible, is introduced as a specialisation of the *Persistent Item* class. This concept presents many commonalities with the one introduced in the Digital Library Reference Model and presented in Section II.2.2.

Another specialisation of the *Persistent Item* class is *Appellation*, i.e. any sort of identifier that can be used to identify specific instances of all the classes. The two models dedicate a different effort to modelling this aspect. While the Digital Library Reference Model introduces the concept of *Resource Identifier* without specialising it, the CIDOC-CRM introduces many specialisations ranging from *Object Identifier* to *Address*, *Title* and *Date*.

Finally, the CIDOC-CRM captures also aspects related to the notion of *Functionality*. In fact, even if its goal is to provide an ontology for modelling cultural heritage information, some of its classes aim at capturing the history and evolution of such information and thus can be considered as a sort of *Function* to which objects/information have been subjected. In particular, the role of the *Activity* class is to comprise ‘actions intentionally carried out by instances of *Actor* that result in changes of state in the cultural, social, or physical systems documented’.

### II.4.2 Stream, Structures, Spaces, Scenarios and Societies: The 5S Framework

The 5S framework [98][100] is the result of an activity aimed at defining digital libraries in a rigorous manner. It is based on five fundamental abstractions, namely *Streams, Structures, Spaces, Scenarios* and *Societies*.

These five concepts are informally defined as follows:

- **Streams** are sequences of elements of an arbitrary type (e.g. bits, characters, images) and thus they can model both static and dynamic content. *Static streams* correspond to information content represented as basic elements, e.g. a simple text is a sequence of characters, while a complex object like a book may be a stream of simple text and images. *Dynamic streams* are used to model any information flow and thus are important for representing any communication that takes place in the digital library. Finally, streams are typed and the type is used to define their semantics and application area.

- **Structures** are the way through which parts of a whole are organised. In particular, they can be used to represent hypertexts and structured information objects, taxonomies, system connections and user relationships.

- **Spaces** are sets of objects together with operations on those objects conforming to certain constraints. This type of construct is powerful and, as suggested by the conceivers, when a part of a DL cannot be well described using another of the 5S concepts, space may well be applicable. Document spaces are the key concepts in digital libraries. However, spaces are used in various contexts – e.g. indexing and visualising – and different types of spaces are proposed, e.g. measurable spaces, measure spaces, probability spaces, vector spaces and topological spaces.

- **Scenarios** are sequences of events that may have parameters, and events represent state transitions. The state is determined by the content in a specific location but the value and the location are not investigated further because these aspects are system dependent. Thus a scenario tells what happens to the *streams* in *spaces* and through the *structures*. When considered together, the *scenarios* describe the services, the activities and the tasks representing digital library *functions*. DL workflows and dataflows are examples of scenarios.
• Societies are sets of entities and relationships. The entities may be humans or software and hardware components, which either use or support digital library services. Thus, society represents the highest-level concept of a Digital Library, which exists to serve the information needs of its societies and to describe the context of its use.

We can relate the 5S to some of the aims of a Digital Library:

• Societies define how a Digital Library helps in satisfying the information needs of its users.
• Scenarios provide support for the definition and design of different kinds of services.
• Structures support the organisation of the information in usable and meaningful ways.
• Spaces deal with the presentation and access to information in usable and effective ways.
• Streams concern the communication and consumption of information by users.

These concepts are of general purpose and represents low-level constructors. Using these concepts, Gonçalves et al. introduced the whole DL ontology reported in Figure II.4-1.

![Figure II.4-1. 5S: Map of Formal Definitions](image)

As shown in the figure above, where the arrows signify that a concept depends on another concept for its definition, the different Ss are defined starting from basic mathematical concepts, such as graph or function, and are then combined and used to introduce the specific concepts that characterise the Digital Library universe. For example, the concept of digital object is defined in terms of the streams and structures that constitute it and, in turn, is used for introducing the concept of collection.

In accordance with this framework, Gonçalves et al. define a minimal Digital Library as a quadruple (R,Cat,Serv,Soc) where:

(1) R is a repository, a service encapsulating a family of collections and specific services (get, store and del) to manipulate the collections;
(2) Cat is a set of metadata catalogues for all collections in the repository;
(3) Serv is a set of services containing at least services for indexing, searching and browsing; and
(4) Soc is a society.

---

Figure II.4-1 is extracted from [98].
On top of this, a framework aimed at arranging the concepts and identifying the relationships between them has been proposed. It is depicted in Figure II.4-2.

Figure II.4-2. 5S: DL ontology

Figure II.4-3 shows a correspondence between the area covered by the 5S framework and the Reference Model: 5S basically covers what in the Reference Model have been called Content, Functionality and User main concepts; the Quality main concept has been addressed separately in the 5S Quality model [101], while the Policy main concept has scarcely been dealt with in the 5S framework. Moreover, the degree of detail in the different areas can vary, since in some areas the 5S framework introduces very fine-grained concepts while in other areas it adopts a more high-level approach; similar considerations also hold for the Reference Model.

---

18 Figure II.4-2 is extracted from [98].
Despite the commonalities in the goal of the Reference Model and the 5S, the proposed approaches contain some differences. The main differences are:

- The 5Ss are very general-purpose constructs and may therefore be less immediate than the pragmatic approach proposed in the Digital Library Reference Model. Moreover, Gonçalves et al. have focused on identifying the ‘minimal digital library’ with the aim of formalising its aspects, while the Reference Model focuses on identifying the main concepts and relationships characterising the whole universe, considering formalisation as a future step;

- Differing from the 5S, the DELOS Reference Model explicitly accommodates the need to provide different perspectives of the same entity, i.e. the Digital Library, because different users have diverse perceptions of this complex universe, as stressed in Section II.1;

- By relying on the concept of space, Gonçalves et al. introduced probability spaces, vector spaces, topological spaces, etc. as first-class citizens. The Reference Model deems such concepts to be too fine grained with respect to the goal of the whole model and decides to leave them out;

- The 5S modelling of services, the counterpart of the Reference Model’s Software Components and Running Components, is realised in terms of scenarios and thus focused on the description of their behaviour. Moreover, service-to-service cooperation is modelled through the structure concept but no specific instantiations are provided. The Reference Model activity plans to produce specific documents dedicated to these fundamental aspects, the Reference Architecture and the Concrete Architecture (cf. Section II.1).

Besides these differences, it is also important to note the similarity arising around the notion of Information Object, termed digital object in the 5S framework. This probably indicates that the information object concept has been investigated more and is probably better understood than other elements constituting the Digital Library universe.

II.4.3 The DELOS Classification and Evaluation Scheme

The DELOS Working Group dealing with the evaluation of digital libraries problem proposed a model [89][90] that is broader in scope than the one usually adopted in the evaluation context. The aim is to be
able to satisfy the needs of all DL researchers, either from the research community or from the library
community.

This group started from a general-purpose definition of Digital Library and identified three non-
orthogonal components within this digital library domain: the users, the data/collection and the chosen
system/technology. These entities are related and constrained by means of a series of relationships, namely:

(1) the definition of the set of users predefines the range and content of the collection relevant and
appropirate for them;

(2) the nature of the collection predefines the range of technologies that can be used; and

(3) the attractiveness of the collection content with respect to the user needs and the ease of use of
the technologies by these users determine the extent of usage of the DL.

By relying on these core concepts and relationships, it is possible to move outwards to the DL
Researcher domain and create a set of researcher requirements for a DL test-bed.

Recently [214], this model has been enriched by focusing on the inter-relationships between the basic
concepts, i.e. the User–Content relationship is related to the usefulness aspects, the Content–System
relationship is related to the performance attributes, while the User–System is related to usability
aspects. For each of these three aspects, techniques and principles for producing quantitative data and
implementing their evaluation have been introduced.

The Reference Model addresses similar issues through the Quality domain (cf. Section II.2.6). While the
evaluation framework takes care of identifying the characteristics of the DL systems to be measured and
evaluated, the Digital Library Reference Model introduces this notion at the general level of Resource,
i.e. each Resource is potentially subject to various judgement processes capturing different perspectives.

II.4.4 DOLCE-based Ontologies for Large Software Systems

DOLCE (Descriptive Ontology for Linguistic and Cognitive Engineering) is a foundational ontology
developed to capture the ontological categories underlying natural language and human common sense.

By relying on the basic constructs it identifies, a framework of a set of ontologies for modelling
modularisation and communication in Large Software Systems has been developed [179].

This framework consist of three ontologies:

(1) the Core Software Ontology (CSO);

(2) the Core Ontology of Software Components (COSC); and

(3) the Core Ontology of Web Services (COWS).

The first of these provides foundations for describing software in general. In particular, it introduces the
notions of ‘Software’ and ‘ComputationalObject’, which represent respectively the encoding of an
algorithm and the realisation of a code in a concrete hardware. These notions are similar to the
Software Component and Running Component notions envisaged by the Reference Model. In addition,
the CSO ontology introduces concepts borrowed from the object-oriented paradigm such as ‘Class’,
‘Method’ and ‘Exception’, which from the Reference Model point of view are considered fine-grained
and relegated to Concrete Architecture models. This ontology contains also the concepts for dealing with
access rights and policies. In particular, by relying on the ‘Descriptions & Situations’ constructs of the
DOLCE ontology, the concepts of ‘PolicySubjects’ (which can be ‘Users’ or ‘UserGroups’), ‘PolicyObjects’
(which can be ‘Data’) and ‘TaskCollections’ (set of ‘ComputationalTasks’) are introduced. The former two
aspects are captured in a general manner by the Reference Model through the relationship between the
Resource and the Policy concepts, i.e. `<regulatedBy>`, and through the concept of Role (and Resource Set) with respect to the intuition behind ‘TaskCollections’.

The Core Ontology of Software Components provides concepts needed to capture software components related aspects like libraries and licenses, component profiles and component taxonomies. The notion of ‘SoftwareComponent’ (having a ‘Profile’ aggregating knowledge about it) is the main entity in this ontology and it is formalised as a ‘Class’ that conforms to a ‘FrameworkSpecification’ (a set of ‘Interfaces’). Moreover, the notion of ‘SoftwareLibrary’ and ‘License’ completes the scenario by introducing notions for supporting the automatic check of conflicting libraries and incompatible licenses. The similarities with the set of concepts captured by the Reference Model Architecture Domain (cf. Section II.2.7) are evident. However, it is important to notice that the way the dependencies between the various components are captured by the Reference Model enables it to be more flexible with respect to this point.

The Core Ontology of Web Services reuses all the other ones to establish a well-founded ontology for Web Services. This is a very specific ontology that captures the component-oriented approach in terms of standards for protocols (SOAP) and descriptions (WSDL). The other interesting feature is the explicit introduction of the ‘QualityOfService’ parameters, which in the case of the Reference Model are captured through the general relationship, i.e. `<hasQuality>`, between a Resource and its Quality Parameters.
II.5 Reference Model in a Nutshell: Concluding Remarks

This part of the volume has provided an overview of the DELOS DL Reference Model by presenting the principles governing the identification and organisation of its constituent elements. It has also described the core concepts and relationships that collectively capture the intrinsic nature of the Digital Library universe. This conceptual framework can be exploited for coordinating approaches, solutions and systems development in the digital library area. In particular, we envisage that in the future Digital Library ‘systems’ will be described, classified and measured according to the key elements introduced by this model.

The presentation has been logically divided into seven sections, each of which illustrates the concepts and relationships pertaining to one of the core aspects that characterise the digital library systems. Concept maps have been used to represent the concepts and their relations graphically. From the analysis of these maps it clearly emerges that, despite the complexity of some of the aspects illustrated, in most cases a few powerful concepts and relations are sufficient to capture the essential features.

This DELOS Reference Model in a Nutshell can be seen as the introductory part of the larger document implementing the Reference Model, which also presents the definitions, motivations and examples of the concepts and relationships presented so far. This complementary part is contained in PART III The DELOS Digital Library Reference Model Concepts and Relations.
PART III The DELOS Digital Library Reference Model
Concepts and Relations
III.1 Introduction

As already stated, a Reference Model is a conceptual framework aimed at capturing significant entities and their relationships in a certain universe with the goal of developing more concrete models of it. The previous sections have outlined the motivation for the creation of the DL Reference Model, as well as providing an upper-level description of its constituents. Conceptual Maps of the Reference Model Domains have been presented and described, providing a brief overview of the concepts of each Domain, the relations that bind them as well as the interaction between concepts of different domains.

This part of the volume delves more deeply into the Reference Model’s constituent parts. Concepts and relations are presented in a hierarchical fashion, thus providing an overview of the specialisation relations between them. Concept and relation definitions are provided for each of the concepts and relations of the concept maps.

Each concept definition contains a brief definition of the concept, its relations to other concepts, the rationale behind the addition of the concept and an example. Each relation, accordingly, is described by a definition, a rationale and an example.
III.2 Concepts’ Hierarchy

This section presents a more formal description of the model in terms of a hierarchy of classes corresponding to the high-level concepts of the current model. This hierarchy does not include the Domain concepts that characterise the Digital Library universe. These are kinds of modules that have been introduced as a way of structuring the model into easily understandable units.

C1 Resource
  .  C2 Resource Identifier
  .  C3 Resource Set
    .  C4 Result Set (also <isa> Information Object)
    .  C15 Collection
    .  C20 Group (also <isa> Actor)
  C5 Resource Format
  C16 Query
  C17 Ontology

  [ Content Resource ]\(^{19}\)
    .  C7 Information Object
      .  .  [ Information Object by level ]
        .  .  .  C8 Edition (see <hasEdition> relation)
        .  .  .  C9 View (see <hasView> relation)
        .  .  .  C10 Manifestation (see <hasManifestation> relation)
      .  .  [ Information Object by relationship ]
        .  .  .  C11 Metadata (see <hasMetadata> relation)
        .  .  .  .  C12 Actor Profile
        .  .  .  .  C13 Component Profile
        .  .  .  .  C14 Annotation
        .  .  .  C15 Collection
        .  .  .  C4 Result Set (also <isa> Resource Set)

  [ User Resource ]
    .  C19 Actor
      .  .  C20 Group (also <isa> Resource Set)
      .  .  .  C21 Community
      .  .  C22 Role

---

\(^{19}\) ‘Classifiers’, i.e. items added to the hierarchy for organisational purposes, are indicated [in square brackets].
. . . . C23 End-user
. . . . . C24 Content Consumer
. . . . . C25 Content Creator
. . . . . C26 Librarian
. . . . . C27 DL Designer
. . . . . C28 DL System Administrator
. . . . . C29 DL Application Developer
. . . . . C12 Actor Profile (also <isa> Metadata)

. [ Functionality Resource ]
. . C31 Function
. . . . C32 Access Resource
. . . . . C33 Discover
. . . . . . C34 Browse
. . . . . . C35 Search
. . . . . C36 Acquire
. . . . . C37 Visualise
. . . . . C38 Manage Resource
. . . . . C39 Create
. . . . . C40 Submit
. . . . . C41 Withdraw
. . . . . C42 Update
. . . . . C43 Preserve
. . . . . C44 Validate
. . . . . C45 Annotate
. . . . . C46 Manage Information Object
. . . . . . C47 Disseminate
. . . . . . C48 Publish
. . . . . . C49 Author
. . . . . . C50 Compose
. . . . . . C51 Process
. . . . . . C52 Analyse
. . . . . . . C53 Linguistic Analysis
. . . . . . . C54 Qualitative Analysis
. . . . . . . . C55 Examine Preservation State
. . . . . . . C56 Statistical Analysis
. . . . . . . C57 Scientific Analysis
. . . . . . . C58 Create Structured Representation
. . . . . . . C59 Compare
. . . . . . C60 Transform
. . . . . . C61 Physically Convert
. . . . . . C62 Translate
. . . . . . C63 Convert to a Different Format
. . . . . . C64 Extract
. . . . . . C65 Manage Actor
. . . . . . C66 Establish Actor
. . . . . . C67 Register
. . . . . . C68 Sign Up
. . . . . . C69 Login
. . . . . . C70 Personalise
. . . . . . C71 Apply Profile
. . . . . . C72 Manage Function
. . . . . . C73 Manage Policy
. . . . . . C74 Manage Quality Parameter
. . . . . . C75 Collaborate
. . . . . . C76 Exchange Information
. . . . . . C77 Converse
. . . . . . C78 Find Collaborator
. . . . . . C79 Author Collaboratively
. . . . . . C80 Manage DL
. . . . . . C81 Manage Content
. . . . . . . C82 Manage Collection
. . . . . . . C83 Import Collection
. . . . . . . C84 Export Collection
. . . . . . C85 Manage User
. . . . . . . C86 Manage Membership
. . . . . . . C87 Manage Group
. . . . . . . C88 Manage Role
. . . . . . . C89 Manage Actor Profile
. . . . . . C90 Manage Functionality
. . . . . . . C91 Monitor Usage
. . . . . . . C92 Manage Quality
. . . . . . . C93 Manage Policy Domain
. . . . . . C94 Manage & Configure DLS
. . . . . . C95 Manage DLS
. . . . . . . C96 Create DLS
. . . . . . . C97 Withdraw DLS
. . . . . . . C98 Update DLS
. . . . . . . C99 Manage Architecture
. . . . . . . C100 Manage Architectural Component
. . . . . . . C101 Configure Architectural Component
. . . . . . . C102 Deploy Architectural Component
. . . . . . . C103 Monitor Architectural Component
. . . . . . . C104 Configure DLS
. . . . . . . C105 Configure Resource Format
. . . . . . . C106 Configure Content
. . . . . . . C107 Configure User
. . . . . . . C108 Configure Functionality
. . . . . . . C109 Configure Policy
. . . . . . . C110 Configure Quality

. [ Policy Resource ]
. . C112 Policy
. . . [ Policy by characteristic ]
. . . . [ Policy by context ]
. . . . . C113 Extrinsic Policy
. . . . . C114 Intrinsic Policy
. . . . [ Policy by expression ]
. . . . . C115 Explicit Policy
. . . . . C116 Implicit Policy
. . . . [ Policy by application ]
. . . . . C117 Prescriptive Policy
. . . . . C118 Descriptive Policy
. . . . [ Policy by compliance ]
. . . . . C119 Enforced Policy
. . . . . C120 Voluntary Policy
. . . [ Policy by scope ]
. . . . C121 System Policy
. . . . . C122 Change Management Policy
. . . . . C123 Resource Management Policy
. . . . . C124 Support Policy
. . . . . C125 Connectivity Policy
. . . . . C126 Risk Management Policy
. . . . . C127 Content Policy
. . . . . C128 Disposal Policy
. . . . . C129 Collection Development Policy
. . . . . C130 Collection Delivery Policy
C131 Submission and Resubmission Policy
C133 Digital Rights
C135 Preservation Policy
C132 Digital Rights Management Policy
C134 License
C136 User Policy
C137 User Management Policy
C138 Registration Policy
C139 Personalisation Policy
C140 Privacy and Confidentiality Policy
C141 Acceptable User Behaviour Policy
C142 Functionality Policy
C143 Access Policy
C144 Charging Policy
C145 Security Policy

[ Quality Resource ]
C147 Measure
C148 Objective Measure
C149 Subjective Measure
C150 Qualitative Measure
C151 Quantitative Measure
C152 Measurement
C153 Quality Parameter
C154 Generic Quality Parameter
C155 Economic Convenience
C156 Interoperability Support
C157 Reputation
C158 Security Enforcement
C159 Sustainability
C160 Documentation Coverage
C161 Performance
C162 Scalability
C163 Compliance with Standards
C164 Content Quality Parameter
C165 Authenticity
C166 Trustworthiness
C167 Freshness
C168 Integrity
C169 Preservation Performance
C170 Provenance
C171 Scope
C172 Size
C173 Fidelity
C174 Perceivability
C175 Viability
C176 Metadata Evaluation
C177 Functionality Quality Parameter
C178 Availability
C179 Awareness of Service
C180 Capacity
C181 Expectations of Service
C182 Fault Management Performance
C183 Impact of Service
C184 Orthogonality
C185 Dependability
C186 Robustness
C187 Usability
C188 User Satisfaction
C189 User Quality Parameter
C190 User Activeness
C191 User Behaviour
C192 Policy Quality Parameter
C193 Policy Consistency
C194 Policy Precision
C195 Architecture Quality Parameter
C196 Ease of Administration
C197 Ease of Installation
C198 Load Balancing Performance
C199 Log Quality
C200 Maintenance Performance
C201 Redundancy

[ Architectural Resource ]
C203 Architectural Component
C204 Software Architecture Component
C205 Software Component
C206 Application Framework
. . . .  C207 Interface
. . . .  C208 Framework Specification
. . .  C209 System Architecture Component
. . .  C210 Running Component
. . .  C211 Hosting Node
.  C13 Component Profile (also <isa> Metadata)
.  C134 License (also <isa> Policy)
.  C212 Software Architecture
.  C213 System Architecture
III.3 Reference Model Concepts’ Definitions

C1 Resource

Definition: An identifiable entity in the Digital Library universe.

Relationships:
- Resource must have at least one unique Resource Identifier (<identifiedBy>);
- Resource <hasPart> Resource;
- Resource is <associatedTo> Resource for a certain Purpose;
- Resource <hasFormat> Resource Format;
- Resource <hasMetadata> Information Object;
- Resource <hasAnnotation> Information Object to a certain Region;
- Resource may be regulated by (<regulatedBy>) Policy;
- Resource may have (<hasQuality>) Quality Parameter;

Rationale: In the Digital Library universe there are entities belonging to diverse and heterogeneous areas and systems that share common modelling attributes and principles supporting their management. These heterogeneous entities are grouped under the concept of Resource, as it is defined in the context of Web architecture. The Web is intended as an information space in which the items, referred to as resources, are identified by a unique and global identifier called Uniform Resource Identifier (URI). The Resource Model presented here starts from Web architecture and adds domain-specific aspects needed to accommodate digital library requirements. Thus the model allows for the use of Web standards, technologies and implementations.

The Resource concept is abstract, in the sense that it cannot be instantiated directly but only through the instantiation of one of its specialisations.

Examples:
- Information Object or a Collection;
- Actor;
- Function;
- Policy;
- Ontology.

C2 Resource Identifier

Definition: A token bound to a Resource that distinguishes it from all other Resources within a certain scope, which includes the Digital Library.

Relationships:
- Resource is <identifiedBy> Resource Identifier

Rationale: Various types of resource identifiers have been proposed, from simple sequential numbers to tokens drawn from more sophisticated schemes, designed to function across DLs and time (time is particularly important for preservation purposes). Such persistent identification schemes include URIs,
IRIs, ARKs, Digital Object Identifiers (DOIs) and persistent handles. Clearly, each of these has a different discriminating power when considered in the context of digital libraries.

Selecting a Resource Identifying scheme implies a trade-off. Usually, the wider the scope of the scheme, the more costly it is to set up and maintain the scheme. Ideally, the scheme having the widest scope within the acceptable cost range should be selected.

Examples:
- Uniform Resource Identifiers (URIs)\(^\text{20}\);  
- Internationalized Resource Identifiers (IRIs)\(^\text{21}\);  
- Archival Resource Keys (ARKs)\(^\text{22}\);  
- Digital Object Identifier (DOI)\(^\text{23}\);  
- Persistent handles.

\section{C3 Resource Set}

\textbf{Definition}: A set of Resources, which is in turn a Resource, often defined for some management or application purpose.

\textbf{Relationships}:
- Resource Set \(<isa>\) Resource
- Resource \(<\text{belongTo}>\) Resource Set

\textbf{Rationale}: The grouping of Resources is required in many operations of a Digital Library. For instance, in the Content Domain, Collections are Resource Sets, as are search results (Result Set) or a subset of the search results marked by an Actor. In the User Domain, Groups are Resource Sets.

\textbf{Examples}:
- The set of Collections, Functions and Actors forming a ‘virtual research environment’, i.e. the set of Resources grouped to serve a research need.

\section{C4 Result Set}

\textbf{Definition}: A Resource Set whose constituent Resources are the result of a Query execution.

\textbf{Relationships}:
- Result Set \(<isa>\) Resource Set

\textbf{Rationale}: A set of Resources returned by the system as the consequence of an Actor issuing a Query. Result Set is a group of Resources that are highly dynamic and time dependent, i.e. different Result Sets can be obtained by issuing the same Query in different time periods. This is due to changes in the Resource Set forming the search space, this set of resources evolves as a consequence of the ‘system’ operation, e.g. new Collections can be created.

\textit{\small 20} http://tools.ietf.org/html/rfc3986
\textit{\small 21} http://www.w3.org/International/O-URL-and-ident.html
\textit{\small 22} http://www.cdlib.org/inside/diglib/ark/
\textit{\small 23} http://www.doi.org/
Examples:
- The set of *Information Objects* representing Picasso paintings retrieved by issuing a *Query* like ‘Picasso’.
- The set of *Resources* having ‘Leonardo’ as keyword in their Metadata.

C5 Resource Format

**Definition:** A description of the structure of a *Resource*. May build explicitly on an *Ontology* or imply an *Ontology*.

**Relationships:**
- Resource \(<\text{hasFormat}>\) Resource Format
- Resource Format \(<\text{expressionOf}>\) Ontology

**Rationale:** The schema defines the properties and attributes of a resource and assigns a name to this kind of structure. The resource schema of information objects (a kind of resource) gives the structural composition of the object; for instance, the objects stored in a collection of PhD theses might share a common format called ‘thesis’, defined as an aggregation of multiple parts: the cover page, the preface, a sequence of chapters, images, audio files and supporting evidence in the form of data stored in a database. For other types of resources, such as users or policies, the schema describes the set of properties or attributes by which the resources are modelled.

We do not make any recommendation as to what form a schema should take, or which schema works best as ‘the’ schema for a specific kind of *Resource*. From a practical point of view, this leaves room for one of two options: (1) either the developers of a digital library choose some schemas and make them part of the digital library conceptual model; or (2) they leave open the possibility of ‘plugging in’ any schema, in which case a suitable meta-model must be selected for each resource type in order to express the various resource schemas handled by the system; for instance, JCR is a suitable meta-model for information objects.

**Examples:**
- OOXML is a *Resource Format* for electronic document *Resources*;
- MPEG-21 is a *Resource Format* for multimedia *Resources*.

C6 Content Domain

**Definition:** One of the six main concepts characterising the Digital Library universe. It represents the various aspects related to the modelling of information managed in the Digital Library universe to serve the information needs of the *Actors*.

**Relationships:**
- Digital Library \(<\text{definedBy}>\) Content Domain
- Digital Library System \(<\text{definedBy}>\) Content Domain
- Digital Library Management System \(<\text{definedBy}>\) Content Domain
- Content Domain \(<\text{consistOf}>\) Information Object
- Content Domain \(<\text{organisedIn}>\) Collection

**Rationale:** The Content concept represents the information that *Digital Libraries* handle and make available to their *Actors*. It is composed of a set of *Information Objects* organised in *Collections*. *Content Domain* is an umbrella concept that is used to aggregate all forms of information that a *Digital Library*
may require in order to offer its services. Metadata play an important role in the Content Domain because they describe a clearly defined category of Information Objects in the domain of discourse.

Examples:
- In a DL containing medieval manuscripts the Content Domain would cover all aspects of the representation of these documents in the DL. The manuscripts would be represented as Information Objects, organized in Collections and maybe related to Annotations or Metadata.

## C7 Information Object

**Definition:** The main Resource of the Content Domain. An Information Object is a Resource identified by a Resource Identifier. It must belong to at least one Collection. It may have Metadata, Annotations and multiple Editions, Views, Manifestations, which are also represented as Information Objects. In addition, it may have Quality Parameters and Policies.

**Relationships:**
- Information Object <isa> Resource;
- Information Object <hasFormat> Resource Format (inherited from Resource);
- Information Object is <identifiedBy> Resource Identifier (inherited from Resource);
- Information Object <belongTo> Collection;
- Information Object <hasMetadata> Information Object (Metadata);
- Information Object <hasAnnotation> Information Object (Annotation);
- Information Object <hasEdition> Information Object;
- Information Object <hasView> Information Object;
- Information Object <hasManifestation> Information Object;
- Information Object <hasQuality> Quality Parameter;
- Information Object is <regulatedBy> Policy.

**Rationale:** The notion of Information Object is the main entity populating the Content Domain. The management of this kind of entities dedicated to capture any form of information is in fact the purpose of the Digital Library domain since the beginning. Information Objects are representations of raw data or organized information items that are stored in the Digital Library ‘system’ with the objective to provide its users (Actors) with the data they needs in an organised and seamless way.

An Information Object may be a simple text document, either scanned or in full-text format. It may also be a complex, multimedia and multi-type object with parts, such as a sound recording associated with a set of slides, a music score, political and economic data associated with interactive simulations, a PhD thesis which includes a representation of a performance, a simulation experiment and the experimental data set adopted, or a data stream representing the pool of data continuously measured by a sensor. This information is given in the Resource Format linked to the Information Object via a <hasFormat> relationship. Thanks to this relationship the mechanism identifying the boundaries and the structure of each Information Object is particularly flexible and powerful. For instance, it is possible to have a huge Information Object representing a soccer game, composed of 27 parts each containing the soccer game as captured by a particular camera. Another way to organise the same soccer game Information Object is to have a Collection of Information Objects, one for each of the highlights of the match; each of these Information Objects can be further broken down into parts, each representing the highlight as captured by a different camera, etc. Moreover, the notions of Edition, View and Manifestation represent yet
another way of modelling *Information Objects* according to the semantics fixed by the IFLA-FRBR model [121]. This model is particularly useful in dealing with ‘document’ *Information Objects* but can be extended and applied to any kind of *Information Object*, e.g. the various *Editions* (usually termed versions) of a software product or a data set.

The *Information Object* concept is also part of the CIDOC-CRM [209], where it is used to refer to ‘identifiable immaterial items, such as poems, jokes, data sets, images, texts, multimedia objects, procedural prescriptions, computer program code, algorithm or mathematical formulae, that have an objectively recognisable structure and are documented as single units’.

The notion of *Information Object* is a complex one, and can be used to capture different concepts. It certainly complies with the notion of ‘work’ in the IFLA-FRBR model, but also with the more concrete notions of *Edition*, *View* and *Manifestation*, also part of the IFLA-FRBR model.

**Examples:**
- The electronic version of this volume along with its *Metadata*.

### C8 Edition

**Definition:** The *Information Object* representing the realisation along the time dimension of another *Information Object* to which it is related via a `<hasEdition>` relationship.

**Relationships:**
- *Edition* `<isa>` *Information Object*
- *Information Object* `<hasEdition>` *Information Object*

**Rationale:** *Editions* represent the different states of an *Information Object* during its lifetime.

From a modelling point of view, they are defined similarly to *Metadata* or *Annotations*, i.e. as derived concepts from a relation, in this case `<hasEdition>`.

An *Edition* is an *Information Object* and thus a *Resource*, therefore it is independent of the *Information Object* of which it is an edition.

**Examples:**
- An *Information Object* representing a study may be linked to the following *Information Objects* via `<hasEdition>` relationships:
  - its draft version is an *Edition*;
  - the version submitted is an *Edition*;
  - the version published in the conference proceedings with colour images is an *Edition*.

---

24 This is a *derived concept*, i.e. it is not depicted in any concept maps. Because of a modelling style, the notion of *Edition* – that is a fundamental one in the Content Domain – has been captured by the `<hasEdition>` Relation. The concept has been introduced here for the sake of simplicity, to make explicit this fact as well as to reflect the scope of Part III of this document that should provide its reader with a set of concepts characterising the Digital Library domain.
C9 View 25

Definition: An Information Object representing a different expression of another Information Object, to which it is related via a <hasView> relation.

Relationships:

- View <isa> Information Object
- Information Object <hasView> Information Object

Rationale: This entity represents a view of an Information Object. The concept responds to the diversity of expressions of the same object that are instantiated using different digital technologies. Views do not represent different physical aspects; rather they are mechanisms to differentiate types of representations or visualisations that can be given to the Information Objects. The concept of View fits very well with those used in the DBMS; in this context a view is a virtual or logical table (i.e. the organisational unit of data) composed as the result of a query over the actual data stored in potentially different tables and different ways in order to provide a new organisational unit presenting data in a more useful way.

From a modelling point of view, they are defined similarly to Metadata or Annotations, i.e. as derived concepts from a relation, in this case <hasView>.

Edition and View together capture the expression concept of the IFLA-FRBR model [121].

Examples:

- An example of View is that of an Information Object representing a data stream of an environmental sensor. This can be ‘seen’ in terms of its raw form as a series of numerical values or as a graph representing the evolution of the values measured by the sensor over time.

- Another example may be that of an Information Object representing the outcomes of a workshop; three different views of this object can be envisaged:
  - the ‘full view’ containing a preface prepared by the conference chair and the whole set of papers accepted and organised thematically;
  - the ‘handbook view’ containing the conference programme and the slides of each lecturer accompanied by the abstract of the papers organised per session; and
  - the ‘informative view’ reporting the goal of the workshop and the title list of the accepted papers together with the associated abstract.

---

25 This is a derived concept, i.e. it is not depicted in any concept maps. Because of a modelling style, the notion of View – that is a fundamental one in the Content Domain – has been captured by the <hasView> Relation. The concept has been introduced here for the sake of simplicity, to make explicit this fact as well as to reflect the scope of Part III of this document that should provide its reader with a set of concepts characterising the Digital Library domain.
C10 Manifestation

Definition: An Information Object representing the physical embodiment of another Information Object, to which it is related via a <hasManifestation> relationship.

Relationships:
- Manifestation <isa> Information Object
- Information Object <hasManifestation> Information Object

Rationale: Like Editions and Views, Manifestations are derived from a relation (<hasManifestation>). However, while the Editions and Views deal with the intellectual and logical organisation of Information Objects, Manifestations deal with their physical presentation. Another important difference is that Manifestations may, transparently to the Actor, be dynamically generated through a possibly complex process, taking into account Actor preferences, templates, size restrictions and other factors.

From a modelling point of view, they are defined similarly to Metadata or Annotations, i.e. as derived concepts from a relation, in this case <hasManifestation>.

Examples:
- Examples of manifestations are the pdf file or the Microsoft Word file of the same paper, the MPEG file containing the video recording of a lecture, a file containing the raw data observed by a sensor, an XML file reporting the results of a certain elaboration, or the audio representation of a text that can be used for providing access to the object for visually impaired users.

C11 Metadata

Definition: Any Information Object that is connected to one or more Resources through a <hasMetadata> relationship.

Relationships:
- Metadata <isa> Information Object
- Resource <hasMetadata> Information Object (Metadata)
- Information Object <hasMetadata> Information Object (Metadata)
- Metadata <hasFormat> Resource Format that is an <expressionOf> Ontology (inherited by Resource)
- Actor Profile <isa> Metadata
- Policy Metadata <isa> Metadata
- Component Profile <isa> Metadata

This is a derived concept, i.e. it is not depicted in any concept maps. Because of a modelling style, the notion of Manifestation – that is a fundamental one in the Content Domain – has been captured by the <hasManifestation> Relation. The concept has been introduced here for the sake of simplicity, to make explicit this fact as well as to reflect the scope of Part III of this document that should provide its reader with a set of concepts characterising the Digital Library domain.

This is a derived concept, i.e. it is not depicted in any concept maps. Because of a modelling style, the notion of Metadata – that is a fundamental one in the Content Domain, actually in the Resource Domain – has been captured by the <hasMetadata> Relation. The concept has been introduced here for the sake of simplicity, to make explicit this fact as well as to reflect the scope of Part III of this document that should provide its reader with a set of concepts characterising the Digital Library domain.
Rationale: The ‘classic’ definition of metadata is ‘data about data’. However, it depends from the context whether an object is or is not metadata. This is the main motivation leading to their modelling as a derived notion from the instances of the `<hasMetadata>` relation.

Metadata are used for describing different aspects of data, such as the semantics, provenance, constraints, parameters, content, quality, condition and other characteristics. These data can be used in different contexts and for a diversity of purposes; usually, they are associated with an *Information Object* (more generally to a *Resource* through the `<hasMetadata>`) as a means of facilitating the effective discovery, retrieval, use and management of the object.

There are a number of schemes for classifying metadata.

One of such categorisations classifies metadata according to the specific role they play:

- **Descriptive metadata**, i.e. metadata that provide a mechanism for representing attributes describing and identifying the *Resource*. Examples include bibliographical attributes (e.g. creator, title, publisher, date), format, list of keywords characterising the contents. The term ‘descriptive’ is used here in a consistent but broader sense than in ‘descriptive cataloguing’.

- **Administrative metadata**, i.e. metadata for managing a *Resource*. This category of metadata may include metadata detailing: (i) technical characteristics of the Resource; (ii) the history of the operations performed on the Resource since its creation/ingest; (iii) means of access; and (iv) how the authenticity and integrity of the Resource can be verified.

- **Preservation metadata**, i.e. metadata designed to support the long-term accessibility of a Resource by providing information about its content, technical attributes, dependencies, management, designated community(ies) and change history. Preservation metadata have been identified as essential for the long-term management of digital objects. The Reference Model for an Open Archival Information System (OAIS) [55] provides an excellent overview of the role of preservation metadata in the management over time of digital resources. PREservation Metadata: Implementation Strategies Working Group, commonly referred to as PREMIS, has defined a core set of preservation metadata elements that would provide support for the management of digital objects across systems and time. They acknowledged that, while they had identified the key aspects of the necessary preservation metadata, there was room for more work in the area of technical metadata and this might be necessary at the level of each DL *Resource or Collection*. ‘Preservation metadata’ encompasses technical elements necessary to enable access to, manipulation and/or rendering of a DL *Resource*, data about the structure and syntax of an *Information Object*, information to support semantic understanding of *Resources* and details of the responsibilities and rights governing the application of preservation actions to *Resources*.

Another scheme classifies metadata according to what kind of *Resource* feature they present:

- **Syntactic metadata** present data about the syntax or structure of the resource. They provide data such as time or space of *Resource* creation or inclusion into the *Digital Library*, or size of *Resource*. Inherent metadata can be obtained from the *Resource* itself. They are dependent on the *Manifestation* used.

- **Semantic metadata** provide data about the *Resource* itself (the semantics of the *Resource*). These metadata could be explicitly or implicitly derived from the *Resource*, or generated by humans.

- **Contextual metadata** provide data related neither to the structure nor to the semantics of a *Resource* but to other issues within the context of the DL. They might be needed to understand the *Resource* or the ways of its possible use.

Other examples of classification criteria are: by purpose (for search or wider use), by fluidity (static or dynamic) or by mode of generation (human or automatic).
All the above-mentioned classifications are orthogonal, i.e. they are not mutually exclusive, in the sense that metadata may fall into more than one of the identified categories. For instance, the metadata describing the creator of a DL resource can be used for discovering the resource, for managing its digital rights or for authentication purposes.

**Examples:**
- Keywords are Metadata because they represent the content of a Resource.

### C12 Actor Profile

**Definition:** An Information Object that models any entity (Actor) that interacts with any Digital Library ‘system’. An Actor Profile may belong to a distinct Actor or it may model more than one Actor, i.e. a Group or a Community.

**Relationships:**
- Actor Profile <isa> Information Object
- Actor is <modelledBy> Actor Profile
- Function is <influencedBy> Actor Profile

**Rationale:** An Actor Profile is an Information Object that models an Actor by potentially capturing a large variety of the Actor’s characteristics, which may be important for a particular Digital Library for allowing the Actor to use the ‘system’ and interact with it as well as with other Actors. It not only serves as a representation of Actor in the system but essentially captures Policies and Roles that govern which Functions an Actor is entitled to perform through the Actor’s lifetime and how these functions should behave when exploited by him (<influencedBy>). For example, a particular instance of Actor may be entitled to Search within particular Collections and Collaborate with certain other Actors. The characteristics captured in an Actor Profile vary depending on the type of Actor, i.e. human or non-human, and may include: identity information (e.g. age, residence or location for humans and operating system, web server edition for software components), educational information (e.g. highest degree achieved, field of study – only for humans) and preferences (e.g. topics of interest, pertinent for both human and software Actors that interact with the Digital Library).

**Examples:**
- Group Profile, i.e. the Actor profile capturing the characteristics of a Group as a single entity.
- Community Profile, i.e. the Actor profile capturing the characteristics of a Community as a single entity.
- Anne is an Actor that interacts with a Music Digital Library and has an Actor Profile which captures several characteristics, such as her full name, her date of birth, her address and her musical preferences.

### C13 Component Profile

**Definition:** The Metadata attached to an Architectural Component.

**Relationships:**
- Component Profile <isa> Metadata
- Component Profile <isa> Information Object (inherited from Metadata)
- Architectural Component <hasProfile> Component Profile
- Component Profile <profile> Policy
• Component Profile <profile> Quality Parameter
• Component Profile <profile> Function
• Component Profile <profile> Interface

Rationale: The Component Profile is a specialisation of the Metadata objects and plays exactly the same role, i.e. provides additional information for management purposes. Neither statements nor constraints are imposed on the Component Profile associated with each Architectural Component. However, it is envisaged that this additional information should deal with the Interfaces the component has, the Quality Parameters it has, the Policies regulating it, and the Functions it yields.

Examples:
• The WSDL document (http://www.w3.org/TR/wsdl) describing a Web Service.

C14 Annotation

Definition: An Annotation is any kind of super-structural Information Object including notes, structured comments, or links, that an Actor may associate with a Region of a Resource via the <hasAnnotation> relation, in order to add an interpretative value. An annotation must be identified by a Resource Identifier, be authored by an Actor, and may be shared with Groups according to Policies regulating it (Resource is <regulatedBy> Policy). An Annotation may relate a Resource to one or more other Resources via the appropriate <hasAnnotation> relationship.

Relationships:
• Annotation <isa> Information Object
• Annotation is <identifiedBy> Resource Identifier
• Resource <hasAnnotation> Information Object about a Region

Rationale: Annotations can support cooperative work by allowing Actors to merge their intellectual work with the DL Resources provided by the DL to constitute a single working context. Annotations can be used in various contexts, e.g.
• to express a personal opinion about an Information Object;
• to enrich an Information Object with references to related works or contradictory Information Object;
• to add personal notes about a retrieved Information Object for future use.

Annotations are not only a way of explaining and enriching a DL Resource with personal observations but also a means of transmitting and sharing ideas in order to improve collaborative work practices. Thus, Annotations can be geared not only to the way of working of the individual and to a method of study but also to a way of doing research, as happens in the Humanities.

As Annotations are Information Objects, they may be in different formats, be expressed in different media, be associated with metadata, and can themselves be annotated. At present, in the literature there is an ongoing discussion as to whether Annotations should be considered as Metadata or as Information Objects. For the time being, an Annotation is modelled as an Information Object because (i) it has been considered as additional information that increases the existing content by providing an additional layer of elucidation and explanation, and (ii) because of this the Annotation itself takes the shape of an additional Information Object that can help people understand the annotated Resource. In fact, the status of Annotation is derived from the <hasAnnotation> relation linking Resources; this choice settles the long-standing issue of whether Annotations should be considered as Information Objects or as Metadata.
A final observation relates to the evolving nature of the Information Objects and of the Resources in general, which may result in invalidating a previously expressed Annotation. Usually each update results in creating a new Edition; thus, it is sufficient to link the Annotation to the appropriate version to which it refers.

Examples:
- The commentary texts accompanying each Reference in an Annotated Bibliography.

C15 Collection
Definition: A content Resource Set. The ‘extension’ of a collection consists of the Information Objects it contains. A Collection may be defined by a membership criterion, which is the ‘intension’ of the collection.

Relationships:
- Collection <isa> Resource Set
- Collection <isa> Resource
- Information Object <belongsTo> Collection
- Collection <hasIntension> Query
- Collection <hasExtension> Resource Set (set of Information Object)

Rationale: Collections represent the classic mechanism to organise Information Objects and to provide focused views of the Digital Library Information Object Resource Set. These focused views enable Actors to access thematic parts of the whole; they can be created by Librarians to keep the set of Information Objects organised and to improve its access and usage; further, they can be created by authorised Content Consumers to implement their own personal views of the Digital Library Information Object Resource Set.

The definition and identification of the Information Objects constituting a Collection (the collection extension) is based on a characterisation criterion (the collection intension). These criteria can range from an enumeration of the extension to conditions that specify which properties information objects must satisfy in order to be collection members (truth conditions).

Typically, Collections are hierarchically structured in sub-collections, but for general purposes we do not include this structuring in the present model.

Examples:
- The set of items exported through the set mechanism of the OAI-PMH protocol;
- The set of Information Objects characterised by having ‘Leonardo da Vinci’ as author and contained in the user preferred Digital Library at the time he/she access to that collection.

C16 Query
Definition: A characterisation criterion capturing the common traits of the Resources forming a Resource Set.

Relationships:
- Query <isa> Information Object

Rationale: The notion of query is well known in the DB area where it indicates an expression issued according to a query language, e.g. SQL, to obtain the data stored in the DB. Digital Libraries, as well as
other Information Retrieval systems, borrowed this term to represent the information need of their users. In the case of Digital Libraries, queries can be expressed according to various query languages ranging from keyword-based to fielded forms.

The notion of Query is fundamental to the Search Function. However, it can be used for other purposes. This reference model uses it to capture the intension (<hasIntension>) definition of a Collection.

Examples:
- ‘Digital Library’ is the representation of a query constituted by two tokens issued by a user interested in retrieving Resources dealing with Digital Libraries;
- ‘subject=H3.7 Digital Library AND author=Arms’ is the representation of a complex and fielded query issued by an Actor interested in finding the Resources having metadata that contain the specified values in the identified fields.

C17 Ontology
Definition: An ontology is a formal conceptualisation that defines the terms about a domain. Ontologies formalise a shared vocabulary about a domain [104].

Relationships:
- Ontology <isa> Information Object
- Resource Format is <expressionOf> Ontology

Rationale: The notion of ontology generalises that of schema or format, as well as related notions, such as thesaurus. Ontologies can refer to different aspects of Information Objects, such as their structure, their content, their preservation among others. Although a Digital Library might define and adopt its own proprietary formats, it is widely acknowledged that standard representation models (e.g. Dublin Core for descriptive metadata, MPEG for the structure of audio-visual objects, OAIS for preservation) enhance the interoperability and reuse of Resources. The emergence of rich schemas, such as CIDOC Conceptual Reference Model (CRM) [209], which enable content owners or holders to define articulated descriptions of their digital assets, and to exploit such descriptions in accessing the information or in managing complex applications around them demands greater flexibility at the level of generalisation. Semantic Web technologies, notably the Web Ontology Language (OWL), which builds upon Description Logics and the associated inferential capabilities, is another driver.

The Reference Model does not make any commitment to a specific Ontology; rather it assumes that the various ‘systems’, DL, DLS and DLMS, will be able to offer their users the ability to handle multiple ontologies either sequentially or independently. A mechanism to support this could offer:
- an ontology language able to represent any ontology the DL users may want to work with (e.g. OWL);
- an ontology mapping framework, consisting of a language for expressing relations between elements from different ontologies and an associated engine to exploit such mappings in query evaluation.

Examples:
- DOLCE (Descriptive Ontology for Linguistic and Cognitive Engineering) is a foundational ontology developed to capture the ontological categories underlying natural language and human commonsense.
C18  User Domain

**Definition:** One of the six main concepts characterising the Digital Library universe. It represents the various aspects related to the modelling of entities, either human or machines, interacting with any Digital Library ‘system’.

**Relationships:**
- `Digital Library` <definedBy> `User Domain`
- `Digital Library System` <definedBy> `User Domain`
- `Digital Library Management System` <definedBy> `User Domain`
- `User Domain` <consistOf> `Actor`

**Rationale:** The User Domain concept represents the Actors (whether human or not) entitled to interact with Digital Libraries. The aim of Digital Libraries is to connect such Actors with information (the Information Objects) and to support them in consuming already available information and produce new information (through the Functions). User Domain is an umbrella concept that covers all notions related to the representation and management of Actor entities within a Digital Library, e.g. the digital entities representing the Actors, their rights within the system, and their profiles (Actor Profile) exploited to personalise the system’s behaviour or to represent these actors in collaborations.

**Examples:** --

C19  Actor

**Definition:** A Resource that represents any entity that interacts with a Digital Library ‘system’ and is identified by a Resource Identifier. Furthermore, it may have at least one Actor Profile and it may belong to one or more Group and be regulated by a set of Policies. An Actor may be characterised by Quality Parameters and may be linked to other Actors.

**Relationships:**
- `Actor` <isa> `Resource`
- `Actor` is <identifiedBy> `Resource Identifier` (inherited from `Resource`)
- `Actor` is <regulatedBy> `Policy` (inherited from `Resource`)
- `Actor` <belongTo> `Group`
- `Actor` is <modelledBy> `Actor Profile`
- `Actor` is <associatedWith> `Actor` (inherited from `Resource`)
- `Actor` <hasQuality> `Quality Parameter` (inherited from `Resource`)
- `Actor` <hasAnnotation> `Information Object` (inherited from `Resource`)
- `Actor` <hasMetadata> `Information Object` (inherited from `Resource`)
- `User Domain` <consistOf> `Actor`
- `Digital Library` <serve> `Actor`
- `Digital Library System` <serve> `Actor`
- `Digital Library Management System` <serve> `Actor`
- `Actor` <play> `Role`
- `Actor` <perform> `Function`
- `Group` <isa> `Actor`
Rationale: An Actor captures any entity that interacts with a Digital Library ‘system’ or with other similar entities through the Functions offered by that ‘system’ and includes humans, and inanimate entities such as software programs or physical instruments. The latter may range from subscription services offered by external systems to portals and other digital libraries that pull content from, or push content to, the particular Digital Library. Although each distinct entity may be recognised in the system by a single Resource Identifier, it may play a different Role at different times, belong to more than one Group and be associated with more than one Actor Profile. For instance, an Actor may have one profile when assuming the Content Creator role and a different profile under the Content Consumer role. Policies that are associated with an Actor and are captured by an individual or group Actor Profile, govern the Actor’s interactions with the system and with other Actors through their lifetime, e.g. the set of permissible Functions for an Actor. An Actor also produces and enforces policies. An Actor may be characterised by various Quality Parameters. For instance, a human may be distinguished on the basis of Trustworthiness and a software agent may be characterised by its Robustness. Such quality parameters may be used to guide or value an Actor’s interactions. For instance, in actor groupings, such as human cooperations or co-authorships or software component integrations, captured by instantiating the <associatedWith> relations, a more authoritative Actor can be trusted for sharing content from an Actor of disputable quality.

Examples:
- A Group is an Actor.
- A Community is an Actor.
- John is an Actor.
- A Web Service harvesting the set of Information Objects forming a Collection in a Digital Library System is an Actor.

C20 Group

Definition: A Resource Set that models a set of entities with common characteristics and following specific interaction rules and patterns within the Digital Library ‘system’. It is identified by a Resource Identifier. A Group can be modelled by an Actor Profile that specifies the characteristics of the members of the group. The membership to the Group (<belongsTo>), i.e. the set of Actors belonging to it, can be determined by enumerating its members or by capturing the similar traits of the Actors in a Query. In this second case, membership of the Group will be dynamically determined by evaluating the Query.

Relationships:
- Group <isa> Resource Set
- Group is <identifiedBy> Resource Identifier (inherited from Resource)
- Group <isa> Actor
- Group is <modelledBy> Actor Profile (inherited from Actor)
- Actor <belongsTo> Group
- Community <isa> Group

Rationale: A Group represents an Actor population that exhibits cohesiveness to a large degree and can be considered as an Actor with its own profile and identifier. A Group is described by an Actor Profile that essentially specifies explicitly (through enumeration) or implicitly (through a set of desired characteristics) the members of the group, and specifies the Roles an Actor of the Group can take and the Policies that govern the Actor interactions in the system, such as permissible Functions and
accessible Resources. A Group can also produce and enforce policies. Members of a Group inherit (part of) the characteristics from the Group but they may have additional characteristics as described in their individual Actor’s profile.

Examples:
- John, Mary and Paul are the Actors constituting the Group entitled to curate Leonardo da Vinci Collection disseminated through their University Digital Library. The Group has a Profile which specifies that John, Mary and Paul have the Role of Librarian as Actors of the Group.

C21 Community

Definition: A Community is a particular subclass of Group, which refers to a social group of humans with shared interests.

Relationships:
- Community isa Group

Rationale: In human Communities, intent, belief, resources, preferences, needs, risks and a number of other conditions may be present and common, affecting the identity of the participants and their degree of cohesiveness. Examples of Community can be: a pre-existing group of people with shared interests, which is online in the Digital Library; a group gathered together by the DL; or a group that is formed as Actors in the Digital Library and that interacts with the Library’s contents or with other Actors. For instance, in a Digital Library with publications, there may be the Community of people interested in Artificial Intelligence and the Community of people providing test collections for Information Retrieval algorithms. Community, as a Group, is a well-defined user community identified by a Resource Identifier and modelled by a specific Actor Profile. The Profile records permissible Roles, Functions and Resources according to specific Policies.

Examples:
- Scientists joining the Human Genome Organisation constitute a Community involved in human genetics. This community is interested in accessing a Digital Library providing them with the information objects and functions they need to accomplish their mission. Such a Digital Library may also serve other communities by providing them with (part of) the data and functions related to human genetics to promote cross discipline synergies.

C22 Role

Definition: A set of functions within the context of an organisation with some associated semantics regarding the authority and responsibility conferred on the user assigned role.

Relationships:
- Actor play Role
- End-User isa Role
- DL Designer isa Role
- DL System Administrator isa Role
- DL Application Developer isa Role

Rationale: The above definition comes from [83] and works in accordance with the policy mechanism pervading the Policy Domain (Section II.2.5). A role is a kind of pre-packaged generic profile and may be
seen as a packet of statements identifying the kind of Functions an Actor is eligible to perform within the system. Thus, a role may be stored as a profile that represents an individual or (most likely) a population of users. Roles are also called stereotypes in user modelling. An Actor can be assigned to a Role; this means, the Actor inherits all the Role statements. Clearly, an Actor can play different Roles at different times or more than one Role at the same time. Apart from the four main Actor Roles defined (End User, DL Designer, DL System Administrator and DL Application Developer), the following generic Roles are distinguished within a DL context and subsequently defined: Content Consumer, Content Creator and Librarian, which are sub-roles of the End-user role. Apart from these roles and sub-roles, which are prototypically defined in the Reference Model, any digital library could, and should, define additional roles. A sub-role may be defined, providing it with some of the Functions of a generic Role. For example, a content annotator Role might be a sub-role of Content Creator that entitles Actors to annotate only existing Information Objects.

Examples:
- Student is a typical Role in a University Digital Library being granted access to specific Collections and Functions.

**C23 End-user**

**Definition:** The Role of the Actors that access the Digital Library to exploit its Resources and possibly produce new ones.

**Relationships:**
- End-user isa Role

**Rationale:** End-users exploit DL facilities for providing, consuming and managing DL content (usually Information Objects, generally Resources). This is actually a class of Actors further subdivided into the concepts of Content Creator, Content Consumer and Librarian, each of which usually has a different perspective on the Digital Library. For instance, a Content Creator may be a person that creates and inserts their own objects in the Digital Library or an external program that automatically converts artefacts to digital form and uploads them to the Digital Library.

**Examples:**
- John is an End-user in a University Digital Library accessing its Collections and Functions to prepare its examination. Mary is another End-user accessing the same Digital Library to complete its doctoral thesis and once this thesis is discussed publishes it for future uses.

**C24 Content Consumer**

**Definition:** The Role of the Actors that access the Digital Library for the purpose of consuming its Resources, usually Information Objects, through the available Functions.

**Relationships:**
- Content Consumer isa End-user
**Rationale**: A *Content Consumer* is any entity that accesses the Digital Library to exploit (part of) its *Resources*. A person who searches (*Search* function) the contents of a digital *Collection* or an external subscription service are instances of *Content Consumers*.

**Examples**:
- John, the *End-user* of a scientific Digital Library, discovers the *Collections* containing the journal articles covering its research topics and processes this data with its novel procedure;
- Mary is the *End-user* of a Digital Library that can borrow resources, explore catalogs, search databases, cite bibliographic data, read articles and books, take notes and collaborate with others.

**C25  Content Creator**

**Definition**: The *Role* of the *Actors* that provide new *Information Objects* to be stored in the Digital Library or update existing *Information Objects*.

**Relationships**:
- *Content Creator* <isa> *End-User*

**Rationale**: A *Content Creator* may be a human or a program or another system. For instance, it may be a person who creates and inserts their own documents in the Digital Library or a program that automatically converts artefacts to digital form and uploads them to the Digital Library.

**Examples**:
- John, the *End-user* of a scientific Digital Library, uploads a new version of a working paper reporting on the latest results of its experimentation in a *Collection* shared with other colleagues working on a similar topic to prompt and informed feedback;
- Older classic medical articles are of particular importance to medical historians and to some students, researchers, and clinicians. Wider access to these classic print articles is now possible due to the availability of a scanning program which is the *End-user* that allows the production of digital copies of print material.

**C26  Librarian**

**Definition**: The *Role* of the *Actors* that manage digital library’s *Resources*, namely *Information Objects* and *End-users*.

**Relationships**:
- *Librarian* <isa> *End-user*

**Rationale**: Librarians are *End-users* in charge of curating the DL Content. In fact, one of the aspects distinguishing Digital Libraries from the Web is the effort spent in the Digital Libraries to guarantee a quality of the service, i.e. the effort spent by these actors have to curate all the resources forming the DL.

**Examples**:
- Frank, the *Librarian* of a University Digital Library, is in charge to appropriately revise and classify scholarly works as to simplify the discovery by Digital Library *End-users*. He is also in charge to implement the *content policies* by appropriately configuring the Digital Library *Functions*.
C27 DL Designer

**Definition:** The *Role* of the *Actors* that, by interacting with the *Digital Library Management System*, define the characteristics of the *Digital Library*.

**Relationships:**
- DL Designer <isa> Role

**Rationale:** DL Designers are *Actors* that by exploiting their knowledge of the application semantic domain define, customise and maintain the Digital Library so that it is aligned with the information and functional needs of its potential DL End-users. These actors are expected to interact with the DLMS, i.e. the ‘system’ providing them with functional and content configuration facilities. Functional configuration instantiate aspects of the DL functions perceived by the DL End-users, including the characteristics of the result set format, query language(s), user profile formats, and Information Object model employed. Content configuration specifies aspects of the DL Content domain, e.g. repositories of content, ontologies, classification schemas, authority files, and gazetteers that will be made available through the DL.

**Examples:**
- Frank, the DL Designer of a scientific Digital Library, is in charge to identify the set of *Collections* and *Functions* constituting the Digital Library and define the characteristics of the User Domain (e.g. *Roles* and *Groups*), Policy Domain (e.g. establish the Content Policy) and Quality Domain (e.g. establish the Generic Quality Parameters) instances.

C28 DL System Administrator

**Definition:** The *Role* of the *Actors* that, by interacting with the *Digital Library Management System*, define the characteristics of the *Digital Library System*, put this in action and monitor its status so as to guarantee the operation of the *Digital Library*.

**Relationships:**
- DL System Administrator <isa> Role

**Rationale:** DL System Administrators are in charge to select and deploy the *Architectural Components* (C203) needed to operate the Digital Library System implementing the expected Digital Library. Their choice of elements reflects the expectations that DL End-users and DL Designers have for the Digital Library, as well as the requirements the available resources impose on the definition of the DL. Moreover, it complies with the organisation mission and (business) goals of the institutions that set up the ‘system’. DL System Administrators interact with the DLMS by providing architectural configuration parameters, such as the chosen software components and the selected hosting nodes. Their task is to identify the architectural configuration that best fits the DLS in order to ensure the highest level of quality of service. The value of the architectural configuration parameters can be changed over the DL lifetime. Changes of parameter configuration may result in the provision of different DL functionality and/or different levels of quality of service.

**Examples:**
- John, the DL System Administrator of a scientific Digital Library, by interacting with the DLMS decides to deploy three replicas of the Software Component implementing Repository related Functions on three different servers (Hosting Nodes) in order to address the needs on its community.
C29  DL Application Developer

**Definition:** The *Role* of the *Actors* that, by interacting with the *Digital Library Management System*, enrich or customise the set of *Software Components* that will be used by the *DL System Administrator* to implement the *Digital Library System* serving the *Digital Library*.

**Relationships:**
- DL Designer <isa> Role

**Rationale:** DL Application Developers develop the *Software Components* (C205) that will be used as constituents of the DLSs, to ensure that the appropriate levels and types of functionality are available.

**Examples:**
- Mark, one of the *DL Application Developers* of a scientific Digital Library, is in charge to develop a new *Software Component* for managing *Annotations* of specific *Information Objects*.

C30  Functionality Domain

**Definition:** One of the six main concepts characterising the Digital Library universe. It represents the various aspects related to the modelling of facilities/services provided in the Digital Library universe to serve *Actor* needs.

**Relationships:**
- Digital Library <definedBy> Functionality Domain
- Digital Library System <definedBy> Functionality Domain
- Digital Library Management System <definedBy> Functionality Domain
- Functionality Domain <consistOf> Functions

**Rationale:** The *Functionality Domain* concept represents the services that *Digital Libraries* offer to their *Actors*. The set of facilities expected from *Digital Libraries* is extremely broad and varies according to the application context. There are a number of *Functions* that *Actors* expect from each *Digital Library*, e.g. search, browse, information objects visualisation and preservation. Beyond that, any *Digital Library* offers additional *Functions* to serve the specific needs of its community of users.

**Examples:** --

C31  Function

**Definition:** A particular operation that can be realised on a *Resource* or *Resource Set* as the result of an activity of a particular *Actor*. It is identified by a *Resource Identifier*. It may be performed by an *Actor* or it may refer to the respective supporting process of the DLS.

**Relationships:**
- Function <isa> Resource
- Function is <identifiedBy> Resource Identifier (inherited from Resource)
- Function is <influencedBy> Actor Profile
- Function is <influencedBy> Policy
- Function <actOn> Resource
- Function is <regulatedBy> Policy (inherited from Resource)
- Function <hasQuality> Quality Parameter (inherited from Resource)
• Actor <perform> Function
• Actor <modify> Function

**Rationale:** A *Function* captures any processing that can occur on *Resources* and is typically perceived as a result of an activity of an *Actor* in a Digital Library. It can possibly involve any type of *Resource* and can potentially be performed by any kind of *Actor*. For instance, not only a user can *Search* the contents in a digital library, i.e. *Information Objects*, but also an *Actor* can search for other *Actors*, a program can *Search* for offered *Functions*, and so forth. Due to its broad scope, *Function* is specialised into a set of specific but still quite generic subclasses, such as *Access Resource*. In practice, a *Digital Library* can use different specialisations and combinations of these *Functions* intended for different *Actors* and *Resources*.

**Examples:**

• Either an agent or a human user is submitting a query for the discovery of *Information Objects* contained by the Digital Library. The system responds back to the user request with a set of *Information Objects* that comply with the specified selection criteria.
• A user updates the information related to his/her profile that is maintained by the system.

**C32 Access Resource**

**Definition:** The class of *Functions* that provide *Actors* with mechanisms for discovering and accessing *Resources*.

**Relationships:**

• *Access Resource* <isa> Function
• *Access Resource* <retrieve> Resource
• Discover <isa> Access Resource
• Acquire <isa> Access Resource
• Visualise <isa> Access Resource

**Rationale:** This is a family of *Functions* that do not modify the Digital Library or its *Resources* but help in identifying *Resources* intended to be simply examined and perceived by an *Actor* or possibly further exploited through the use of other functions, such as *Manage Resource* functions.

**Examples:**

• Ed submits a query for the discovery of information related to a specific subject (e.g. Picasso). The system discovers all the *Information Objects* matching Ed expectations (e.g. paintings and the biography of the famous painter) and returns these back to the user with a visualization of the corresponding content (e.g. a list of JPGs of all contained paintings and a PDF file with the biography).

**C33 Discover**

**Definition:** The family of *Functions* to find a *Resource*, which may be an individual one or a *Resource Set* compliant with the specification of the *Actor* request, as expressed by a *Query* or by browsing.

**Relationships:**

• Discover <isa> Access Resource
• Discover <actOn> Resource Set
Discover <return> Result Set

Search <isa> Discover

Browse <isa> Discover

Rationale: Discover is the central Access Resource function, which acts on Resource Sets and aims at retrieving desired Resources.

Examples:
- Search and Browse are two classical ways for performing the Discover function.

C34 Browse

Definition: An Access Resource function that lists Resources in a Resource Set ordered or organised according to a given characteristic or scheme.

Relationships:
- Browse <isa> Discover

Rationale: The Browse function allows an Actor to explore a digital library’s Resources and may be used alternately with Search for this purpose. A digital library can be equipped with different Browse capabilities. For instance, it may provide a different ordering or grouping of Resources, such as browse per-author, when a Collection of publications is explored to search for the correct form of the name of an author, or through an ontology representing the underlying Collection of Information Objects or the set of permissible Functions. Alternatively, graphical representations of a Resource Set may be used for browsing DL Resources. For instance, it may be possible to have a digital library Collection depicted by using bubbles or areas of different size, each representing a certain topic, and then navigating among those bubbles in order to investigate on the content of each. Another example is that of a tag cloud,\(^{28}\) i.e. a visual depiction of descriptors, namely tags, used to annotate Resources. Tags are typically listed alphabetically, and tag frequency is shown with font size or colour. The tags are usually hyperlinks that lead to a collection of items that are associated with that tag.

Examples:
- A user requests the display of all the Digital Library Information Objects (e.g. movies) per subject area (e.g. comedies, drama, sci-fi, etc);
- A user requests the display of all the Digital Library Information Objects per “author” in an alphabetical order.

C35 Search

Definition: An Access Resource function that allows an Actor to discover the Resources matching a Query, which are returned as a Result Set. Search must be triggered by a Query.

Relationships:
- Search <isa> Access Resource
- Search <issue> Query
- Search <return> Result Set

\(^{28}\) http://en.wikipedia.org/wiki/Tag_cloud
Rationale: There are several types of *Search* that can be performed by different types of *Actors* and for accessing different types of *Resources*. For instance, not only can a person *Search* the contents in a digital library, i.e. *Information Objects*, but also an *Actor* can *Search* for other *Actors*, a program can *Search* for offered *Functions*, and so forth. Furthermore, the *Query* describing the desired objects may be based on the content of a *Resource*, its *Actor Profile*, its *metadata*, its *annotations* and so forth, and any combination of these. The form of the *Query* does not constrain the type of *Resource* retrieved, e.g. a textual query can be used to retrieve *Information Objects* whose *manifestations* are videos or audio files. An important characteristic of the *Search* function is the search paradigm adopted. For example, the *Information Objects* sought may be described through a query specification or condition. This may consist of an unstructured query condition, i.e. sequence of search terms, combined with operators, such as ‘and’, ‘or’ and ‘not’, or it can be a structured or fielded search, where query conditions are expressed in terms of the metadata fields, e.g. ‘all the information objects on a given research topic created by a certain author and published in a specific period of time’. Moreover, an important characteristic of the *Search* functionality lies in which model is adopted in identifying the pertinence of the objects with respect to a query, e.g. the Boolean model or the vector-space model.

Examples:
- ‘Query-By-Example’, which is based on an example *Resource* provided by the *Actor*. This allows end-users, for instance, to *Search* for *Resources* similar to a provided sample image as well as to *Search* for those deemed similar to an excerpt of an audio.
- ‘Relevance feedback’. This supports the iterative improvement of the search *Result Set* by allowing the *Actor* to express a relevance judgement on the retrieved *Resources* at each iteration step. It improves the discovery mechanism and the user satisfaction effectively as it enhances the expressive power of the query language supported by the digital library.

C36  Acquire

**Definition:** An *Access Resource* function supporting an *Actor* in retaining *Resources* in existence past the lifetime of the *Actor’s* interaction with the system.

**Relationships:**
- Acquire <isa> Access Resource
- Acquire <actOn> Resource

**Rationale:** This *Function* provides mechanisms such as locally saving and printing the content or *metadata* related to *Information Objects*.

**Examples:**
- A user downloads and locally stores *Information Objects* (e.g. video files, pdf files) from a list of *Information Objects* returned to him/her after performing a query.

C37  Visualise

**Definition:** An *Access Resource* function enabling an *Actor* to view a *Resource* graphically, such as an *Information Object* or an *Actor Profile*.

**Relationships:**
- Visualise <isa> Access Resource
- Visualise <actOn> Resource
**Rationale:** Resources may be complex and may be comprised of several parts. For instance, an Information Object may combine information manifested through different media. The Visualise function must therefore be tailored according to the End-user characteristics, like the device it uses or its personal setting, as well as the characteristics of the object to be rendered. Visualisation is any technique for creating images, diagrams, animations and so forth to communicate a message.

**Examples:**
- Animation and the drawing of diagrams are examples of the Visualise function.

**C38 Manage Resource**

**Definition:** The class of Functions that supports the production, withdrawal or update, appraisal and preservation of Resources.

**Relationships:**
- Manage Resource <isa> Function
- Manage Information Object <isa> Manage Resource
- Manage Actor <isa> Manage Resource
- Manage Function <isa> Manage Resource
- Manage Policy <isa> Manage Resource
- Manage Quality Parameter <isa> Manage Resource
- Create <isa> Manage Resource
- Update <isa> Manage Resource
- Validate <isa> Manage Resource
- Submit <isa> Manage Resource
- Withdraw <isa> Manage Resource
- Annotate <isa> Manage Resource
- Appraise <isa> Manage Resource
- Preserve <isa> Manage Resource

**Rationale:** This is a family of Functions, since the tasks to be performed in order to manage a set of objects are numerous. Specifically, Manage Resource contains general categories of functions applied to each specific domain, as well as general Functions, the specialisations of which may appear in each individual domain.

**Examples:**
- Create, Update and Withdraw are typical examples of Manage Resource functions.

**C39 Create**

**Definition:** A Manage Resource function supporting an Actor in creating a new Resource.

**Relationships:**
- Create <isa> Manage Resource
- Create <actOn> Information Object

**Rationale:** This function encapsulates the capabilities to create new Resources.

**Examples:**
• An user registers within the system and creates a new profile for him/her.

C40  Submit

**Definition:** A *Manage Resource* function supporting an *Actor* in providing the digital library with a new *Resource*.

**Relationships:**
- *Submit* <isa> *Manage Resource*
- *Submit* <actOn> *Resource Set*

**Rationale:** This *function* supports the *Actor* in submitting a new *Resource* to the DL. According to the established policies, the submit function can add the newly created *Resource* to either an incoming *Resource Set*, i.e. a temporary area that contains all the objects waiting to be published by the librarians, or directly to the DL *Resource Set*, i.e. the set of *Resources* seen by DL *Actors*.

**Examples:**
- An author creates a record and uploads to the system his/her latest content e.g. a novel, movie, music recording.

C41  Withdraw

**Definition:** A *Manage Resource* function supporting an *Actor* in withdrawing *Resources* from the DL.

**Relationships:**
- *Withdraw* <isa> *Manage Resource*
- *Withdraw* <actOn> *Resource Set*

**Rationale:** This *function* supports the *Actor* in revising the set of *Resources* the Digital Library provides its End-users with. In fact, in addition to the adjunction to new *Resources* to the Digital Library (*Submit*) it should be possible to remove (*Withdraw*) or make up to date (*Update*) existing *Resources*. Because of the

**Examples:**
- A user removes his/her profile from the system;
- An author removes his/her content from the system.

C42  Update

**Definition:** A *Manage Resource* function allowing an *Actor* to modify an existing *Resource*.

**Relationships:**
- *Update* <isa> *Manage Resource*

**Rationale:** This *Function* implies capabilities to modify the *Resource*.

**Examples:**
- In the case of *Information Objects*, it may add a new *Edition* or a new *View* to an existing *Information Object*.

C43  Preserve

**Definition:** A *Manage Resource* function supporting an *Actor* in all actions that involve the preservation of the *Resource*.
Relationships:

- Preserve <isa> Manage Resource

Rationale: This group of Functions supports the definition of general preservation programs for specific Resource, the monitoring of their preservation state and the organisation of preservation activities. Preservation Policies are very important for the preservation-related Functions.

For a comprehensive description of the Preservation issue, please refer to Section II.3.2.

Examples: --

C44 Validate

Definition: A Manage Resource function supporting the Actor in validating the quality status of a DL Resource.

Relationships:

- Validate <isa> Manage Resource

Rationale: This function supports the Actor in validating the quality status of a Resource of the DL. The Function makes use of relevant quality parameters.

Examples:

- A user rates the quality of the Digital Library Information Objects e.g. quality of multimedia files;
- A user rates the relevance of returned results to a submitted query.

C45 Annotate

Definition: A Manage Resource function allowing an Actor to create an Annotation about a Resource.

Relationships:

- Annotate <isa> Manage Resource
- Annotate <createAnnotation> Annotation

Rationale: This Function allows an Actor to add Annotations. Annotations are Information Objects. Management of existing Annotations may be performed using Manage Resource and Manage DL functions. Moreover, since there are different types of Annotations, such as notes and bookmarks, the Annotate function may allow for the definition of one or more types that comply with the different meanings of Annotation in use.

Examples:

- A user inserts notes to a specific Information Object;
- A user tags Information Objects with a list of relevant labels.

C46 Manage Information Object

Definition: The class of Functions that support the production, withdrawal, update, publishing and processing of Information Objects.

Relationships:

- Manage Information Object <isa> Manage Resource
- Manage Information Object <actOn> Information Object
- Disseminate <isa> Manage Information Object
- Process <isa> Manage Information Object
• **Author** <isa> **Manage Information Object**

**Rationale:** This category of **Functions** contains a broad set of **Functions** related to all the aspects of the creation, dissemination and processing of **Information Objects**.

**Examples:** --

### C47 Disseminate

**Definition:** A **Manage Information Object** function supporting an **Actor** in making **Information Objects** known to the **End-users** according to certain **Policies**.

**Relationships:**
- **Disseminate** <isa> **Manage Information Object**
- **Publish** <isa> **Disseminate**

**Rationale:** This **Function** performs the dissemination of the **Information Object**, more precisely of its **metadata** or description, to the public through the DL in accordance with the **Policies** assigned to it. In particular, the DL system may alert **Groups** or the wider public to the import of new **Information Objects** or **Collections** to the DL. Thanks to this characteristic, digital libraries have become proactive systems instead of being just passive systems responding to user queries.

**Examples:** --

### C48 Publish

**Definition:** A **Manage Information Object** function supporting an **Actor** in making **Information Objects** available to the DL according to certain **Policies**.

**Relationships:**
- **Publish** <isa> **Disseminate**

**Rationale:** The **Information Objects** become available within the DL in accordance with the **Policies** assigned to them.

**Examples:**
- A Librarian approves/authorizes the publishing of a newly inserted **Information Object** to the system.

### C49 Author

**Definition:** A **Manage Information Object** function supporting an **Actor** in creating **Information Objects**.

**Relationships:**
- **Author** <isa> **Manage Information Object**
- **Author** <creates> **Information Object**

**Rationale:** This **Function** enables the **Actor** to create **Information Objects** according to one of the DL’s accepted **Information Objects’ Resource Format**.

**Examples:**
- A musician creates a record for his/her latest music recording;
- A user creates a new profile.
**C50 Compose**

**Definition:** A Manage Information Object function supporting the Actor in using (parts of) existing Information Objects in order to build compound objects.

**Relationships:**
- Compose <isa> Author

**Rationale:** This Function encapsulates the capabilities to create new Information Objects by reusing existing objects, either in part or as a whole. For example, the user may compose a multimedia album by putting together audio files, song lists and singer biographies.

**Examples:**
- A user combines two previous music recordings for the production of a new music file.

**C51 Process**

**Definition:** A Manage Information Object function supporting the Actor in all activities related to the transformation and analysis of an Information Object.

**Relationships:**
- Process <isa> Manage Information Object
- Analyze <isa> Process
- Transform <isa> Process

**Rationale:** This Function encapsulates the capabilities to analyse and transform Information Objects in order to view, disseminate or extract information from them. This represents a very important category of Functions as it contains fundamental activities for taking advantage of the DL Content for scientific, educational and recreational purposes.

**Examples:**
- Analyze and Transform are two typical examples of this process.

**C52 Analyse**

**Definition:** A Process function supporting the Actor in all activities related to the analysis of an Information Object.

**Relationships:**
- Analyse <isa> Process
- Linguistic Analysis <isa> Analyse
- Qualitative Analysis <isa> Analyse
- Statistical Analysis <isa> Analyse
- Scientific Analysis <isa> Analyse
- Create Structured Representation <isa> Analyse
- Compare <isa> Analyse

**Rationale:** This Function encapsulates the capability to analyse Information Objects in order to extract information from them. It includes Functions related to the analysis of the Information Object content or metadata, for statistical, scientific, linguistic, preservation, etc. purposes.

**Examples:**
Several types of analysis could be performed upon an Information Object e.g. Linguistic, Statistical.

**C53 Linguistic Analysis**

**Definition:** An Analyse function supporting the Actor in all activities related to the analysis of the textual content of an Information Object.

**Relationships:**
- Linguistic Analysis <isa> Analyse

**Rationale:** This Function represents the group of Functions relevant to the linguistic analysis of the textual parts of an Information Object, related to both its structure (grammar) and meaning (semantics). It is crucial, especially in the case of textual content of particular importance in that respect, i.e. old manuscripts, literature, etc. A very important specialisation of this function could be the detection of named entities in the text or the identification of conceptual relationships in order, for example, to automatically extract concepts and relations for the creation of Ontologies related to the Content.

**Examples:**
- A typical example is grammar/spelling and syntactical analysis.

**C54 Qualitative Analysis**

**Definition:** An Analyse function supporting the Actor in all activities related to the analysis of the quality of an Information Object or its metadata. It computes an appropriate Content Quality Parameter.

**Relationships:**
- Qualitative Analysis <isa> Analyse
- Qualitative Analysis <measure> Content Quality Parameter
- Examine Preservation State <isa> Qualitative Analysis

**Rationale:** This Function represents the group of Functions relevant to the qualitative analysis of an Information Object or its metadata. This can include authenticity, preservation state, integrity, provenance etc. The result of this analysis is the measurement of one or more Content Quality Parameters.

**Examples:**
- Typical examples are bit-error-ratio, signal/noise ratio in audio/video files, file integrity, etc.

**C55 Examine Preservation State**

**Definition:** A Qualitative Analysis function supporting the Actor to examine the preservation state of an Information Object or its metadata. It computes an appropriate Preservation Quality Parameter.

**Relationships:**
- Examine Preservation State <isa> Qualitative Analysis

**Rationale:** This Function plays the very important role of examining the preservation state of Information Objects in the DL. It is crucial, as it may provide the incentive for restorative or preventive measures to ensure high standards of content quality. The result of this analysis is the measurement of one or more Preservation Quality Parameters.

**Examples:** --
C56  Statistical Analysis

**Definition:** An Analyse function supporting the Actor in all activities related to the statistical analysis of an Information Object.

**Relationships:**
- Statistical Analysis <isa> Analyse

**Rationale:** This Function represents the group of Functions relevant to the computation of statistics related to an Information Object.

**Examples:**
- E.g. statistics related to the accessing of contained information objects; user related statistics such geographical dispersion etc.

C57  Scientific Analysis

**Definition:** An Analyse function supporting the Actor in all activities related to the scientific analysis of data represented as an Information Object.

**Relationships:**
- Scientific Analysis <isa> Analyse

**Rationale:** This Function represents the group of Functions relevant to the scientific analysis of an Information Object. It includes actions and tools such as running a model on a set of data, making scientific computations, offering handbooks with ‘live’ formulae, etc. As DLs with scientific data are of specific importance to the scientific community, their incorporation of a wide range of tools for the analysis of these data will be crucial in promoting research and knowledge creation, as well as education, in the fields of natural sciences, medicine, etc.

**Examples:** --

C58  Create Structured Representation

**Definition:** An Analyse function supporting the Actor in all activities related to the analysis of the structure of an Information Object and the creation of a representation of this structure.

**Relationships:**
- Create Structured Representation <isa> Analyse

**Rationale:** This Function represents the group of Functions relevant to the identification of the structure of an Information Object, which may refer to an ontology or a table of contents extracted from a text, a grouping of specific scientific data, etc. It is closely related to the Visualise function, as the created structure may have different ways of being presented to the Actor.

**Examples:** --

C59  Compare

**Definition:** An Analyse function supporting the Actor in comparing two or more Information Objects, either primary ones or their metadata.

**Relationships:**
- Compare <isa> Analyse
**Rationale:** This Function represents the group of Functions relevant to the comparison of Information Objects. This may be performed for many reasons, preservation being a very important one among them.

**Examples:**
- The system performs comparison between similar information objects (e.g. texts or multimedia files) to discover their degree of similarity.

### C60 Transform

**Definition:** A Process function enabling an Actor to create different views or manifestations of an Information Object (or a set of Information Objects).

**Relationships:**
- Transform <isa> Process
- Physically Convert <isa> Transform
- Extract <isa> Transform
- Convert to Different Format <isa> Transform

**Rationale:** Different representations of an Information Object (or a set of Information Objects) enable the Actor to perceive information at different levels of abstraction, as desired. Such possible conversions may be achieved with the help of approaches such as format conversions, information extraction, automatic translation and summarisation techniques.

**Examples:** --

### C61 Physically Convert

**Definition:** A Transform function supporting the Actor in creating new manifestations of an Information Object.

**Relationships:**
- Physically Convert <isa> Transform
- Physically Convert <createManifestation> Information Object
- Translate <isa> Physically Convert

**Rationale:** This Function represents a wide range of Functions related to the transformation of the content of the Information Object. The transformation may include translation, text-to-speech and speech-to-text conversions, tables in texts into spreadsheet or database format, data into graphs, from 3D to 2D, different media (including from paper to digital form), images into colour histograms etc.

**Examples:**
- Convert a 3D representation of a map to a 2D representation.

### C62 Translate

**Definition:** A Physically Convert function enabling Actors to perceive an Information Object in a language that is different from the object’s or the user’s native language. In this context, languages can range from country languages, e.g. Italian, English, to community and cultural languages, e.g. Muslim culture.

**Relationships:**
- Translate <isa> Physically Convert
Rationale: Digital libraries must support access to the Information Objects in as many different languages as possible to enhance the usage of their content. This function enables multilingual information access. Multilingual information access approaches include query translation, information object translation and combinations of these.

Examples:
- Translation of content from one language (e.g. English) to another (e.g. French).

C63 Convert to a Different Format

Definition: A Transform function enabling an Actor to obtain a different View of an Information Object (or a set of Information Objects).

Relationships:
- Convert to a Different Format <isa> Transform
- Convert to a Different Format <createView> Information Object

Rationale: This Function enables the user to create a new Version (e.g. convert the object into another encoding). Depending on the type of object, different types of conversions may be possible, such as conversion into different encoding (converting a text from pdf to Word, an image to a different format or compression scheme, etc). This Function is particularly useful for interoperability purposes.

Examples:
- Information object transformation from a specific format to another one e.g. for text based information from MS-Word to PDF format, for video content from AVI to MPEG4 format.

C64 Extract

Definition: A Transform function enabling an Actor to obtain a different manifestation of an Information Object (or a set of Information Objects).

Relationships:
- Extract <isa> Transform
- Extract <createManifestation> Information Object

Rationale: This Function enables the user to create a new manifestation of an object that may contain several parts of it. An example of such a Function may be the extraction of citations or text summaries.

Examples: --

C65 Manage Actor

Definition: A Manage Resource function supporting the administration of the set of Actors that access the digital library.

Relationships:
- Manage Actor <isa> Manage Resource
- Manage Actor <actOn> Actor
- Establish Actor <isa> Manage Actor
- Personalise <isa> Manage Actor
Rationale: This is a family of Functions supporting the DL administrators in dealing with the DL user management. In particular, they cover the creation of new Actors, remove existing ones, and regulate their rights, i.e. establish the tasks they are entitled to perform and the Information Objects they are entitled to use as well their profile and associated personalisation issues.

Examples: --

C66 Establish Actor
Definition: A Manage Actor function dealing with the specific issues of the creation of the Actors and their recognition by the DL.

Relationships:
• Establish Actor <isa> Manage Actor
• Register <isa> Establish Actor
• Login <isa> Establish Actor

Rationale: An important aspect of the management of the DL Actors is user creation, registration, login and application of their profile to their actions.

Examples: --

C67 Register
Definition: An Establish Actor function supporting the adding of a new Actor to the set of those managed and recognised by the digital library.

Relationships:
• Register <isa> Establish Actor
• Sign Up <isa> Register

Rationale: This function is responsible for populating the digital library user community. Usually, the fewer the requirements imposed on the registration of new users, the harder it is for the system to safeguard the identity of a user. The constraints imposed at the time of registration are a direct consequence of the audience for which the digital library is designed. All these aspects are decided by the DL Designer at the DL design stage and are related to Policies and requirements that define the available Actor Profiles.

Examples:
• A new user called ‘Ed’ registers his profile within the system.

C68 Sign Up
Definition: A Register function supporting Actors in actively requesting their registration in the DL and possibly expressing an interest in particular aspects of the DL.

Relationships:
• Sign Up <isa> Register

Rationale: This function encapsulates actions relevant to the active request of the Actor to be registered in the DL and have access to its content. It is closely related to personalisation, as during this process the Actor may fine-tune certain aspects of their Actor Profile.

Examples: --
C69 Login

Definition: An Establish Actor function that enables an Actor to establish his/her identity in the DL and related rights.

Relationships:
- Login <isa> Establish Actor

Rationale: Login is performed by matching a set of qualities or characteristics that uniquely identify an Actor. Assurance of identification can be increased by a number of practices appropriate to the need. These practices range from passwords to tokens, smart cards, and public keys with Certificates. The system then performs authentication, and may also perform authorisation of the user. The execution of this Function should be regulated by Policies.

Examples:
- User Ed enters his authentication credentials, e.g. username and password, so as to be identified by the system.

C70 Personalise

Definition: The class of Manage Actor that supports Actors in having personalised access to the Content and Functionality of the DL.

Relationships:
- Personalise <isa> Manage Actor
- Apply Profile <isa> Personalise

Rationale: This is a family of Functions designed to adapt aspects of a digital library to the DL user’s needs. These aspects may range from the DL ‘look and feel’ to the organisation of the digital library Content so that it satisfies the personal interest of its users. A main group of personalisation functions includes customisation and application of the Actor Profile to all DL Resources, whereas other Functions may be related to user feedback to the DL in order to improve the Functionality and Content provided.

Examples:
- User Ed states his preference in viewing only multimedia material/content and avoiding textual information objects.

C71 Apply Profile

Definition: A Personalise function enabling the applications of the Actors to the various types of Function offered by a digital library.

Relationships:
- Apply Profile <isa> Personalise

Rationale: This Function assumes that the system (semi-)automatically constructs a profile per user. Then, profile information is used to personalise the DL Functions, e.g. personalised search, recommendations, and so forth.

Examples: --

C72 Manage Function

Definition: A Manage Resource supporting the administration of the features of the Functions provided by the DL.
Relationships:

- Manage Function <isa> Manage Resource

Rationale: This is a family of Functions supporting the administration of the DL functionality. In particular, they cover the addition, withdrawal and updating of new Functions.

Examples: --

**C73 Manage Policy**

Definition: A Manage Resource supporting the administration of the set of Policies governing the DL and its Resources.

Relationships:

- Manage Policy <isa> Manage Resource

Rationale: This is a family of Functions supporting the administration of the DL Policies, which are related to all the DL Resources. In particular, they cover the creation of new Policies and remove or update existing ones.

Examples: --

**C74 Manage Quality Parameter**

Definition: A Manage Resource supporting the administration of the individual Quality Parameters, which refer to all aspects of the DL.

Relationships:

- Manage Quality Parameter <isa> Manage Resource

Rationale: This is a family of Functions supporting the administration of quality parameters, e.g. their definition.

Examples:

- Define, update and withdraw quality parameters.

**C75 Collaborate**

Definition: The class of functions that supports Actors in sharing information, working and communicating effectively and efficiently with peers.

Relationships:

- Collaborate <isa> Function
- Exchange Information <isa> Collaborate
- Converse <isa> Collaborate
- Find Collaborator <isa> Collaborate
- Author Collaboratively <isa> Collaborate

Rationale: This is a family of Functions that consists of a set of capabilities designed to support Actors in using the DL as a common workspace. Some of the Functions may be specialisations of other Functions also, related to information access.

Examples: --
C76 Exchange Information

Definition: A Collaborate function that supports Actors in sharing and exchanging information with peers.

Relationships:
- Exchange Information isa Collaborate

Rationale: This is a group of Functions that allows Actors to exchange Information Objects, which may be Annotations or Metadata, or even e-mails and personal messages with attached documents exchanged through the DL system.

Examples:
- User ‘A’ submits a new information object that is published by the DL operator and accessed by another user (i.e. user ‘B’).

C77 Converse

Definition: A Collaborate function that supports an Actor in conversing through the DL system.

Relationships:
- Converse isa Collaborate

Rationale: This is a group of Functions that allows Actors to talk to peers and exchange views and opinions through DL chat services, online fora or list servers.

Examples:
- User ‘A’ is able to submit messages e.g. instant messages or posts with other users.

C78 Find Collaborator

Definition: A Collaborate function that supports an Actor in conversing through the DL system.

Relationships:
- Find Collaborator isa Collaborate
- Find Collaborator retrieve Actor

Rationale: This Function allows an Actor to locate other Actors of the DL system that will be eligible for collaboration.

Examples: --

C79 Author Collaboratively

Definition: A Collaborate function that supports an Actor in authoring Information Objects collaboratively.

Relationships:
- Author Collaboratively isa Collaborate
- Author Collaboratively createVersion Information Object

Rationale: This Function allows the Actors to collaborate in authoring an Information Object in order to create a new version (<hasView> or <hasEdition>) of it.

Examples:
• User ‘A’ and user ‘B’ are able to jointly edit an information object i.e. a textual description, meta-information, etc.

C80  Manage DL

Definition: The class of Functions managing the Content, Actors and other Resources of the DL in order to achieve the desired Quality Parameters in agreement with the established Policies.

Relationships:
- Manage DL <isa> Function
- Manage Content <isa> Manage DL
- Manage User <isa> Manage DL
- Manage Functionality <isa> Manage DL
- Manage Quality <isa> Manage DL
- Manage Policy Domain <isa> Manage DL

Rationale: This class involves Functions dealing with managing issues of the DL domains, involving the import and export of Collections, the definition of Actor Roles, the management of general Policy issues, etc.

Examples: --

C81  Manage Content

Definition: The class of Functions managing the Content of the DL in order to achieve the desired Quality Parameters in line with the established Policies.

Relationships:
- Manage Content <isa> Manage DL
- Manage Collection <isa> Manage Content
- Preserve <isa> Manage Content

Rationale: This family of Functions is related to the management of general Content issues such as the import and export of Collections from and to other DLs to support interoperability as well as preservation-related functions, such as monitoring the overall preservation state of Collections.

Examples: --

C82  Manage Collection

Definition: A Manage Content function supporting Actors in creating, updating, exporting, importing and removing Collections.

Relationships:
- Manage Collection <isa> Manage Content
- Import Collection <isa> Manage Collection
- Export Collection <isa> Manage Collection

Rationale: The importance of Collections as a mechanism for organising digital library Content was introduced in Section II.2.2. The Manage Collection function models the class of Functions for dealing with Collections. For example, by exploiting this class of functions, Librarians can build new Collections or modify existing ones, which are accessed by many users. On the other hand, Content consumers are
enabled to construct their personal virtual organisation of the digital library Content. This organisation might resemble the file system folder paradigm, with the main difference that it is virtual and evolves dynamically following the dynamism of the digital library. For instance, if a new document matching the definition criteria of a Content consumer collection is added to the digital library, this automatically becomes part of that Collection.

It should be noted here that the Functions for collection management can also be grouped under the Manage Resource function. However, the management of Collections should be differentiated as it contains two very important Functions that are related to issues of interoperability and preservation – the import and export of collections from and to other DLs.

Examples:
- A librarian called ‘Nick’ requests the mass import of information entities contained in a file;
- The DL Administrator called ‘Phil’ decides to export the contents of the DL so as to migrate it to another instance of the DLS.

C83 Import Collection

Definition: The Manage Collection function that supports the selection of the third-party information sources whose objects will populate the DL Content.

Relationships:
- Import Collection <isa> Manage Collection

Rationale: This Function can be realised in different ways according to which typology of the DLMS ingestion mechanism is supported.

Examples:
- Harvesting the content of an OAI [149] compliant Repository through OAI-PMH [150] is a kind of Import Collection.

C84 Export Collection

Definition: The Manage Collection function that supports the export of the DL Content.

Relationships:
- Export Collection <isa> Manage Collection

Rationale: This functionality can be realised in different ways in order to make its collection content available to other DLs.

Examples:
- Having the DL Content comply with the OAI [149] and thus available through OAI-PMH [150] is a possible implementation of the Export Collection function.

C85 Manage User

Definition: A Manage DL function supporting an Actor in defining and managing Roles, Groups and, in general, concepts related to the User Domain.

Relationships:
- Manage User <isa> Manage DL
- Manage Membership <isa> Manage User
• Manage Group <isa> Manage User
• Manage Profile <isa> Manage User
• Manage Role <isa> Manage User

Rationale: This group of Functions supports the definition of Actor groups, Profiles and Roles as well as any Function that is related to the management of general issues in the User Domain, such as organising campaigns for new membership in the DL.

Examples: --

C86  Manage Membership

Definition: A Manage User function supporting an Actor in organising campaigns for new DL subscribers or maintaining the current ones.

Relationships:
• Manage Membership <isa> Manage User

Rationale: The DL as an organisation in some cases aims at acquiring new subscribers (Content Consumers), either for profit or to become known and support its status, and also at maintaining its current subscribers. This is a function group containing Functions such as sending e-mails to the current users or the wider public informing them about new Content in the DL, making suggestions to users about Content that may interest them, informing them about the expiry of their subscription and suggesting renewal, etc.

Examples: --

C87  Manage Group

Definition: A Manage User function that supports the management of Groups and the fine-tuning of their characteristics.

Relationships:
• Manage Group <isa> Manage User

Rationale: This Function supports an Actor in managing the Groups that are supported by the DL, in terms of characteristics, rights and permissions, etc.

Examples:
• Permissions are granted/revoked to a specific user group.

C88  Manage Role

Definition: A Manage User function that supports the management of Roles and the fine-tuning of their characteristics.

Relationships:
• Manage Role <isa> Manage User

Rationale: This Function supports an Actor in defining the roles supported by the created DL, giving each of them rights and permissions, creating new ones and so forth.

Examples:
• To facilitate the operations of a new group of users the DL administrators create a new user Role with appropriate rights and set of supported operations.
C89  Manage Actor Profile

Definition: A Manage User function that supports the management of the Actor Profile characteristics.

Relationships:
- Manage Role <isa> Manage User

Rationale: This Function supports the Actors in updating the structure and the information types that may be stored in the Actor profiles supported by the created DL.

Examples: --

C90  Manage Functionality

Definition: A Manage DL function supporting Actors in defining and managing functionality-related issues.

Relationships:
- Manage Functionality <isa> Manage DL

Rationale: This Function supports the Actors in handling functionality-related issues such as defining general issues of how the Functions will be presented and provided to the End-users.

Examples:
- A new form of user login needs to be added. This form of login will be based on the use of smart cards and this entails the addition of a new form of login functionality to the system.

C91  Monitor Usage

Definition: A Manage Functionality function supporting an Actor in monitoring the use of the DL Functions.

Relationships:
- Monitor Usage <isa> Manage Functionality

Rationale: This Function supports the Actors in monitoring the use of the provided Functions in order to gain insight on End-user problems and issues relevant to specific Functions.

Examples: --

C92  Manage Quality

Definition: A Manage DL function supporting an Actor in the management of general Quality Domain issues.

Relationships:
- Manage Quality <isa> Manage DL

Rationale: This Function supports the management of quality domain issues.

Examples: --

C93  Manage Policy Domain

Definition: A Manage DL function supporting an Actor in defining and managing general Policy Domain aspects in order to regulate the usage of the digital library.

Relationships:
• Manage Policy Domain <isa> Manage DL

Rationale: This Function supports the management of general policy-related issues.
Examples: --

C94 Manage & Configure DLS

Definition: The class of Functions that supports the management and configuration of the DLS that implements the DL.

Relationships:
• Manage & Configure DLS <isa> Function
• Manage DLS <isa> Manage & Configure DLS
• Configure DLS <isa> Manage & Configure DLS

Rationale: This class allows the Actors to create and manage the Digital Library System. In particular, its Functions are related to ‘Configure’, ‘Deploy’ and ‘Monitor’, corresponding, respectively, to the configuration, deployment and monitoring phases of a digital library development process.
Examples: --

C95 Manage DLS

Definition: The class of Functions supporting the management of the DLS that implements the DL.

Relationships:
• Manage DLS <isa> Manage & Configure DLS
• Create DLS <isa> Manage DLS
• Withdraw DLS <isa> Manage DLS
• Update DLS <isa> Manage DLS
• Manage Architecture <isa> Manage DLS

Rationale: This class allows the Actors to create, update and withdraw the DLS as well as manage its Architecture so that they provide the DL required.
Examples: --

C96 Create DLS

Definition: A Function that supports the creation of the DLS that implements the DL.

Relationships:
• Create DLS <isa> Manage DLS

Rationale: This Function supports the creation of a new DLS through a DLMS.
Examples: --

C97 Withdraw DLS

Definition: A Function that supports the withdrawal of the DLS that implements the DL.

Relationships:
• Withdraw DLS <isa> Manage DLS
Rationale: This Function supports the removal of the DLS (and thus of the DL it is realising).
Examples: --

**C98 Update DLS**

**Definition:** A Function that supports the update of the DLS that implements the DL.

**Relationships:**
- Update DLS <isa> Manage DLS

Rationale: This Function supports the update of the DLS (and thus of the DL realised by it).
Examples: --

**C99 Manage Architecture**

**Definition:** This Function supports the overall management and configuration of Architectural Components.

**Relationships:**
- Manage Architecture <isa> Manage DLS
- Manage Architectural Component <isa> Manage Architecture
- Configure Architectural Component <isa> Manage Architecture
- Deploy Architectural Component <isa> Manage Architecture
- Monitor Architectural Component <isa> Manage Architecture

Rationale: This family of Functions supports the creation, configuration, update, deletion and monitoring of Architectural Components.
Examples: --

**C100 Manage Architectural Component**

**Definition:** A Function that supports the management of a DLS Architectural Component.

**Relationships:**
- Manage Architectural Component <isa> Manage Architecture

Rationale: This Function supports the creation, update and deletion of Architectural Components for the DLS.
Examples: --

**C101 Configure Architectural Component**

**Definition:** A Function that supports the configuration of a DLS Architectural Component.

**Relationships:**
- Configure Architectural Component <isa> Manage Architecture

Rationale: The model does not establish the way in which this Function is supported. For instance, the configuration of an Architectural Component can be performed by manually editing the configuration files as well as through a graphical configuration environment capable of guiding the DL System Administrator during this complex task and of verifying and maintaining the consistency of the configured aspects.
Examples: --

C102  Deploy Architectural Component

**Definition:** A *Function* that supports the deployment of a DLS *Architectural Component* on one or more *Hosting Nodes* and their start-up.

**Relationships:**
- *Deploy Architectural Component* <isa> *Manage Architecture*

**Rationale:** The deployment phase consists of assigning components to *Hosting Nodes* in order to ensure the quality values required by the *DL Designer*. As for the configuration functionality, the model does not restrict how this functionality is provided. Some DLMSs may offer sophisticated mechanisms for supporting a dynamic deployment while others may rely on manual deployment performed by the *DL System Administrator*.

Examples: --

C103  Monitor Architectural Component

**Definition:** A *Function* that keeps the *DL System Administrator* informed of the current status of a deployed DLS *Architectural Component*.

**Relationships:**
- *Monitor Architectural Component* <isa> *Manage Architecture*

**Rationale:** This *Function* relies on information about the status of the allocation of DLS *Architectural Components*. The behaviour of this *Function* can vary according to the information available and the level of automatic monitoring supported. For instance, it can provide a mechanism that allows the *DL System Administrator* to manually access component status. Alternatively, it can offer both a user interface graphically reporting the status of certain component characteristics and an automatic warning mechanism alerting the *DL System Administrator* when a certain characteristic of the deployed components exceeds an established threshold.

Examples: --

C104  Configure DLS

**Definition:** The class of *Functions* that enable selecting and configuring the entities that constitute a specific digital library, in the respective domain: i.e. *Content*, *User*, *Functionality*, *Quality* and *Policy* aspects.

**Relationships:**
- *Configure DLS* <isa> *Manage & Configure DLS*
- *Configure Resource Format* <isa> *Configure DLS*
- *Configure Content* <isa> *Configure DLS*
- *Configure User* <isa> *Configure DLS*
- *Configure Functionality* <isa> *Configure DLS*
- *Configure Policy* <isa> *Configure DLS*
- *Configure Quality* <isa> *Configure DLS*

**Rationale:** This class of *Functions* supports the DLS configuration.
Examples: --

C105 Configure Resource Format

Definition: The Configure DLS function that supports the definition of Resource Format with which the DL Resources must comply.

Relationships:

• Configure Resource Format <isa> Configure DLS

Rationale: This Function supports the DL Designer in defining the Resource Formats in terms of the general resource model that is desirable for the DL.

Examples: --

C106 Configure Content

Definition: The Configure DLS function supporting the DL Designer in configuring the Digital Library Content Domain.

Relationships:

• Configure Content <isa> Configure DLS

Rationale: This Function supports the personalisation of the content domain aspects. In particular, by interacting with this Function, the DL Designer may configure the Resource Format of the class of Information Objects supported by the DL, the set of Collections forming the initial DL information space.

Examples: --

C107 Configure User

Definition: The Configure DLS function supporting the DL Designer in configuring the digital library Actors both in quantitative and qualitative terms.

Relationships:

• Configure User <isa> Configure DLS

Rationale: This Function supports the personalisation of the user domain related aspects. In particular, by interacting with this Function, an Actor may configure the Actor Profile formats, initialise the DL with Actor specialisations, initialise Groups, etc.

Examples: --

C108 Configure Functionality

Definition: The Configure DLS function supporting the DL Designer in configuring the digital library Functionality Domain both in quantitative and qualitative terms.

Relationships:

• Configure Functionality <isa> Configure DLS

Rationale: This Function takes as input a DL customisable functionality and assigns values to its parameters, thus selecting a specific configuration for the DL. It is obvious that the broader the range of customisations supported by a Digital Library Management System, the greater its capability to adapt to different scenarios.

Examples: --
C109 Configure Policy

Definition: The Configure DLS function supporting the DL Designer in setting up the DL Policy Domain.

Relationships:

- Configure Policy isa Configure DLS

Rationale: This Function is the highest-level Function with respect to the management of Policies, i.e. all the other Functions dealing with Policies are constrained by its choices and outcome. For instance, the Manage Policy domain is constrained by the values specified when invoking the Establish Policies function at DL design time.

Examples: --

C110 Configure Quality

Definition: The Configure DLS function supporting the DL Designer in describing the expected Quality Parameters of the digital library service.

Relationships:

- Configure Quality isa Configure DLS

Rationale: It is a key Function enabling the DL Designer to define the Quality Parameters of the system. In particular, it supports the initialisations of Quality Parameters and the selection of measurement units and processes for these parameters.

Examples: --

C111 Policy Domain

Definition: One of the six main concepts characterising the Digital Library universe. It represents a set of guiding principles designed to organise actions in a coherent way and to help in decision making.

Relationships:

- Digital Library definedBy Policy Domain
- Digital Library System definedBy Policy Domain
- Digital Library Management System definedBy Policy Domain
- Policy Domain consistsOf Policy

Rationale: The term Policy usually refers to a set of principles that describe the acceptable processes and/or procedures within an organisation. Policy Domain affects how the complete system is designed

29 Digital libraries represent the confluence of vision, mandate and the imagined possibility of content and services constructed around the opportunity of use. Underpinning every digital library is a policy framework. It is the policy framework that makes the digital library viable - without a policy framework a digital library is little more than a container for content - even the mechanisms for structuring the content within a traditional library building as container (e.g. deciding what will be on what shelves where) are based upon policy. So policy governs how a digital library is instantiated and run; a library without policy therefore is similar to a Ferrari in a world without roads and populated only by blind drivers. The policy domain is therefore a meta-domain which is situated both outside the digital library and any technologies used to deliver it and with in the digital library. That is, policy exists as an intellectual construct that is deployed to frame the construction the digital library and its external relationships and then these and other more operational policies are represented in the functional elements of the digital library. Policy permeates the digital library from conceptualization through to operation.
and how it functions. This means that Policies should be incorporated in the Architecture Domain, implemented in the Functionality Domain and should be clear to Actors as they affect Actors’ work with the Content Domain and influence their perception of the Quality Domain.

Within the three systems in the Digital Library universe, Policy Domain plays different roles.

From the Digital Library perspective, Policies mean conditions, rules, terms and regulations governing the interaction between Actors and the Digital Library. They provide mechanisms to constrain operations that Actors may/may not perform in the context of the Digital Library on individual Resources at a given time. Policies at the Digital Library level reflect the management goals of the institution providing the Digital Library and should influence, rather than be influenced by, technical architecture, functionality, quality or information content.

From the Digital Library System perspective, Policy is the provision of the capability to define Policies and enforce them. The Digital Library System provides formal mechanisms for defining Policies and ensuring that they are effectively enforced.

From the Digital Library Management System perspective, the emphasis is on the capabilities to implement the elements of the Policy Domain that underpin a digital library model.

Building Digital Library Policies is a complicated task, as they must serve the needs of institutions of various types and sizes that work together in a continuously evolving distributed environment.

Policies exist at different levels: some ensure the effective functioning of the organisation that manages the DL and others relate more directly to Actor services and how they are provided and accessed. They make manifest operational expectations in such areas as: collection development and management guidelines; human resource policies; space use policies; confidentiality practices; user registration and enrolment, library card and borrowing policies; and service use policies, e.g. acceptable user behaviour.

While Policy Domain is a general term conceived to capture any kind of Policy and Policy-related feature in the Digital Library universe, specific ‘rules’, ‘conditions’, ‘terms or ‘regulations’ within a single area are captured through the Policy concept and are manifested through a document which usually consists of policy statement, rationale, enforcement, responsible office (Policy expressedBy Information Object).

Examples: --

C112 Policy

Definition: A condition, rule, term or regulation governing the operation of any Digital Library `system’.

Relationships:

- Policy isa Resource
- Resource regulatedBy Policy
- Actor regulatedBy Policy
- Function regulatedBy Policy
- Policy expressedBy Information Object
- System Policy isa Policy
- Content Policy isa Policy
- User Policy isa Policy
- Functionality Policy isa Policy
- Enforced Policy isa Policy
- Voluntary Policy isa Policy
• Explicit Policy <isa> Policy
• Implicit Policy <isa> Policy
• Extrinsic Policy <isa> Policy
• Intrinsic Policy <isa> Policy
• Descriptive Policy <isa> Policy
• Prescriptive Policy <isa> Policy

Rationale: A Policy regulates Actors exploiting Resources through Functions with respect to a validity interval (Time Domain can be used here). Each Policy is conceived to regulate a specific ‘area’, for example Registration Policy or Preservation Policy.

Policy may be descriptive (e.g. Collection Development Policy, which explains what the content of the collection is and how it will be developed in future) or prescriptive (there are strict procedures to follow, e.g. Registration Policy).

The currently identified Policy entities should be considered as examples; they are at present the most important in digital libraries.

Examples:
• Privacy and Confidentiality Policy is a Policy that describes what rules are followed to assure the privacy and confidentiality of the Actors. This is seen as a part of the Digital Library.
• The same Policy within the Digital Library System is seen as the specification of what Functions should be present, and in the Digital Library Management System refers to the practical implementation of the Functions.

C113 Extrinsic Policy

Definition: A Policy defined outside, and applied within, the DL.

Relationships:
• Extrinsic Policy <isa> Policy
• Extrinsic Policy is <antonymOf> Intrinsic Policy
• Extrinsic Policy <isa> Policy by context

Rationale: Extrinsic Policy is a Policy imposed by a body outside the Digital Library (e.g. legal and regulatory frame works). According to the type of Digital Library, the regulatory framework might differ – a Digital Library in the pharmaceutical arena will operate in a very different regulatory framework from one in the area of tourism.

Examples:
• Legal and regulatory frameworks of a specific country applied to a Digital Library developed by a local body.
• Accreditation Policy is an example of Extrinsic Policy, when the DL System is subjected to a certification process.

C114 Intrinsic Policy

Definition: A Policy defined inside, and applied within, the DL.

Relationships:
• Intrinsic Policy <isa> Policy
• Intrinsic Policy is <antonymOf> Extrinsic Policy
• Intrinsic Policy <isa> Policy by context

Rationale: Intrinsic Policy manifests the Policy principles implemented in the DL. It is defined by the DL or its organisational context that reflects the organisation’s mission and objectives, the intended expectations as to how Actors will interact with the DL, and the expectations of Content Creators as to how their content will be used.

Examples:
• A Policy within the Policy of the respective Digital Library is an Intrinsic Policy.
• Documentation of software specifications, codes and comments is routinely carried out using a production database where all staff is required to archive documents.

C115 Explicit Policy
Definition: A Policy that has been stated and approved.
Relationships:
• Explicit Policy <isa> Policy
• Explicit Policy is <antonymOf> Implicit Policy
• Explicit Policy <isa> Policy by expression

Rationale: Explicit Policy is a Policy defined by the DL managing organisation and reflecting the objectives of the DL and how the managing organisation wishes the users of the DL to interact with the DL. The implementation of an Explicit Policy at the Digital Library Management System level corresponds to the definition of Actors (and Roles) potential capabilities, i.e. to the definition of which kind of Resources can be exploited by a ‘kind of’ Actor.

Examples:
• Limitation for upload of files over a specified size, e.g. over 1 MB, which is clearly stated at the user interface in addition to the explanation within the text of the Submission and Resubmission Policy.

C116 Implicit Policy
Definition: A Policy that is inherent in the DL either through accident of design or undocumented development decisions, but was not explicitly planned or stated.
Relationships:
• Implicit Policy <isa> Policy
• Implicit Policy is <antonymOf> Explicit Policy
• Implicit Policy <isa> Policy by expression

Rationale: Implicit Policies usually arise as a result of ad-hoc decisions taken at system development level or as a consequence of the inadequate testing of a DLS that results in an interaction of Policies leading to unintended policy deployment.
This is an illustration of how improper actions at Digital Library System level or Digital Library Management System level can have consequences for the DL.
Implicit Policies should be avoided as they tend to be opaque, have unintended and unexpected consequences which impact on the interaction of all Actor communities with the DL.

Examples:
• An implemented – but not communicated to the Actors – limitation in the file size while uploading or downloading resources from the Digital Library is an example of Implicit Policy.

C117 Prescriptive Policy
Definition: A Policy that constrains or manages interactions between DL Actors (virtual or real) and the DL.

Relationships:
• Prescriptive Policy <isa> Policy
• Prescriptive Policy <isa> Policy by application

Rationale: Prescriptive Policies can cover a broad range of Policies from the kind of Function to which specific types of Actors can have access, to those that govern Collection development.

Examples:
• Termination of file upload, if the file is of a format that is not permitted, is an example of action taken as a result of a Prescriptive Policy.

C118 Descriptive Policy
Definition: A Policy that provides explanation on a certain Policy.

Relationships:
• Descriptive Policy <isa> Policy
• Descriptive Policy <isa> Policy by application

Rationale: Descriptive Policies are used to present the aspects of a particular Policy in the form of explanation. A Descriptive Policy is a Policy that describe modes of behaviour, expectations of Actor interaction, collecting and use guidelines, but which do not manifest themselves through the automated application of rules, as a Prescriptive Policy does.

Examples:
• The Collection Development Policy describes the scope and coverage of the DL.

C119 Enforced Policy
Definition: A Policy that is deployed and strictly applied within the DL.

Relationships:
• Enforced Policy <isa> Policy
• Enforced Policy <isa> Policy by compliance

Rationale: An Enforced Policy is a Policy developed, deployed and strictly used in the DL. Monitoring and reporting tools are necessary to follow up how the Policy is being applied.

Examples:
• A Charging Policy, which has been introduced into the DL, is an Enforced Policy.

C120 Voluntary Policy
Definition: A Policy that is either not deployed within the DL, or which might be followed by the Actor through his own choice.

Relationships:
• Voluntary Policy <isa> Policy
• Voluntary Policy <isa> Policy by compliance

Rationale: Voluntary Policy basically means a Policy that is followed according to the decision of the Actor. This is valid for all Policies for which application is a matter of choice. In some cases, users may comply with Policies that are not officially communicated within the particular digital library – perhaps based on their previous experience with other digital libraries.

Examples:
• The Collection Development Policy might be outlined in broad terms, but not enforced in practice.

C121 System Policy

Definition: A Policy that concerns an aspect of a system as a whole, be it a Digital Library, a Digital Library System or a Digital Library Management System

Relationships:
• System Policy <isa> Policy
• Change Management Policy <isa> System Policy
• Connectivity Policy <isa> System Policy
• Support Policy <isa> System Policy
• Resource Management Policy <isa> System Policy

Rationale: This is a class of Policies governing generic processes within the digital library system in its entirety on the three levels (DL, DLS and DLMS).

Examples:
• System Policies cover most general processes in any digital library `system', such as regulation of changes or management of resources.

C122 Change Management Policy

Definition: The purpose of the Change Management Policy is to regulate how changes are being carried out on the three levels and within the six domains of a digital library in a rational and consistent manner that would be effectively communicated to the Actors and would not harm their routine work.

Relationships:
• Change Management Policy <isa> Policy
• Resource <regulatedBy> Change Management Policy
• Change Management Policy <govern> Manage DL Function
• Change Management Policy <govern> Manage DLS Function
• Change Management Policy <govern> Manage Resource

Rationale: The aim of Change Management Policy in the DL is to ensure stability in the process of restructuring and assure coherence of actions on the three levels (DL, DLS and DLMS). The complexity of the DL could be approached when, in the process of change management, the issues relevant to the six basic areas – i.e. the issues of Information Objects in the Content Domain, the issues of Actors in the User Domain, the issues of Functions in the Functionality Domain, the issues of Policies in the Policy Domain, the issues of Quality Parameters in the Quality Domain and the issues of Architectural
Components in the Architecture Domain – and the three levels (DL, DLS and DLMS) are addressed in a rational and consistent manner.

It is of the utmost importance to define roles and responsibilities in change management, and to consider in detail the change management process and the support the DLS and DLMS should provide for its smooth execution.

Examples:

• Quality Parameter Measures that demonstrate the change management progress may be part of the Change Management Policy.

C123 Resource Management Policy

Definition: Policies defining how Resources in the DL are allocated.

Relationships:

• Resource Management Policy <isa> Policy
• Resource Management Policy <isa> System Policy
• Resource Management Policy <govern> Resource

Rationale: Resource management is a key area within the organisation and use of Resources in the DL. Resource Management Policy is the Policy that describes the principles and procedures related to this field.

Since Resources may be of a different nature, this Policy would usually be a combination of different actions and procedures.

Examples:

• Checking the consistency of Resource Identifiers may be a task from the Resource Management Policy.

• A Digital Library organisation defines the use of Version Identification Framework (VIF), which provides guidance and solutions for repository managers, content creators and software developers about identifying versions of any type of digital object.

• A Resource Management Policy has been created by the organisation’s Digital Librarian for supporting the evaluation, promotion, and management of all print, electronic and media information resources.

• A range of resources are stored by the Digital Library or held in separate locations and referenced by the Digital Library. The Resource Management Policy might define that access to some resources is controlled, all items are individually tagged with differing rights permissions and conditions, and whenever possible resources held by the organisation’s Digital Library are made available under the terms of defined Creative Commons licences.

C124 Support Policy

Definition: Policies describing the kinds of support Actors can expect when using the DL system and the Resources it contains.

Relationships:

30 This example is valid also for C127 Content Policy and C129 Collection Development Policy.
• Support Policy <isa> Policy
• Support Policy <isa> System Policy
• Support Policy <isa> (should be) Explicit Policy
• Support Policy <isa> (should be) Descriptive Policy
• Support Policy <isa> (should be) Intrinsic Policy
• Support Policy <govern> Actor
• Resource <regulatedBy> Support Policy

Rationale: Support Policy refers to the technical and educational support on issues arising from the exploitation of a Digital Library Management System. In this case, the Support Policy should clearly describe what services are offered. Sometimes it is also helpful to include a list of excluded services. Support Policy should be explicit (Explicit Policy), descriptive (Descriptive Policy) and intrinsic (Intrinsic Policy).

In some circumstances, policies related to support might be prescriptively enforced (Prescriptive Policy and Enforced Policy).

The procedure to be followed in order to request a service, and the conditions for its provision (charges, prioritising in the case of several simultaneous requests, and timing) should be clearly expressed in the Support Policy.

Examples:
• Priorities (critical requests receive higher priority than standard requests) may be a component of Support Policy.
• People increasingly and daily use a variety of computing devices not all of which are continuously connected to a network. This growing proliferation of palm devices, hand-held computers, disconnected laptops, and embedded processors (e.g. “smart” mobile telephones) offer opportunities for the creation of personalized information spaces – digital libraries with collections and services that correspond to targeted needs and situations. The Organisation’s Digital Library Connectivity Policy supports individuals in exploiting the mobility of these devices in terms of capability and connectivity, and using them for storage, access, and update of selected information resources when network access is impractical or impossible.
• Especially in the context of public and national libraries, the organisation’s Digital Library Connectivity Policy defines key policy issues that include the nature of sufficient bandwidth and broadband, the perpetuation of the digital divide of Internet access in libraries, the role of libraries as e-government access points, the complexities of funding Internet access, the impacts and contradictions of filtering, and the effect of homeland security legislation.31

C125 Connectivity Policy

Definition: Policy assuring maximum access to DL Resources.

Relationships:
• Connectivity Policy <isa> Policy
• Connectivity Policy <isa> System Policy

31 This example is valid also for C127 Content Policy.
• Connectivity Policy <govern> Actor

Rationale: Connectivity can be defined as an organisation’s capacity for communicating with itself and with its global environment through the use of ICT.

Connectivity Policy should promote all means that enable Actors from various environments to access Resources. The DL should be accessible via various communication channels, including mobile devices.

Examples:
• The digital divide is one of the threats that can be addressed within the Connectivity Policy.

C126 Risk Management Policy

Definition: A Policy that explains the approach within the DL towards various identified risks, the likelihood of their occurrence and the strategy for risk management.

Relationships:
• Risk Management Policy <isa> System Policy
• Risk Management Policy <isa> Intrinsic Policy

Rationale: This Policy should identify and provide an evaluation of, and correcting actions for, the risks within the six DL domains.

Examples:
• Good risk management would contribute to increasing Quality Parameters and in particular the Trustworthiness of the DL.
• The digital library organisation created a policy to pursue a structured approach to the effective management of risk in pursuit of its business objectives. This approach and the framework for its achievement is set out in the policy, which covers the continuous process of integrated activities by which the potential impact of risks to the achievement of organisation’s objectives are managed. The Risk Management Policy indicates to adopt good practices and toolkits such DRAMBORA in the identification, evaluation and cost effective control of risks to ensure that they are eliminated where possible, reduced to an acceptable level or managed and contained; and to embed risk management practices within management and planning activities. It is the responsibility of Directors and Managers at all levels of the organisation to ensure that risks are understood and appropriately managed in accordance with this policy. At all levels of the organisation, risk management, reporting and auditing processes will reflect the requirements set out in the Risk Management Policy.

C127 Content Policy

Definition: Policy regulating the Content domain.

Relationships:
• Content Policy <isa> Policy
• Disposal Policy <isa> Content Policy
• Collection Delivery Policy <isa> Content Policy
• Collection Development Policy <isa> Content Policy
• Digital Rights Management Policy <isa> Content Policy
• Preservation Policy <isa> Content Policy
• Submission and Resubmission Policy <isa> Content Policy
Rationale: This is a class of Policies that govern processes related to the Content domain within the Digital Library 'system' in its entirety on the three levels (DL, DLS and DLMS).

Examples:
- The issues of strategic planning and development of the Content of a Digital Library are addressed in the Collection Development Policy.
- The Content Policy of an organisation can be oriented to allow harvesting of metadata, in order to allow creation of layers of services as OAI Harvesters or Google Scholar services useful to citation analysis too. These metadata and also these contents are catch up and use by commercial sellers (e.g. Scopus of Elsevier) which offer to users the OA contents inside their databases.

C128 Disposal Policy
Definition: Policy concerning de-accession of DL material.

Relationships:
- Disposal Policy <isa> Policy
- Disposal Policy <isa> Content Policy
- Disposal Policy <isa> (may be a) Prescriptive Policy
- Disposal Policy <isa> (may be a) Descriptive Policy
- Disposal Policy <govern> Actor

Rationale: Policies defining de-accession of DL material (any Information Object) from the DL collections. They are both prescriptive (Prescriptive Policy) and descriptive (Descriptive Policy).

Examples:
- De-accession of a Resource that has not been requested for a certain period of time is part of a Disposal Policy.

C129 Collection Development Policy
Definition: Policy presenting the current Content and the intentions for further development of the DL.

Relationships:
- Collection Development Policy <isa> Policy
- Collection Development Policy <isa> Content Policy
- Resource is <regulatedBy> Collection Development Policy
- Information Object is <regulatedBy> Collection Development Policy
- Collection is <regulatedBy> Collection Development Policy

Rationale: The institution(s) taking care of the DL development make their vision on the further development of the DL publicly available through their Collection Development Policy. These intentions may reflect different aspects – for example, number of Resources, Resource sets, Collections. Collection Development Policy can also affect issues of subject areas, genres, data formats, or services related to better use of the Collection and adding value to its Content.

Basically, they should describe:
- access to what Resources are provided and how Resources will be enriched over time – in the short-, mid- and long-term future.
• information on formats, encodings, and recommendations for use of software tools for consulting Resources (Resource Formats).

• guidance on handling or tracking new Editions.

Collection Development Policies are of help to Actors in comparing different DLs in terms of what they offer and how relevant they are to their purposes.

Collection Development Policies can assist institutions developing DLs as they help to find and demonstrate the unique standing of particular DLs.

The Collection Development Policy text (Policy <expressedBy> Information Object) usually describes categories of Resources, selection criteria, goals, priorities, services and accessibility.

Examples:

• Estimation of current coverage of a DL is part of the Collection Development Policy.

• Acquisition Policy is an example of Collection Development Policy. The Acquisition Policy is an official statement detailing the types of materials the library accepts and the terms that affect the acquisition of materials. The policy provides guidance for library staff as well as organizations considering donating their materials. Acquisition policies typically address elements such as the scope, how duplicate materials are handled, specific collection themes desired, an overview of how their appraisal process works, why a library may refuse a collection, and approximately how often the Acquisition Policy is reviewed.

• Appraisal is an example of Collection Development Policy. Appraisal is the process of assigning a value to records for the purpose of determining whether a library should accession them or not. It also can be used to determine how long records should be maintained. Establishing an appraisal policy allows a library to utilize a specific, consistent process when assessing the merits of a collection.  

C130 Collection Delivery Policy

Definition: Policy encompassing the constraints affecting how Collections will be delivered, under what conditions and for what purposes.

Relationships:

• Collection Delivery Policy <isa> Policy

• Collection Delivery Policy <isa> Content Policy

• Collection Delivery Policy <govern> Actor

• Resource <regulatedBy> Collection Delivery Policy

• Collection Delivery Policy <govern> Browse Function

• Collection Delivery Policy <govern> Visualise Function

Rationale: Collection Delivery Policy covers methods of providing access to the DL—through Internet services, removable memory, stand-alone computers, mobile devices, print on demand services. The Collection Delivery Policy should also specify the conditions for the delivery (free of charge or paid; conditions for purchase of single items or through use licenses).

The Collection Delivery Policy may also specify the acceptable uses of Resources.

32 This appraisal example is valid also for C128 Disposal Policy.
Examples:
• Purchasing a DVD with selected Resources.
• Offering a print-on-demand service for selected Resources.
• Defining the conditions for commercial use of images from illuminated manuscripts.
• Announcing free use of material for education and research purposes.

C131 Submission and Resubmission Policy
Definition: Policies regulating submission and resubmission of Resources to the DL.

Relationships:
• Submission and Resubmission Policy <isa> Policy
• Submission and Resubmission Policy <isa> Content Policy
• Submission and Resubmission Policy <isa> Explicit Policy
• Submission and Resubmission Policy <isa> Prescriptive Policy
• Submission and Resubmission Policy <isa> Intrinsic Policy

Rationale: Submission and Resubmission Policies govern which Actors can submit and resubmit Information Objects to the DL. They should be explicit (Explicit Policy), prescriptive (Prescriptive Policy) and intrinsic (Intrinsic Policy). Time constraints may be part of a Submission and Resubmission Policy.

Examples:
• Actors may have the right to submit but not to edit Resources.
• Policies regarding the annotations are Submission and Resubmission Policies. They can define the modalities within which a registered user views the annotations of the documents from other registered users; or how alerting software (RSS feeds) notify registered users that the documents have been annotated.\textsuperscript{33}

C132 Digital Rights Management Policy
Definition: Policy that explains what technologies control how Content is used within the DL.

Relationships:
• Digital Rights Management Policy <isa> Policy
• Digital Rights Management Policy <isa> Content Policy
• Digital Rights Management Policy <isa> User Policy
• Digital Rights Management Policy <isa> Functionality Policy
• Digital Rights Management Policy <govern> Function
• Digital Rights Management Policy <govern> Configure User Function
• Digital Rights Management Policy <govern> Digital Rights

\textsuperscript{33} This example is valid also for C127 Content Policy, C136 User Policy, C137 User Management Policy and C138 Registration Policy.
Rationale: Digital rights management (DRM) is the technological framework which should guarantee persistent access and use restrictions to Content Resources, i.e. Information Objects. Digital Rights Management Policy is the Policy explaining how the DL manages digital rights from the perspective of both the content creator/originator/owner and the Actor, and which technologies control the use of Content within the DL. While DRM regulates the types of actions that can be performed with information (for example, view, save, print, modify certain Manifestation), Digital Rights Management Policy explains DRM.

Digital rights management has been developed so that copyright holders on digital content have exclusive rights of copyright (e.g. the right to make a copy or the right to distribute a work to the public). Copyright holders, however, cannot control how digital content is used (e.g. the right to view, save, print, read or modify a work). Traditional library materials are better protected from unauthorised use because of their ‘physical’ nature. The development of digital content along with electronic publishing and the Internet, which gives access to Manifestation of the Resources in the digital environment, is creating new issues in the area of copyright regulations.

Restrictions within Digital Rights Management Policy may depend on the Actor. Some restrictions may be time-dependent.

From the Digital Library perspective, Digital Rights Management Policy means conditions, rules, terms and regulations governing the interaction between Actors (virtual or real) and the DL in all cases where copyright or other rights on Resources apply.

From the Digital Library System perspective, Digital Rights Management Policy is the provision of the capability to define copyright-related policies.

From the Digital Library Management System perspective, the emphasis is on the capabilities to implement the elements of the Digital Rights Management Policy. This means that the system should be capable of tracing certain actions undertaken by the user and of reacting correctly.

Examples:

• The Actors belonging to a specific Group can view Resources but not save local copies.
• Viewing Resources expires within a specific period of time.
• A DRM Policy can specify that the withdrawal of a paper deposited into a institutional repository is not allowed within a prescribed set of conditions.

C133 Digital Rights

Definition: Policy defining the rights of use of Information Objects.

Relationships:

• Digital Rights isa Policy
• Digital Rights isa Content Policy
• Digital Rights isa Descriptive Policy
• Digital Rights govern Information Object

Rationale: Digital Rights define the specific rights of use of digital objects. In this sense, they are a Descriptive Policy regulating the possible uses of Information Objects. The practical implementation of the Digital Rights falls within Digital Rights Management Policy.

A broader understanding of Digital Rights defines them as all human rights that are affected by technology, including the rights to use computers, communication networks and resources.

Examples:
• The right to access knowledge is affected by digital technology and not all people have equal opportunities in this respect.
• The right to use without a license is another example.

C134 License
Definition: A Policy regulating the exploitation of a Resource.
Relationships:
• License <isa> Policy
• License <isa> Digital Rights Management Policy
• Resource <regulatedBy> License
• License <grantedTo> Actor
Rationale: A License is the agreement by which the owner of intellectual property permits its use. In digital libraries, a License may be issued for specific uses of Resources, or for designated functionality features that should be downloaded and installed by the users.
Examples:
• GPL (GNU General Public License), a popular license for free software; GNU LGPL (Lesser General Public License); and BSD (Berkeley Software Distribution or Berkeley System Distribution) are examples of software licenses.

C135 Preservation Policy
Definition: Policy defining the approach to preservation taken by the DL.
Relationships:
• Preservation Policy <isa> Policy
• Preservation Policy <isa> Content Policy
• Resource <regulatedBy> Preservation Policy
Rationale: Preservation Policy prescribes how to implement actions assuring long-term preservation of Resources, such as decision making on archival needs, archiving practices, timing issues, access to archived materials, subsequent preservation measures for already archived materials, maintaining preservation metadata, issues of interoperability of preserved materials.
Examples:
• Reuse of preserved materials is part of the Preservation Policy.
• The Reference Model for an Open Archival Information System (OAIS) [55] contains a set of Preservation Policy.
• The conditions applied to the storage over time of digital objects are part of the Preservation Policy of a Digital Library. E.g. for an academic Digital Library which manages an institutional repository some conditions are necessary to plan what would happen to the stored digital papers when/if the repository stops operation.34

34 This example is also valid also for C129 Collection Development Policy.
Digital Libraries and Archives need to replicate (or backup) their content both for access continuity and as part of a preservation strategy, when that is a requirement of the library. Technically, there are many options for how to do that, including local or remote, accessible or access-controlled, identical or different formats, with or without associate metadata, and so on. These choices should be specified by the library's policy. A Digital Preservation Policy could state that there must exist three copies of each Item, one stored locally and two stored in different jurisdictions. These copies must remain synchronized.\(^{35}\)

### C136 User Policy

**Definition:** *Policy* regulating the *User domain*.

**Relationships:**
- *User Policy* \(<isa>\) *Policy*
- *Digital Rights Management Policy* \(<isa>\) *User Policy*
- *User Management Policy* \(<isa>\) *User Policy*
- *Acceptable User Behaviour Policy* \(<isa>\) *User Policy*
- *Personalisation Policy* \(<isa>\) *User Policy*
- *Privacy and Confidentiality Policy* \(<isa>\) *User Policy*
- *Access Policy* \(<isa>\) *User Policy*

**Rationale:** This is a class of *Policies* governing processes related to the *User domain* within the Digital Library ‘system’ in its entirety on the three levels (DL, DLS and DLMS).

**Examples:**
- All *Policies* that regulate issues regarding digital rights and user behaviour.
- The User Policy may explain the Digital Library’s online information practices and the choices that the user can make about the information he/she share with the Digital Library. The policy also expresses how user’s personal information is handled.

### C137 User Management Policy

**Definition:** *Policy* defining how user management is handled.

**Relationships:**
- *User Management Policy* \(<isa>\) *Policy*
- *User Management Policy* \(<isa>\) *User Policy*
- *User Management Policy* \(<govern>\) *Actor*

**Rationale:** The *User Management Policy* makes it possible to execute *Functions* such as issuing, managing, changing, sharing accounts; administration rights; sharing resources between multiple users.

**Examples:**
- Account management is part of the *User Management Policy*.

---

\(^{35}\) This example is also valid also for C129 Collection Development Policy.
C138 Registration Policy

Definition: Policy describing the information that is required for Actors, human and machine, to register with the DL and how this information is validated, managed and maintained.

Relationships:
- Registration Policy <isa> Policy
- Registration Policy <isa> User Management Policy
- Registration Policy <govern> Actor
- Registration Policy <govern> Login Function
- Registration Policy <govern> Subscribe Function

Rationale: This Policy explains how virtual and human users should register in order to use the DL. The DLMS should perform functions on user log-in, validation, management and maintenance.

Examples:
- Storage of sessions and IP addresses is an element from the Registration Policy.

C139 Personalisation Policy

Definition: Policy enabling the DL to define what kinds of personalisation will be allowable and under what circumstances.

Relationships:
- Personalisation Policy <isa> Policy
- Personalisation Policy <isa> User Policy
- Personalisation Policy <govern> Actor
- Personalisation Policy <govern> Personalise Function

Rationale: The Personalisation Policy has two roles; on the one hand it makes it possible to recognise the user and his/her access rights, and on the other hand it enables the DL to serve its Actors, guaranteeing better Quality Parameters by offering Information Objects (generally Resources) that are in line with user preferences. In the DLS the Functions used to assure personalisation are Apply Profile, Customise, Login and Subscribe.

Examples:
- The choice of representation layout based on statistics of user behaviour is an example of Personalisation Policy.
- The possibility to use alerting tools like RSS feeds every time a Resource has been annotated is regulated by a Personalisation Policy

C140 Privacy and Confidentiality Policy

Definition: A Policy outlining the terms by which the organisation that manages the DL will handle personal information on its Actors.

Relationships:
- Privacy and Confidentiality Policy <isa> Policy
- Privacy and Confidentiality Policy <isa> User Policy
Rationale: Policies prescribing Actor details from application and enrolment information through to actor interaction data will be handled by the DL and the organisation that manages the DL. Typically, the DL should only maintain personal information on Actors that is relevant to its better functioning and services.

Data about the Actors could be entered directly by them (e.g. user names, passwords) or obtained automatically (e.g. IP address).

The personal data collected should be protected against unauthorised access, destruction, misuse, modification, improper disclosure and loss.

Different rules may be applied to the use of various types of personal information, e.g. e-mail addresses, postal address, log-in names and passwords, users’ opinions entered via web pages. Privacy and Confidentiality Policy principles should be embedded in the DL Functions that require collection of data about the Actors (supplied or automatically collected).

Examples:

- The use of the e-mail addresses of the Actors to announce new DL collections may be justified as a part of the Privacy and Confidentiality Policy.
- Selling or sharing with other organisations lists of e-mail addresses of the Actors is typically not in line with the Privacy and Confidentiality Policy, unless the users have agreed to this.

C141 Acceptable User Behaviour Policy

Definition: Policy covering how the Actors may or may not interact with the DL.

Relationships:

- Acceptable User Behaviour Policy <isa> Policy
- Acceptable User Behaviour Policy <isa> User Policy

Rationale: Acceptable User Behaviour Policy presents rules and regulations for appropriate use of the DL content and services, prescribing what a user can do and what he/she should refrain from doing.

Examples:

- Regulations on copying material from a DL are part of the Acceptable User Behaviour Policy.
- Rules for citation of the source of material from a DL are part of the Acceptable User Behaviour Policy.
- Rules on downloading images of workstations for within-institutional use of a DL are part of the Acceptable User Behaviour Policy.

C142 Functionality Policy

Definition: Policy regulating the Functionality domain.

Relationships:

- Functionality Policy <isa> Policy
- Access Policy <isa> Functionality Policy
- Security Policy <isa> Functionality Policy

Rationale: This is a class of Policies governing processes related to the Functionality domain within the Digital Library 'system' in its entirety on the three levels (DL, DLS and DLMS).

Examples:
• Taking care of the security of the Digital Library is a serious concern, for which the practical implementation would be a Security Policy.

C143 Access Policy

Definition: Policy regulating permission or denial of use of Resources by Actors in any Digital Library ‘system’.

Relationships:
- Access Policy <isa> Policy
- Access Policy <isa> User Policy
- Access Policy <isa> Functionality Policy
- Charging Policy <isa> Access Policy

Rationale: Access Policy regulates the use of Resources (permission or denial of use) by Actors. It should guarantee that Resources are accessed by their intended Actors and not by others who might harm them unintentionally or deliberately. Access Policy belongs to both Functionality and User domains, as on the one hand it prescribes what Functions are possible, and on the other hand regulates the work of the Actors.

Examples:
- Access to Resources provided on the basis of IP address identification is an example of Access Policy.

C144 Charging Policy

Definition: Policy defining how charging schemes will be implemented and handled by the DL.

Relationships:
- Charging Policy <isa> Policy
- Charging Policy <isa> Access Policy
- Charging Policy <govern> Actor

Rationale: The Charging Policy explains what mechanisms are applied for collecting payments.

There are various models that could be applied: services provided on the basis of a longer time period; micro-payments; exchange of use of content for uploading user’s own content into the DL.

Examples:
- Institution has unlimited access to all high-quality images stored in a DL based on an annual fee. Actors not coming from such an institution only have access to low-quality images.

C145 Security Policy

Definition: Policy regulating how a system provides security and protects Resources within the DL.

Relationships:
- Security Policy <isa> Policy
- Security Policy <isa> Functionality Policy
- Resource <regulatedBy> Security Policy

Rationale: Security Policies address the protection of the Digital Library. They implement the rules and tools that assure the security of services and integrity of the Digital Library.

Examples:
• Ingest of Resources into the library on the basis of virus checking is an example of Security Policy.
• The Security Policy of the Digital Library defines measures to protect its collections and assets from theft and deliberate or reckless damage, and to protect all its assets from unauthorized intrusion and vandalism. 36

C146 Quality Domain
Definition: One of the six main concepts characterising the Digital Library universe. It captures the aspects that permit considering digital library ‘systems’ from a quality point of view, with the goal of judging and evaluating them with respect to specific facets. It represents the various aspects related to features and attributes of Resources with respect to their degree of excellence.

Relationships:
• Digital Library <definedBy> Quality Domain
• Digital Library System <definedBy> Quality Domain
• Digital Library Management System <definedBy> Quality Domain
• Quality Domain <consistOf> Quality Parameters

Rationale: The Quality Domain concept represents the various facets used to characterise, evaluate and measure Digital Libraries, Digital Library Systems, Digital Library Management Systems and their Resources from a quality point of view. Digital Library, Digital Library System and Digital Library Management System <tenders> a certain level of Quality Parameters to its Actors, which can be either implicitly agreed or explicitly formulated by means of a Quality of Service (QoS) agreement.

Examples: --

C147 Measure
Definition: A process for computing and assigning a value (Measurement) to a Quality Parameter.

Relationships:
• Quality Parameter is <evaluatedBy> Measure
• Subjective Measure <isa> Measure
• Objective Measure <isa> Measure
• Qualitative Measure <isa> Measure
• Quantitative Measure <isa> Measure
• Measurement is assigned according to (<accordTo>) a Measure

Rationale: See Quality Parameter.

Examples:
• See Quality Parameter.

C148 Objective Measure
Definition: A Measure that is well-defined and does not depend on individual perception.

Relationships:

36 This example is valid also for C135 Preservation Policy.
• **Objective Measure <isa> Measure**

**Rationale:** *Objective Measures* could be obtained by taking measurements and using an analytical method to estimate the quality achieved. They could also be based on processing and comparing measurements between a reference sample and the actual sample obtained by the system.

The distinction between *Objective Measure* and *Subjective Measure* is due to the fact that *Quality Parameters* can involve measurement methods that can either be independent of the subject who is conducting them or, on the other hand, express the viewpoint and perception of the subject.

**Examples:**

• Examples of objective factors related to the perception of audio recordings in a *Digital Library* are: noise, delay and jitter.

---

**C149  Subjective Measure**

**Definition:** A *Measure* based on, or influenced by, personal feelings, tastes or opinions.

**Relationships:**

• *Subjective Measure <isa> Measure*

**Rationale:** *Subjective Measures* involve performing opinion tests, user surveys and user interviews which take into account the inherent subjectivity of the perceived quality and the variations between individuals. The perceived quality is usually rated by means of appropriate scales, where the assessment is often expressed in a qualitative way using terms such as bad, poor, fair, good, excellent to which numerical values can be associated to facilitate further analyses.

The distinction between *Objective Measure* and *Subjective Measure* is due to the fact that *Quality Parameters* can involve measurement methods that can either be independent of the subject who is conducting them or, on the other hand, express the viewpoint and perception of the subject.

**Examples:**

• Examples of factors related to the subjective perception of audio recordings in a *Digital Library* are: listening quality, loudness, listening effort.

---

**C150  Qualitative Measure**

**Definition:** A *Measure* based on a unit of measurement that is not expressed via numerical values.

**Relationships:**

• *Qualitative Measure <isa> Measure*

**Rationale:** *Qualitative Measures* are applied when the collected data are not numerical in nature. Although qualitative data can be encoded numerically and then studied by quantitative analysis methods, qualitative measures are exploratory while quantitative measures usually play a confirmatory role. Methods of *Qualitative Measure* that could be applied to a DL are direct observation; participant observation; interviews; auditing; case study; collecting written feedback.

**Examples:**

• The opinions of the users expressed in a DL forum or blog can be used as a source for *Qualitative Measure* of important issues for the users (content analysis is one of the popular techniques for analysing texts).

---

**C151  Quantitative Measure**

**Definition:** A *Measure* based on a unit of measurement that is expressed via numerical values.
Relationships:
• Quantitative Measure <isa> Measure

Rationale: Quantitative Measures are based on collecting and interpreting numerical data. There is a wide range of statistical methods for their analysis.

Examples:
• Quantitative Measure is applied when collecting data and calculating the mean time spent by users in locating content.

C152 Measurement
Definition: The action of, and the value obtained by, measuring a Quality Parameter in accordance with a selected Measure.

Relationships:
• Quality Parameter <measuredBy> Measurement
• Measurement is assigned according to (<accordTo>) a Measure

Rationale: See Quality Parameter.

Examples:
• See Quality Parameter.

C153 Quality Parameter
Definition: A Resource that indicates, or is linked to, performance or fulfilment of requirements by another Resource. A Quality Parameter is evaluated by (<evaluatedBy>) a Measure, is <measuredBy> a Measurement, and expresses the assessment (<expressAssessment>) of an Actor.

Relationships:
• Quality Parameter <isa> Resource
• Quality Domain <consistOf> Quality Parameters
• Resource <hasQuality> with respect to Quality Parameter
• Actor <expressAssessment> about Resources according to Quality Parameters
• Quality Parameter is <evaluatedBy> Measure
• Quality Parameter is <measuredBy> Measurement
• Quality Parameter is <affectedBy> Resource
• Quality Parameter is <expressedBy> Information Object
• Generic Quality Parameter <isa> Quality Parameter
• Content Quality Parameter <isa> Quality Parameter
• Functionality Quality Parameter <isa> Quality Parameter
• User Quality Parameter <isa> Quality Parameter
• Policy Quality Parameter <isa> Quality Parameter
• Architecture Quality Parameter <isa> Quality Parameter
• Digital Library <tender> Quality Parameter
• Digital Library System <tender> Quality Parameter
• **Digital Library Management System <tender> Quality Parameter**

**Rationale:** *Quality Parameters* serve the purpose of expressing the different facets of *Quality Domain* and provide information about how and how well a *Resource* performs with respect to a particular viewpoint. They express the assessment of an *Actor*, be it human or not, about the *Resource* under examination. They can be evaluated according to different *Measures*, which provide alternative procedures for assessing different aspects of a *Quality Parameter* and assigning it a value. *Quality Parameters* are actually measured by a *Measurement*, which represents the value assigned to a *Quality Parameter* with respect to a selected *Measure*.

Note that the *Resource* under examination in a *Quality Parameter* can be either a singleton *Resource*, as in the case of the *Integrity* of an *Information Object*, or a *Resource Set*, as in the case of the *Orthogonality* of a set of *Functions*.

Finally, a *Quality Parameter* may be affected by other *Resources*, such as other *Quality Parameters*, *Policies* or *Functions*; this allows us to create a ‘chain’ of *Resources* which leads to the determination of the *Quality Parameter* in question. For example, *Availability* is affected by *Robustness* and *Fault Management*: in fact, when a *Function* is both robust and able to recover from error conditions, it is probable that its *Availability* is also increased. As a further example, *Economic Convenience* may be affected by *Charging Policy*, since the latter is responsible for the definition of the charging strategies.

Note that, being a *Resource*, a *Quality Parameter* may have *Metadata* and *Annotations* linked to it; the former can provide useful information about the provenance of a *Quality Parameter*, while the latter can offer the possibility to add comments about a *Quality Parameter*, interpreting the obtained values, and proposing actions to improve it.

Please note that the groupings of *Quality Parameters* in broad categories, such as *Content Quality Parameter*, are made from the perspective of the *Resources* under assessment, in the case of the example mainly *Information Objects*. This means that *User Quality Parameter* does not concern issues such as *User Satisfaction* or *Usability*, where the *Actor* is the subject who makes the assessment, but in this group the *Actor* is the object of the assessment from different points of view, such as *User Behaviour*. Nevertheless, the active role of an *Actor* in expressing an assessment is always preserved in the *Quality Parameter* by the fact the *Actor* <expressAssessment> about a *Resource* in each *Quality Parameter*.

The definition of *Quality Parameter* complies with the notion of quality dimension used in [22] and [101].

**Examples:**

- In order to clarify the relationship between *Quality Parameter, Measure* and *Measurement*, we can take an example from the information retrieval field. One of the main *Quality Parameters* in relation to an information retrieval system is its effectiveness, meaning its capability to answer user information needs with relevant items. This *Quality Parameter* can be evaluated according to many different *Measures*, such as precision and recall [188]: precision evaluates effectiveness in the sense of the ability of the system to reject useless items, while recall evaluates effectiveness in the sense of the ability of the system to retrieve useful items. The actual values for precision and recall are *Measurements* and are usually computed using standard tools, such as trec_eval, 37 which are *Actors*, but in this case not human.

---

C154 Generic Quality Parameter

**Definition:** A Quality Parameter that concerns an aspect of a ‘system’ as a whole, be it a Digital Library, a Digital Library System or a Digital Library Management System.

**Relationships:**
- Generic Quality Parameter <isa> Quality Parameter
- Reputation <isa> Generic Quality Parameter
- Economic Convenience <isa> Generic Quality Parameter
- Sustainability <isa> Generic Quality Parameter
- Security Enforcement <isa> Generic Quality Parameter
- Interoperability Support <isa> Generic Quality Parameter
- Documentation Coverage <isa> Generic Quality Parameter
- Performance <isa> Generic Quality Parameter
- Scalability <isa> Generic Quality Parameter
- Compliance With Standard <isa> Generic Quality Parameter

**Rationale:** This is a family of Quality Parameters reflecting the variety of facets that characterise the quality of the ‘system’ in its entirety, in particular the Digital Library, the Digital Library System and the Digital Library Management System.

**Examples:**
- A Digital Library operating in the research environment is going to be sold within the commercial market. Few big information providers are interested in buying it and need to assess it as a whole in order to negotiate the estimate. They will take primarily into account its Generic Quality Parameter, establishing the overall value and impact within its specific context.

C155 Economic Convenience

**Definition:** A General Quality Parameter reflecting how favourable the economic efficiency is when using a Digital Library.

**Relationships:**
- Economic Convenience <isa> Generic Quality Parameter
- Economic Convenience <affectedBy> Charging Policy

**Rationale:** This parameter evaluates the economic conditions for using the Digital Library in order to determine if they are sufficiently advantageous.

There are various appraisal methods that can be applied: for example, comparing the economic conditions offered with market rates for similar services, evaluating the possibility of obtaining value-added services in the case of longer subscriptions, or assessing the flexibility of the offering with respect to their own usage needs.

Note that the Charging Policy implemented may influence judgement about the Economic Convenience parameter.

**Examples:**
- An institution may find it advantageous to pay a moderate subscription for offering access to standard functionalities to all of its users and then pay an extra amount of money for access to more advanced functionalities for a restricted set of users who actually need them.
• As another example, consider the possibility of paying a basic fee for subscription to a set of standard Collections of a Digital Library and pay on a per-Information Object basis when you access Information Objects belonging to a Collection you are not subscribed to.

C156 Interoperability Support
Definition: A Generic Quality Parameter reflecting the capability of a Digital Library to inter-operate with other Digital Libraries.

Relationships:
• Interoperability Support <isa> Generic Quality Parameter
• Interoperability Support is <affectedBy> Connectivity Policy
• Interoperability Support is <affectedBy> Compliance to Standards

Rationale: This parameter concerns the capability of interoperating with other Digital Libraries as well as the ability to integrate with legacy systems and solutions. As discussed in Section II.3, this is a very prominent issue in the Digital Library universe and this parameter can help in expressing the ‘degree of interoperability’ among Digital Libraries and/or Resources.

Connectivity Policy may affect Interoperability Support since it defines and controls how, and to what extent, a Digital Library should be accessible.

Compliance To Standards may affect Interoperability Support since their use makes it easier to interact with other systems.

The cost estimation of interoperability may be a component of the Economic Convenience measure. Interoperability Support problems can cause delays or impossibility to fulfill user requests; thus they are also related to user satisfaction.

Examples:
• A relevant example of effort to offer interoperability at the data level is the OAI-PMH protocol [149] and [150] and the OAI-ORE initiative; examples of interoperability efforts at the service level are the SRU/SRW protocol and the Web Services.  

C157 Reputation
Definition: A Generic Quality Parameter reflecting the trustworthiness of a Digital Library.

Relationships:
• Reputation <isa> Generic Quality Parameter
• Reputation is <affectedBy> Authenticity
• Reputation is <affectedBy> Trustworthiness
• Reputation is <affectedBy> Integrity
• Reputation is <affectedBy> Preservation Performance
• Reputation is <affectedBy> Documentation Coverage

38 http://www.openarchives.org/ore/
39 http://www.loc.gov/standards/sru/
40 http://www.w3.org/2002/ws/
• Reputation is affectedBy Usability
• Reputation is affectedBy Robustness
• Reputation is affectedBy Fidelity
• Reputation is affectedBy Viability
• Reputation is affectedBy Availability
• Reputation is affectedBy Dependability
• Reputation is affectedBy Fault Management Performance

Rationale: Reputation concerns the ‘good name’ of a Digital Library, the credit it has gained from the user community, and its ability as a point of reference.

Other Quality Parameters may greatly affect the Reputation and we may consider it as a sort of overall indicator of the appreciation of a Digital Library.

Examples:
• Examples of aspects that influence the Reputation of a Digital Library are whether a Digital Library provides Resources that can be regarded as true, real, impartial, credible and conveying the right information.
• Examples of Quality Parameters that influence Reputation are: Economic Convenience, Usability, Dependability, and so on.

C158 Security Enforcement

Definition: A Generic Quality Parameter reflecting the level and kind of security features offered by a Digital Library.

Relationships:
• Security Enforcement isa Generic Quality Parameter
• Security Enforcement affectedBy Digital Rights Management Policy
• Security Enforcement affectedBy Access Resource
• Security Enforcement affectedBy Configure DL
• Security Enforcement affectedBy User Behaviour

Rationale: This parameter reflects the capability of the Digital Library to support the management of different levels of security as expected by users, content depositors, rights owners and librarians themselves.

Security Enforcement can be affected by both Policies and Functions. In particular, the Digital Rights Management Policy affects the level of Security Enforcement of a Digital Library, since it defines how the content has to be controlled. The Access Resources functions and their implementation influence Security Enforcement, since they provide Actors with mechanisms for consuming Information Objects; the Configure DL functions impact Security, since the possibility of correct and careful configuration of the Digital Library is a prerequisite for security; finally, User Behaviour can affect the Security Enforcement, since an Actor may compromise security, for example by careless use of username and password.

Examples:
• An example of a factor that influences Security Enforcement is the capability to prevent unauthorised access to content or the saving of local copies of copyrighted material. Within the Policy domain the regulations should be clearly stated in the Digital Rights Management Policy.
C159 Sustainability

Definition: A Generic Quality Parameter reflecting the prospects of durability and future development of a Digital Library.

Relationships:

- Sustainability <isa> Generic Quality Parameter
- Sustainability <affectedBy> Change Management Policy
- Sustainability <affectedBy> Collection Development
- Sustainability <affectedBy> Compliance with Standards
- Sustainability <affectedBy> Maintenance

Rationale: Sustainability should take into consideration various factors, such as the organisational and economic aspects of a Digital Library, as well as its capability of ensuring the preservation of its Content and of keeping pace with future innovations.

Sustainability may be affected by the Policies adopted by the Digital Library, such as the Change Management Policy or the Collection Development Policy.

Furthermore, Compliance with Standards may affect Sustainability, since they support the future development of a Digital Library. Also, Maintenance may affect Sustainability, as it controls how the Digital Library System evolves over time.

Examples:

- Examples of factors that influence Sustainability are: the funding scheme that ensures the economic conditions for carrying on the Digital Library; the skills and willingness within the organisation that provides for the Digital Library; the presence of accurate development plans for the collections held by the Digital Library, as well as for the software and hardware resources needed for the Digital Library System and the Digital Library Management System.

C160 Documentation Coverage

Definition: A Generic Quality Parameter measuring the accuracy and clarity of the documentation describing a given Resource.

Relationships:

- Documentation Coverage <isa> Generic Quality

Rationale: This Quality Parameter addresses the quality of the written documentation of a Resource. The importance of documentation associated to Resources of any form is usually underestimated. On the contrary, having a valuable documentation reflects in an optimal usage of the available Resources.

Examples:

- Manuals explaining the use of Functions are typical examples of Documentation Coverage.
- Other examples are the accuracy of online help, better if contextual, or the selection provided by the Frequently Asked Question sections.

C161 Performance

Definition: A Generic Quality Parameter measuring the capabilities a Resource when observed under particular conditions.

Relationships:
• **Performance** <isa> Generic Quality Parameter
• **Performance** is <affectedBy> Capacity
• **Performance** is <affectedBy> Robustness
• **Performance** is <affectedBy> Dependability
• **Performance** is <affectedBy> Fault Management Performance
• **Performance** is <affectedBy> Availability
• **Performance** is <affectedBy> Integrity
• **Performance** is <affectedBy> Size
• **Performance** is <affectedBy> Perceivability
• **Reputation** is <affectedBy> Viability

**Rationale:** This *Generic Quality Parameter* provides an overall assessment of how well a *Resource* performs from different points of view, e.g. efficiency, effectiveness, efficacy and so on.

**Examples:**
• The response time upon invocation of a *Function* is an example of a generic *Performance* indicator.
• The presence of delays and/or jitter is an example of *Performance* indicators more tailored to the multimedia and streaming contexts.
• Precision and recall are widely used *Performance* indicators in the information retrieval field.

**C162 Scalability**

**Definition:** A *Generic Quality Parameter* measuring the capability of increasing *Capacity* as much as needed.

**Relationships:**
• **Scalability** <isa> Generic Quality Parameter
• **Scalability** is <affectedBy> Size
• **Scalability** is <affectedBy> Load Balancing Performance
• **Scalability** is <affectedBy> Redundancy
• **Scalability** is <affectedBy> Maintenance Performance
• **Scalability** is <affectedBy> Capacity
• **Scalability** is <affectedBy> Availability

**Rationale:** *Scalability* denotes the ability of a system to accommodate an increasing number of elements or objects, to process growing volumes of work gracefully, and/or to be susceptible to enlargement; it is a desirable attribute of a network, system or process [34]. This is a very wide concept that affects many entities in the Digital Library universe and it is often difficult to define precisely and formally [116].

**Examples:**
• The ability of a DLS to support a growing number of users and/or provide access to (massively) growing collections without deterioration in performance.
• Another example is the ability to increase the number of requests served by a *Function* while keeping response time reasonable.
C163 Compliance with Standards

**Definition:** A *Generic Quality Parameter* measuring the degree to which standards have been adopted in developing a *Resource*.

**Relationships:**
- Compliance with Standards <isa> Generic Quality Parameter

**Rationale:** Standards represent one of the most common and well recognized approach to attack interoperability issues at any level and in any domain. This parameter captures the exploitation of standards while developing or implementing a *Resource*. Potentially, standards are everywhere, i.e. a standard can be exploited to develop every single aspect of a *Resource*. This parameter influences *Interoperability Support*, since the adoption of standards increases the ease of interoperation with other entities. It influences also the *Sustainability* of a *Digital Library*, since open standards support keeping the *Resource* up-to-date with future technological developments.

**Examples:**
- An Architectural Component implementing the Access Resource Function through the OAI-PMH protocol has a high Compliance with Standards Measurement.
- An Architectural Component implementing the Search Function through the SRU/SRW protocol has an high Compliance with Standards Measurement.
- A Metadata having Dublin Core and its Resource Format has an high Compliance with Standards Measurement.

C164 Content Quality Parameter

**Definition:** A *Quality Parameter* that concerns an aspect of the *Content* main concept.

**Relationships:**
- Content Quality Parameter <isa> Quality Parameter
- Authenticity <isa> Content Quality Parameter
- Integrity <isa> Content Quality Parameter
- Provenance <isa> Content Quality Parameter
- Freshness <isa> Content Quality Parameter
- Preservation Performance <isa> Content Quality Parameter
- Size <isa> Content Quality Parameter
- Scope <isa> Content Quality Parameter
- Trustworthiness <isa> Content Quality Parameter
- Fidelity <isa> Content Quality Parameter
- Perceivability <isa> Content Quality Parameter
- Viability <isa> Content Quality Parameter
- Metadata Evaluation <isa> Content Quality Parameter

**Rationale:** This is a family of *Quality Parameters* reflecting the variety of facets that characterise the quality of the *Content*, in particular *Information Objects*, in a *Digital Library*.

**Examples:**
• Content quality is in a sense a moving target, but the requirements on the level of quality of various materials in the Digital Library and its scope have to be presented in the Collection Development Policy.

C165 Authenticity

Definition: A Content Quality Parameter reflecting whether an Information Object retains the property of being what it purports to be.

Relationships:
• Authenticity <isa> Content Quality Parameter

Rationale: The capability to measure to what extend an Information Object is actually ‘what’ it is declaring to be is fundamental in order to properly use it to produce/derive new knowledge. The definition takes into account the results and experience of the InterPARES I project\textsuperscript{41} [75][76].

Examples:
• The methods for data protection are key to assuring authenticity of Resources. Document sealing engines which timestamp and sign digitally every item in the Digital Library are an example of a solution that creates the proof that the documents have not been modified from the original.

C166 Trustworthiness

Definition: A Content Quality Parameter measuring the trustfulness and credibility of a Resource based on the reliability of the creator of the Resource.

Relationships:
• Trustworthiness <isa> Content Quality Parameter
• Trustworthiness <affectedBy> Provenance

Rationale: Trustworthiness concerns the reliability and believability of a given Resource, meaning the possibility of both placing the Actor’s trust in it and resting assured that the trust will not be betrayed. It may be helpful to compare digital libraries that have a similar or identical scope where one might be more trustworthy than the other.

Provenance may affect Trustworthiness, since knowing the lineage and history of a Resource may improve its reliability and credibility.

Examples:
• NISO Z39.7 Library Statistics and ISO 11620 Library Performance Indicators suggest measures of usage especially for libraries; in this context, Trustworthiness could be measured by estimating the number of visitors (general number or different users). Another possibility is to gather transaction information (number of downloads and printouts).
• After the ingestion of a digital object into a repository, Digital libraries can use digital signatures as a method to preserve the digital object trustworthiness.

\[41\] http://www.interpares.org/
C167 Freshness

Definition: A Content Quality Parameter measuring the Information Object quality of being current and promptly updated.

Relationships:

- Freshness <isa> Content Quality Parameter

Rationale: This parameter evaluates whether an Information Object and the information it carries are fresh and updated with respect to the task in hand.

Examples:

- A stream of data coming from a sensor that monitors the temperature and blood pressure of a patient should be updated at regular intervals in order to provide meaningful information for a physician.

- Another relevant example is a Digital Library keeping weather forecast information, where it is important to know if this information is updated and reflects the current weather conditions. Information Objects might be replicated in order to increase their availability. When a replicated Information Object is updated, these changes have to be propagated to all replicas. The Freshness value of a replica denotes how up-to-date it is, i.e. how many update operations on this Information Object are still outstanding.

C168 Integrity

Definition: A Content Quality Parameter measuring the Information Object quality of being complete and integral.

Relationships:

- Integrity <isa> Content Quality Parameter

Rationale: This parameter encompasses the extent to which an Information Object is of sufficient breadth, depth and scope for the task in hand, as pointed out in [22]. Integrity expresses in what degree the content is complete and correct. The integrity of the content ensures the users that the documents they retrieve are the most appropriate ones. Integrity measurements can help Digital Libraries to assess the completeness and trustworthiness of their collections.

Examples:

- From the point of view of data protection, integrity should guarantee that there are no losses in the stored resources. This is an important parameter connected with the preservation of the content.

- User A downloads an image file from a DL but he discovers it’s not readable as the file is corrupted.

C169 Preservation Performance

Definition: The Content Quality Parameter is used to evaluate the need to undertake actions that would ensure that the digital resources will be accessible over the long term.

Relationships:

- Preservation Performance <isa> Content Quality Parameter

Rationale: The Preservation Performance parameter helps to monitor the need to apply digital curation actions to the separate resources, collections and Digital Library as a whole.
Examples:

- If the policy of the Digital Library is to make copies of content stored on DVDs every five years, a Preservation Performance parameter would help to comply with this requirement.

C170 Provenance

**Definition:** A Content Quality Parameter recording how well the origins and history of an Information Object are known and traced.

**Relationships:**

- Provenance <isa> Content Quality Parameter
- Provenance <affectedBy> Metadata
- Provenance <affectedBy> Annotation
- Provenance <affectedBy> Preservation Policy
- Provenance <affectedBy> Information Object

**Rationale:** This Quality parameter is aimed at determining how far it is possible to reconstruct the history and evolution of an Information Object in order to know if it fits the purpose. An Information Object may be derived from other Information Objects (e.g. due to a merger and/or transformations); tracing its provenance is not always a trivial task.

In particular, when we are dealing with scientific data, Provenance of data must be traced since a scientist needs to know where the data came from and what cleaning, rescaling or modelling was done to arrive at the data to be interpreted [1].

Note that this parameter resembles what [22] calls ‘interpretability’.

Provenance <affectedBy> Metadata, since the Metadata hold the additional information needed to trace the history of an Information Object.

Provenance <affectedBy> Annotation, since Annotations allow us to trace the provenance and flow of data, report errors or remarks about a piece of data, and describe the quality or the security level of a piece of data [28]. In addition, [103] uses annotations in interactive visualisation systems as a means of both capturing the history of user interaction with the visualisation system and keeping track of the observations that a user may make while exploring the visualisation.

Provenance <affectedBy> Preservation Policy, since it may influence the kind of Metadata that are kept about an Information Object.

There are several initiatives related to provenance and, as discussed in Appendix C, provenance has a larger coverage that those captured here. For instance, the W3C Provenance Incubator Group (2009-2010) is working to develop a roadmap in the area of provenance for Semantic Web technologies, development, and possible standardization. Provenance helps to track authorship, enforce intellectual property rights, validate the integrity and authenticity of work and its quality, and to reproduce the work. When databases share heterogeneous data, it is crucial to have information about their history, as they are moved or copied from place to place, or evolve over time. This form of provenance is especially important in settings, such as bioinformatics. Researchers will need to know where those data came from and if they have been modified since they were obtained.

Examples:

- Consider a bioinformatics DL, which supports the analysis of gene expressions. This usually requires a set of tools that need to be applied to raw data in a certain order by a dedicated workflow. Since reproduction of results is a very important requirement in this domain, not only the result of a
workflow but also all intermediate steps of this workflow, including the configuration of tools and algorithms, need to be kept as part of the preservation metadata of the Information Object that represents the final result.

C171 Scope

Definition: A Content Quality Parameter measuring the areas of coverage of the Content and/or Resources of the Digital Library.

Relationships:

- **Scope** <isa> Content Quality Parameter

Rationale: The Scope parameter helps to understand the coverage of a Digital Library both in the sense of Content and in the sense of Functionality. While the Size provides quantitative insight, Scope is more qualitatively oriented.

Examples:

- A Digital Library could contain the complete collection of works of a certain author, time period or genre. This is a content-related example.

C172 Size

Definition: A Content Quality Parameter measuring the magnitude of Resource, Collection or a Digital Library as a whole.

Relationships:

- **Size** <isa> Content Quality Parameter
- **Size** <isa> Quantitative Measure

Rationale: Sizes can be provided according to different measures: for example, numbers of items, pages, bytes, articles, words, images, multimedia files. The evaluation of the size of a Digital Library helps the user to get an idea about the resources. Size is also an important parameter for the architecture and functionality of the DL.

Examples:

- The physical size of a collection calculated in bytes is important for estimating the migration effort.

C173 Fidelity

Definition: A Content Quality Parameter measuring the accuracy with which an electronic system reproduces a given Resource.

Relationships:

- **Fidelity** <isa> Content Quality Parameter

Rationale: The Fidelity parameter is used to evaluate to what degree a particular representation of a given Resource is different from its original representation.

Examples:

- The rendition of a text document may be identical to its original appearance in the word processing software used at the time of creating the document, but may significantly differ from its original appearance especially in layout – this difference is expressed through Fidelity.
C174 Perceivability

**Definition:** A *Content Quality Parameter* measuring the effort an *Actor* needs to invest in order to understand and absorb a *Resource*.

**Relationships:**
- Perceivability *isa* Content Quality Parameter

**Rationale:** The *Perceivability* parameter is used to evaluate how easily an *Actor* would understand and retain the information/knowledge within a *Resource* from the *Content* domain. This quality parameter is essential for evaluating which *Resources* are most likely to be well understood within a specific target group of users.

**Examples:**
- When numerous *Resources* in the *Digital Library* represent the same topic, perceivability may help to choose those that are most likely to be quickly understood. Quite often, images might be found to have higher perceivability than texts. Perceivability can also be used to answer the needs of special groups of users, for example providing audio content to visually impaired users.

C175 Viability

**Definition:** A *Content Quality Parameter* measuring whether the *Resource*’s bit stream is intact and readable with the existing technology.

**Relationships:**
- Viability *isa* Content Quality Parameter

**Rationale:** *Viability* is essential for preservation activities within a *Digital Library*. It would estimate whether a digital object could be read and manipulated with the existing hardware and software.

**Examples:**
- The minimum time specified by the supplier for the media’s viability under prevailing environmental conditions.

C176 Metadata Evaluation

**Definition:** A *Content Quality Parameter* measuring characteristics of *Metadata*.

**Relationships:**
- Metadata Evaluation *isa* Content Quality Parameter

**Rationale:** *Metadata Evaluation* is essential for various processes in the *Digital Library*, and most specifically in tasks related to access, preservation and operability. According to a functionality-oriented definition of Guy, Powell and Day, ‘high quality metadata supports the functional requirements of the system it is designed to support’. Metadata evaluation could be as simple as checking whether metadata (or specific metadata elements) are available, or it could be a more sophisticated evaluation of incomplete, inaccurate or inconsistent metadata elements. In the most detailed case, *Metadata Evaluation* would be a compound parameter consisting of several others – for example, Completeness, Accuracy, Provenance, Conformance to Expectations, Timeliness, User Satisfaction, Perceivability. This combination would depend on the purpose of the *Metadata Evaluation*.

**Examples:**
- Completeness in the context of *Metadata evaluation* could be used to measure whether a minimal required set of elements is available in the metadata records;
• A DL requires metadata evaluation to ensure that digital objects can be correctly identified, located and retrieved. Quality metadata is also essential for enabling the content of the Digital Library to be managed, and the access to that content. Compliance to appropriate standards facilitates the interoperability support parameter across Digital Libraries, which in turn facilitates the scalability parameter. Evaluation of the quality Digital Library’s metadata should assess the support the metadata gives to each of the content quality parameters across the different classes of metadata – each of which is required to fulfil all the necessary functions.

Metadata evaluation can vary according to the metadata classes:
  o Metadata structure standards
    ▪ Are the chosen metadata standards in compliance with policy?
    ▪ Are the chosen metadata standards appropriate for the discipline?
    ▪ Do the chosen metadata standards support the Content Quality Parameters?
    ▪ How closely are the standards complied with?
    ▪ Do application profiles support the Content Quality Parameters and the purpose stated in the policy?
    ▪ Are at the minimum Simple Dublin Core elements included, to enable harvesting using the OAI-PMH protocol?
    ▪ Are there appropriate XML schemas for the chosen standards?
    ▪ Are the standards chosen monitored for updates, additions and changes to community practice?
  o Metadata content standards
    ▪ Is a persistent identifier used?
    ▪ Are appropriate content standards used to ensure consistency?
    ▪ Are there project specific content standards in use and how fit for purpose are these?
    ▪ Are appropriate thesauri, word lists, ontologies or authority files used to ensure consistency?
    ▪ Is there a set of rules for adding to thesauri, word lists, ontologies or authority files as new situations arise?
  o Metadata Creation
    ▪ To what extent have elements been completed?
    ▪ How closely have content standards been complied with?
    ▪ How closely have appropriate thesauri, word lists, ontologies or authority files been complied with?
    ▪ Are automation tools available for technical metadata
    ▪ Are links between digital objects recorded correctly
    ▪ Can you afford to create all the metadata required?

C177 Functionality Quality Parameter
Definition: A Quality Parameter that concerns an aspect of the Functionality main concept.
Relationships:
• Functionality Quality Parameter <isa> Quality Parameter
• Usability <isa> Functionality Quality Parameter
• User Satisfaction <isa> Functionality Quality Parameter
• Availability <isa> Functionality Quality Parameter
• Dependability <isa> Functionality Quality Parameter
• Robustness <isa> Functionality Quality Parameter
• Fault Management Performance <isa> Functionality Quality Parameter
• Capacity <isa> Functionality Quality Parameter
• Orthogonality <isa> Functionality Quality Parameter
• Awareness of Service <isa> Functionality Quality Parameter
• Expectations of Service <isa> Functionality Quality Parameter
• Impact of Service <isa> Functionality Quality Parameter

Rationale: This is a family of Quality Parameters reflecting the variety of facets that characterise the quality of the Functionality, in particular Functions, of a Digital Library.

Examples:
• User interacts with the Digital Library System using its functions, e.g. submitting a query to retrieve a set of digital objects. The system will retrieve the information according to the selection criteria specified in the query, which can be descriptive or semantic. The Functionality Quality Parameter determines the overall quality of this interaction.

C178 Availability

Definition: A Functionality Quality Parameter indicating the ratio of the time a Function is ready for use to the total lifetime of the system.

Relationships:
•Availability <isa> Functionality Quality Parameter
•Availability <affectedBy> Robustness
•Availability <affectedBy> Fault Management
•Availability <affectedBy> Capacity

Rationale: Availability is a fundamental parameter for assessing the quality of a Function, as Actors may be very disappointed when they try to use a Function and it is not available. Availability may be affected by other parameters, such as Robustness and Fault Management: the former guarantees that a Function will continue to work and be available even in the case of bad input; the latter guarantees that a Function will be able to recover from an error condition and thus continue to be available. Finally, Capacity may also affect Availability, as, in the case of starvation of resources, a Function may stop being available. Availability typically parallels Dependability.

Examples:
• In the telephone services, high levels of availability are demanded – the well-known ‘five-nines’, the 99.999% of uptime of the system – since nobody expects to pick up the receiver and not hear the signal.

C179 Awareness of Service

Definition: A Functionality Quality Parameter measuring how well the Actors of a Digital Library are aware of its existence and Functions.

Relationships:
• **Awareness of Service <isa> Functionality Quality Parameter**

**Rationale**: To measure *Awareness of Service*, surveys are most frequently used. To increase *Awareness of Service*, an awareness system could be established as a DL functionality component.

**Examples:**
• *Awareness of Service* for target user groups is an important component of the current information literacy.
• Libraries build and offer information literacy online tutorials to increase the *Awareness of Service*. Qualitative methods help Digital Libraries to measure this parameter, such as online questionnaires.

**C180  Capacity**

**Definition**: A *Functionality Quality Parameter* representing the limit to the number of requests a *Function* can serve in a given interval of time.

**Relationships:**
• *Capacity* <isa> *Functionality Quality Parameter*
• *Capacity* is <affectedBy> *Scalability*
• *Capacity* is <affectedBy> *Redundancy*
• *Capacity* is <affectedBy> *Load Balancing Performance*

**Rationale**: *Capacity* determines how many concurrent requests can be served successfully. It may affect *Availability*, *Dependability* and *Performance*. Indeed, when a *Function* operates beyond its *Capacity*, *Availability* may be compromised as the *Function* may stop working, for example in the case of denial of service attacks; similarly, *Dependability* and *Performance* may be negatively affected if the *Function* does not complete its tasks or takes too much time to complete.

**Examples:**
• The number of *Information Objects* that an information access component can index in a certain unit of time is an example of *Capacity*, as is the maximum number of users that can connect to the portal of a *Digital Library* at the same time.

**C181  Expectations of Service**

**Definition**: A *Functionality Quality Parameter* measuring what *Actors* believe a *Function* should offer.

**Relationships:**
• *Expectations of Service* <isa> *Functionality Quality Parameter*

**Rationale**: The *Expectations of Service* from the point of view of the digital library service can be clarified through user agreements on the Quality of Service (QoS), which outline the actual service and the existing framework to the user. However, users might have different expectations based on their experience with other DLs or other digital services. User expectations could be studied through surveys.

**Examples:**
• Users expect that clicking on an image thumbnail will open up a larger size and higher quality image file.

**C182  Fault Management Performance**

**Definition**: A *Functionality Quality Parameter* measuring the ability of a *Function* to react to and recover from failures in a transparent way.
Relationships:
- Fault Management Performance <isa> Functionality Quality Parameter
- Fault Management Performance <affectedBy> Robustness

**Rationale:** Fault Management Performance reflects the capacity of a Function to recover from error conditions, thus avoiding the interruption of the service provided.
It may be affected by Robustness, meaning the capacity to recover from faulty inputs.

**Examples:**
- Consider the case of a Function that crashes due to some problem but is able, during its functioning, to save its state and seamlessly restart from the last valid state.
- As a further example, consider the capability of switching to another Architectural Component with similar capabilities if the one being used stops working.

---

**C183 Impact of Service**

**Definition:** A Functionality Quality Parameter measuring the influence that the service offered by a Function has on the Actor's knowledge and behaviour.

**Relationships:**
- Impact of service <isa> Functionality Quality Parameter

**Rationale:** The user of Digital Libraries does not have static skills; in the ideal case, his or her knowledge is increased and the practical skills of exploring digital collections are improved over time. This parameter has special importance if we consider the applications of digital libraries in the educational area, in particular e-Learning applications using Digital Libraries.

**Examples:**
- The user who has experience with a specific visual interface will generally be able to use another similar interface. Since the user has mastered how to use a specific set of functionalities organised in a particular interface, his expectation of service is also different.

---

**C184 Orthogonality**

**Definition:** A Functionality Quality Parameter indicating to what extent different Functions are independent of each other, i.e. do not affect each other.

**Relationships:**
- Orthogonality <isa> Functionality Quality Parameter

**Rationale:** Orthogonality measures whether sets of Functions are independent of each other. DLs with full functional orthogonality, or at least pronounced orthogonality, will usually be much more intuitive for their users than DLs with a high degree of functional overlap. Orthogonality may affect Usability and may also affect User Satisfaction, when the usage of the DL might become too complicated.

**Examples:**
- In a well designed Digital Library, Functions having different scope, e.g. Manage Information Object and manage Actor, should have an high degree of Orthogonality, e.g. the Actor performing them should perceived the differences and the effects of them.
- The Orthogonality of Manage Resource and Manage Information Object is low since the latter is a special kind of the former.
C185 Dependability

Definition: A Functionality Quality Parameter measuring the ability of a DL to perform a Function under stated conditions for a specified period of time.

Relationships:
- Dependability <isa> Functionality Quality Parameter
- Dependability is <affectedBy> Capacity

Rationale: Dependability reflects whether a given Function works correctly without producing errors. Capacity may affect Dependability, since in the case of starvation of resources a Function may not work properly.

Examples:
- When an Actor types the URL of a portal that gives access to a Digital Library, he/she expects the address to be correctly resolved and to be redirected to the correct site and not to an incorrect one.

C186 Robustness

Definition: A Functionality Quality Parameter measuring the resilience to ill-formed input or incorrect invocation sequences of a Function.

Relationships:
- Robustness <isa> Functionality Quality Parameter

Rationale: Robustness is a key parameter that may affect other Quality Parameters, such as Security Enforcement or Availability. Indeed, many kinds of attack that compromise the functioning of a service or gain unauthorised access to services are based on ill-formed input, such as buffer overflows.

Examples:
- Consider the capacity of preventing buffer overflows, which are often exploited to gain unauthorised access to a system.

C187 Usability

Definition: A Functionality Quality Parameter that indicates the ease of use of a given Function.

Relationships:
- Usability <isa> Functionality Quality Parameter
- Usability <affectedBy> Orthogonality

Rationale: Usability records to what extent a given Function makes it easy for an Actor to achieve its goals.

It can be evaluated by using different Measures: for example, the Actor can indicate on a subjective scale the degree of Usability of a Function; alternatively, the time needed to complete a task can be measured.

Examples:
- Usability concerns many different aspects of a Digital Library, ranging from the user interface, the facility in finding and accessing relevant information, the presentation of search results, to support for facilitating complex or difficult tasks, such as the provision of query-by-example functionalities or browsing and navigation facilities for complex metadata schemas or ontologies.
C188 User Satisfaction

Definition: A Functionality Quality Parameter indicating to what extent an Actor is satisfied with a given Function.

Relationships:
- User Satisfaction isa Functionality Quality Parameter
- User Satisfaction affectedBy Usability
- User Satisfaction affectedBy Expectations of Service
- User Satisfaction affectedBy Documentation Coverage
- User Satisfaction affectedBy Performance
- User Satisfaction affectedBy Availability
- User Satisfaction affectedBy Dependability
- User Satisfaction affectedBy Orthogonality

Rationale: The User Satisfaction parameter reflects to what extent an Actor is satisfied by the capabilities offered by a given Function. Many factors can influence User Satisfaction, such as Usability, Expectations of Service, Documentation Coverage, Performance, Availability, Dependability and so on.

Examples:
- User Satisfaction can be explicitly assessed by making use of surveys and questionnaires where the user’s opinion is explicitly requested, or it may be implicitly deduced by observing how much a given Function is used and preferred over other similar ones.

C189 User Quality Parameter

Definition: A Quality Parameter that concerns an aspect of the User Domain main concept.

Relationships:
- User Quality Parameter isa Quality Parameter
- User Behaviour isa User Quality Parameter
- User Activeness isa User Quality Parameter

Rationale: This is a family of Quality Parameters reflecting the variety of facets that characterise the quality of the User Domain, in particular Actors, of a Digital Library.

Examples:
- How and how much users interact with Digital Libraries. E.g. e-journals usage statistics give information on the number of monthly downloads and on the format preferred (HTML or PDF).

C190 User Activeness

Definition: A User Quality Parameter that reflects to what extent an Actor is active and interacts with a Digital Library.

Relationships:
- User Activeness isa User Quality Parameter

Rationale: This parameter concerns whether and how much an Actor is active with respect to the Content and Functionality offered by a Digital Library.

Examples:
Factors that influence this parameter are, for example, whether an Actor frequently contributes his own Content to the Digital Library or whether an Actor often participates in discussions with other Actors, perhaps by using Annotations.

**C191 User Behaviour**

**Definition:** A User Quality Parameter that reflects how an Actor behaves and interacts with a Digital Library.

**Relationships:**
- User Behaviour <isa> User Quality Parameter

**Rationale:** This parameter concerns whether and how much an Actor abides by the Policies and regulations of a Digital Library.

**Examples:**
Factors that influence this parameter are, for example, whether an Actor respects the copyright on the Resources of a Digital Library or if he/she makes unauthorised copies of such material.

**C192 Policy Quality Parameter**

**Definition:** A Quality Parameter that concerns an aspect of the top-level Policy concept.

**Relationships:**
- Policy Quality Parameter <isa> Quality Parameter
- Policy Consistency <isa> Policy Quality Parameter
- Policy Precision <isa> Policy Quality Parameter

**Rationale:** This is a family of Quality Parameters reflecting the variety of facets that characterise the quality of a set of Policies.

**Examples:**
- A DL gives access to a digital collection including the multimedia works of a living artist. These works are protected by copyright; however the DL doesn’t provide a specific policy that clearly states the artist’s collection limitations and terms of use.

**C193 Policy Consistency**

**Definition:** A Policy Quality Parameter that characterises the extent to which a set of Policies are free of contradictions.

**Relationships:**
- Policy Consistency <isa> Policy Quality Parameter

**Rationale:** This parameter concerns whether or not a set of Policies (each of them well defined) are free of contradictions. Because of the fact Policies, being Resources, might be composed of ‘sub’-Policy, this Quality Parameter captures also the case of Policies whose parts are inconsistent.

**Examples:**
- Digital Rights is a policy regulating rights of use of digital objects. Digital Rights Management Policy governs the Functions that implement rights issues in the use of Resources. These two policies have to be consistent in their approach to rights issues.
C194 Policy Precision

**Definition:** A *Policy Quality Parameter* that represents the extent to which a set of *Policies* have defined impacts and do not have unintended consequences.

**Relationships:**
- *Policy Precision* <isa> *Policy Quality Parameter*

**Rationale:** *Architecture, Functionality* and the underlying technologies need to be well understood when designing DL *Policies*. A lack of knowledge of the technology used may lead to undesired DLS behaviour. Since *Digital Libraries* are such a complex field, we would like to stress the importance of understanding the reasons that cause unexpected behaviour. It might be the fault of the *Policy*, if aspects it should govern have not been envisaged in the necessary detail (in this case, precision of policy is not sufficient). Other causes of deviant behaviour might be found in insufficient knowledge of technology, or inadequate reflection of architecture or software in the policy design. Because of the fact *Policies*, being *Resources*, might be composed of ‘sub’-*Policy*, this *Quality Parameter* captures also the case of *Policies* whose parts are defined in a precise way.

**Examples:**
- A policy limiting the rate of sending data over a network cannot be enforced in a DL if the underlying DLS does not provide some means for adjusting the data transmission rate; this could be of special importance in very large digital libraries or for institutions that have limited resources and need to keep the bandwidth consumption low.
- A policy is precise when it is detailed and defined enough to deal properly with its consequences. The co-operation between DLs implies the support of a wide range of policies, i.e. policies can be defined to constrain many different behaviours. Successful co-operations will make compromises based on providing sufficient generality to define most useful policies but enough limitations to make efficient and reliable enforcement feasible.

C195 Architecture Quality Parameter

**Definition:** A *Quality Parameter* that concerns an aspect of the *Architecture Domain* main concept.

**Relationships:**
- *Architecture Quality Parameter* <isa> *Quality Parameter*
- *Redundancy* <isa> *Architecture Quality Parameter*
- *Ease of Administration* <isa> *Architecture Quality Parameter*
- *Load Balancing Performance* <isa> *Architecture Quality Parameter*
- *Ease of Installation* <isa> *Architecture Quality Parameter*
- *Log Quality* <isa> *Architecture Quality Parameter*
- *Maintenance Performance* <isa> *Architecture Quality Parameter*
- *Compliance to Standards* <isa> *Architecture Quality Parameter*

**Rationale:** This is a family of *Quality Parameters* reflecting the variety of facets that characterise the quality of the *Architecture Domain*, in particular *Architectural Components*, of a *Digital Library System*.

**Examples:**
- A System Administrator is considering the possibility to change the DLMS software since the one currently exploited to realise the DL is characterised by *Architecture Quality Parameters* (e.g.
Maintenance Performance) that hinder the evolution of the DL in line with the expectations (e.g. the deployment of a new System Component impose an overall DL downtime).

C196 Ease of Administration

**Definition:** An Architecture Quality Parameter measuring the presence and ease of use of tools for configuring, administering and monitoring System Architecture Components.

**Relationships:**
- Ease of Administration <isa> Architecture Quality Parameter

**Rationale:** The presence of good administration tools is crucial for configuring and monitoring the functioning of complex and distributed systems, which Digital Library Systems potentially are.

**Examples:**
- A DLS which supports dynamic (re-)configuration by adding or removing Software Components without the need to recompile the system after each change.
- The presence of automatic procedures for installing software and patches in a networked and distributed context, or of tools for informing and alerting administrators in the case of malfunctioning are another example of factors that influence the Ease of Administration.

C197 Ease of Installation

**Definition:** An Architecture Quality Parameter measuring the ease of installation and configuration of Software Components.

**Relationships:**
- Ease of Installation <isa> Architecture Quality Parameter

**Rationale:** The Ease of Installation parameter concerns the presence of tools and procedures for seamlessly installing and deploying Software Components, as well as adding new System Architecture Components to an operating Digital Library System.

**Examples:**
- The presence of intuitive wizards for installing new components or the possibility of adding components without restarting the whole system are examples of factors that influence Ease of Installation.

C198 Load Balancing Performance

**Definition:** An Architecture Quality Parameter measuring the capacity to spread and distribute work evenly across System Architecture Components.

**Relationships:**
- Load Balancing Performance <isa> Architecture Quality Parameter

**Rationale:** Load Balancing Performance, together with Redundancy, may help in improving the overall performance and responsiveness of a Digital Library System.

**Examples:**
- For a DLS on top of a Grid environment, which takes into account several instances of Architectural Components, Load Balancing Performance includes the ability of the system to distribute requests equally among different components of the same type within the system. In particular, this capability consists in selecting Hosting Nodes according to their workload or moving a job from one
Hosting Node to another in order to achieve optimal Resource utilisation so that no Resource is over/under-utilised.

C199 Log Quality

**Definition:** An Architecture Quality Parameter measuring the presence and accuracy of logs which monitor the activity and functioning of System Architecture Components.

**Relationships:**
- Log Quality <isa> Architecture Quality Parameter

**Rationale:** The presence of accurate logs is crucial for understanding, analysing, debugging and improving the functioning of a Digital Library System. Furthermore, log analysis can be an effective means of understanding Actor behaviour and personalising the Digital Library System accordingly; therefore, logs can provide useful input for the Personalise functions and for creating Actor Profiles.

**Examples:**
- There are various standards for creating logs. For example, in the case of the Web, there is W3C Extended Log Format [110].

C200 Maintenance Performance

**Definition:** An Architecture Quality Parameter addressing the design and implementation of software and hardware maintenance plans for Architectural Components.

**Relationships:**
- Maintenance Performance <isa> Architecture Quality Parameter
- Maintenance Performance <affectedBy> Change Management Policy

**Rationale:** Maintenance Performance concerns the design of plans for keeping Architectural Components updated with research and technological advances. Change Management Policy may affect Maintenance Performance, since it regulates the change process in a Digital Library. It may influence Sustainability, as it involves keeping the current system functioning properly and evolving it to face future technological developments.

**Examples:**
- A maintenance plan may concern programmed hardware updates, controlled migration towards new software and hardware environments, and so on.

C201 Redundancy

**Definition:** An Architecture Quality Parameter measuring the degree of (partial) duplication of System Architecture Components to decrease the probability of a system failure.

**Relationships:**
- Redundancy <isa> Architecture Quality Parameter

**Rationale:** A redundant architecture helps in improving the overall performance of a system and may improve the Availability, Dependability and Robustness of a Digital Library System.

**Examples:**
• Availability of a system can be increased by *Redundancy of Architectural Components*. In the event that one component fails, another component of the same type is able to take over.

**C202 Architecture Domain**

**Definition:** One of the six main concepts characterising the Digital Library universe. It represents the various aspects related to the software systems that concretely realise the Digital Library universe.

**Relationships:**
- *Digital Library* <definedBy> *Architecture Domain*
- *Digital Library System* <definedBy> *Architecture Domain*
- *Digital Library Management System* <definedBy> *Architecture Domain*
- *Architecture Domain* <consistOf> *Architectural Component*

**Rationale:** The *Architecture Domain* encompasses concepts and relationships characterising the two software systems that play an active role in the DL universe, i.e. DLSs and DLMSs. Unfortunately, the importance of this fundamental concept has been largely underestimated in the past. The importance of the domain and its modelling is described in Section II.2.7.

**Examples:** --

**C203 Architectural Component**

**Definition:** A constituent part or an element of a software system implementing one or more *Functions* that can be managed autonomously and that contributes to implement the *Architecture of a Digital Library System*.

**Relationships:**
- *Architectural Component* <isa> *Resource*
- *Architectural Component* <yield> *Function*
- *Architectural Component* <hasQuality> *Quality Parameter* (inherited from *Resource*)
- *Architectural Component* is <regulatedBy> *Policy* (inherited from *Resource*)
- *Architectural Component* <hasProfile> *Component Profile*
- *Architectural Component* <conformTo> *Framework Specification*
- *Architectural Component* <use> *Architectural Components*
- *Architectural Component* <composedBy> *Architectural Components*
- *Architectural Component* <conflictWith> *Architectural Components*
- *Architectural Component* <has> *Interface*
- *Software Architecture Component* <isa> *Architectural Component*
- *System Architecture Component* <isa> *Architectural Component*

**Rationale:** The notion of *Component* has been introduced in modern software systems to represent ‘elements that can be reused or replaced’. By exploiting such an approach, systems gain the potential to be:
- flexible – users’ needs change over time, even while the system is being developed. It is important to be able to apply changes to the system at a later stage. Moreover, it should be possible/easy to fix the bugs;
affordable – both to buy and to maintain. Reuse and replacement features of the component-oriented approach contribute to reducing ‘costs’.

An Architectural Component is a Resource in the Digital Library universe. In particular, this kind of Resource becomes relevant in the context of Digital Library Systems and Digital Library Management Systems, which are responsible for concretely realising the Digital Library. As a Resource to be managed, such components should have a description, i.e. Component Profile, characterising them and promoting their correct usage. This description may assume diverse forms ranging from human-oriented description, e.g. a textual description in natural language, to a machine-understandable one, e.g. WSDL, as in the case of Web Services. Neither statements nor constraints are imposed on the Component Profile associated with each Architectural Component.

Examples:
- Architectural Components are classified in two main categories: Software Architecture Components and System Architecture Components. These components are the constituents of a Software Architecture and System Architecture respectively. Examples of Software Architecture Components and System Architecture Component are presented in the respective sections.

C204 Software Architecture Component

Definition: An Architectural Component contributing to implementing the Software Architecture of a system.

Relationships:
- Software Architecture Component <isa> Architectural Component
- Software Architecture Component <isa> Resource (inherited from Architectural Component)
- Software Architecture Component <yield> Function (inherited from Architectural Component)
- Software Architecture Component <hasQuality> Quality Parameter (inherited from Resource)
- Software Architecture Component is <regulatedBy> Policy (inherited from Resource)
- Software Architecture Component <hasProfile> Component Profile (inherited from Architectural Component)
- Software Architecture Component <conformTo> Framework Specification (inherited from Architectural Component)
- Software Architecture Component <use> Software Architecture Components (inherited from Architectural Component)
- Software Architecture Component is <composedBy> Software Architecture Components (inherited from Architectural Component)
- Software Architecture Component <conflictWith> Software Architecture Components (inherited from Architectural Component)
- Software Architecture Component <has> Interface (inherited from Architectural Component)
- Software Component <isa> Software Architecture Component
- Interface <isa> Software Architecture Component

Rationale: The notion of Component has been introduced in modern software systems to represent ‘elements that can be reused or replaced’. The advantages of such an approach in implementing software systems are introduced in Section II.2.7 Architecture Domain.
This notion may have different manifestations in present-day systems. In particular, due to the fact that Software Architecture Components (being Architectural Components) may in turn be composed of smaller and smaller parts (<\textit{composedBy}>), it is possible to model Software Architecture Components at different levels of abstraction. For instance, a Software Architecture Component implementing a Web Service responsible for providing a range of Functions may consist of smaller Software Architecture Components (usually logical components in which the whole service is organised), each implementing specific sub-tasks needed to carry out the expected component functions. Each of such smaller Software Architecture Components is in turn organised in packages and classes (smaller Software Architecture Components), effectively containing the code (program instructions, data structures, etc.) that implements a constituent piece of the main Software Architecture Component.

\textbf{Examples:}
- A service in a system following the Service Oriented Architecture.
- A software library, i.e. one or several files that either are necessary for the execution/running of the Software Architecture Component or add features to it once co-deployed on the same Hosting Node.
- A software package in object-oriented programming. It is a named group of related classes (another example of Software Architecture Component). Classes are groups of methods (set of instructions) and variables.

\textbf{C205 Software Component}

\textbf{Definition:} A Software Architecture Component representing a program coded to provide a set of Functions.

\textbf{Relationships:}
- Software Component <\textit{isa}> Software Architecture Component
- Software Component <\textit{isa}> Architectural Component (inherited from Software Architecture Component)
- Software Component <\textit{isa}> Resource (inherited from Architectural Component)
- Software Component <\textit{yield}> Function (inherited from Architectural Component)
- Software Component <\textit{hasQuality}> Quality Parameter (inherited from Resource)
- Software Component <\textit{regulatedBy}> Policy (inherited from Resource)
- Software Component <\textit{regulatedBy}> License
- Software Component <\textit{hasProfile}> Component Profile (inherited from Architectural Component)
- Software Component <\textit{conformTo}> Framework Specification (inherited from Architectural Component)
- Software Component <\textit{use}> Software Components (inherited from Architectural Component)
- Software Component <\textit{composedBy}> Software Components (inherited from Architectural Component)
- Software Component <\textit{conflictWith}> Software Components (inherited from Architectural Component)
- Software Component <\textit{has}> Interface (inherited from Architectural Component)
- Software Component <\textit{implement}> Interface
- Software Component <\textit{representedBy}> Information Object
• **Software Component** <realisedBy> **Running Component**

**Rationale:** The **Software Component** is the core of the component-oriented approach when applied to software systems. This approach promotes software reuse and replacement, and thus makes system development potentially inexpensive.

**Examples:**
- A Java class implementing a specific Function.

**C206 Application Framework**

**Definition:** A **Software Architecture Component** representing middleware, i.e. software that connects and supports the operation of other **Software Architecture Components** available at the **Hosting Nodes**. It provides the runtime environment for the **Running Component**.

**Relationships:**
- **Application Framework** <isa> **Software Component**
- **Application Framework** <support> **Running Component**
- **Application Framework** <implement> **Framework Specification**

**Rationale:** The middleware guarantees proper operation of **Architectural Components**. The application framework influences the way in which components are implemented. It must be provided before the deployment and configuration of the components. For instance, in the case of components relying on an application framework that offers a SOAP library, the components are implemented expecting that such a library is available on the **Hosting Node**.

**Examples:**
- Apache Tomcat (http://tomcat.apache.org/)

**C207 Interface**

**Definition:** A **Software Architecture Component** representing a set of methods and parameters implemented by an **Architectural Component** (**Software Component**). The client of such an **Architectural Component** may rely on them while interacting with it.

**Relationships:**
- **Interface** <isa> **Software Architecture Component**
- **Architectural Component** <has> **Interface**
- **Framework Specification** <prescribe> **Interface**
- **Component Profile** <profile> **Interface**
- **Software Component** <implement> **Interface**

**Rationale:** The **Interface** encapsulates knowledge about the component, i.e. the rest of the system can use the component according to the patterns enabled by the **Interface(s)**.

**Examples:**
- OAI-PMH [150] prescribed the **Interface** an **Architectural Component** acting as an OAI compliant data provider [149] must implement in order to serve an **Architectural Component** willing to act as an OAI application provider.
C208 Framework Specification

**Definition:** The *Software Architecture Component* prescribing (*prescribe*) the set of *Interfaces* and protocols to which an *Architectural Component* should conform (*conformTo*) in order to interact with the other *Architectural Components* of the same system by design.

**Relationships:**
- Framework Specification *isa* Software Architecture Component
- Architectural Component *conformTo* Framework Specification
- Application Framework *implement* Framework Specification
- Framework Specification *prescribe* Interface

**Rationale:** The notion of *Framework Specification* is needed to capture the operational context in which an *Architectural Component* has been designed to operate.

**Examples:**
- Enterprise JavaBeans
- Component Object Model

C209 System Architecture Component

**Definition:** An *Architectural Component* contributing to implementing the *System Architecture* of a system.

**Relationships:**
- System Architecture Component *isa* Architectural Component
- System Architecture Component *isa* Resource (inherited from Architectural Component)
- System Architecture Component *yield* Function (inherited from Architectural Component)
- System Architecture Component *hasQuality* Quality Parameter (inherited from Resource)
- System Architecture Component *regulatedBy* Policy (inherited from Resource)
- System Architecture Component *hasProfile* Component Profile (inherited from Architectural Component)
- System Architecture Component *conformTo* Framework Specification (inherited from Architectural Component)
- System Architecture Component *use* Architectural Components (inherited from Architectural Component)
- System Architecture Component *composedBy* System Architecture Components (inherited from Architectural Component)
- System Architecture Component *conflictWith* System Architecture Components (inherited from Architectural Component)
- System Architecture Component *has* Interface (inherited from Architectural Component)
- Running Component *isa* System Architecture Component
- Hosting Node *isa* System Architecture Component

**Rationale:** The notion of *Component* has been introduced in modern software systems to represent ‘elements that can be reused or replaced’. The advantages of such an approach in implementing
software systems are given in Section II.2.7 Architecture Domain as well as discussed in the Archiectural Component definition.

Examples:
- A server ready to host and run (Hosting Node) the software (Software Component) implementing a certain Function, e.g. the Search.

C210 Running Component
Definition: An Architectural Component realising a Software Component.
Relationships:
- Running Component <isa> Architectural Component
- Running Component <invoke> Running Components
- Running Component <hostedBy> Hosting Node

Rationale: The concrete realisation of the code captured by the notion of Software Component in a concrete hardware, i.e. it corresponds to the standard notion of ‘software process’.
Examples:
- The operational web server implementing the user interface of the DELOS Digital Library. (http://www.delos.info)

C211 Hosting Node
Definition: A hardware device providing computational and storage capabilities such that (i) it is networked, (ii) it is capable of hosting components, and (iii) its usage is regulated by Policies.
Relationships:
- Hosting Node <isa> System Architecture Component
- Running Component <hostedBy> Hosting Node

Rationale: Hosting Nodes, being System Architecture Components (and thus Architectural Components), should be equipped with Component Profiles that represent their description. An example of the usage of such information is the automatic matchmaking process used to assign a Software Component to the most appropriate Hosting Node for its deployment (i.e. the creation of the Running Component) by relying on its descriptive characteristics.
Examples:
- The server equipped with the bundle of software needed to host and run the Software Component implementing the user interface of the DELOS Digital Library. (http://www.delos.info)

C212 Software Architecture
Definition: The set of Software Architecture Components organised to form a system.
Relationships:
- Software Architecture <consistOf> Software Architecture Component

Rationale: Each software system is characterised by a set of software pieces organised in a structure that enables them to work together. This organised set of software is the Software Architecture. To help software engineers design their systems, a set of well-proven generic schemes for the solution of recurring design problems have been identified, i.e. Software Architecture patterns [45]. Patterns capture existing, well-proven experience in software development and help to promote good design
practice. The Reference Architecture envisaged in Section I.5 and constituting an important part of the Digital Library development framework is a pattern for Digital Library Systems. Similarly to patterns, it is important to recall that many Reference Architectures can be designed, each dealing with a specific and recurring problem in designing or implementing DLSs. Moreover, different Reference Architectures can be used to construct DLSs with specific properties.

Examples:
- Client-Server Architecture
- Service-oriented Architecture

C213 System Architecture

Definition: The set of System Architecture Components organised to form a system.

Relationships:
- System Architecture <consistOf> System Architecture Component

Rationale: Each software system is characterised by the set of its constituents. This Reference Model classifies the constituents of a software system along two dimensions, that of the Software Architecture and that of the System Architecture. The System Architecture, as an architecture, is an organised set of constituents. In this case, constituents are System Architecture Components, namely Running Instances and Hosting Nodes. Because of (i) the strong relations between Running Instances and Software Components, i.e. a Running Component is the result of the deployment of a Software Component, and (ii) the fact that Software Components are the main constituents of the Software Architecture of the system, there is a strong relation between Software Architecture and System Architecture. A System Architecture is one of the possible instances that are obtainable according to the Software Architecture of the system in use. It is well known that, by exploiting a software system developed according to a monolithic application pattern, it is not possible to realise a system with a distributed System Architecture. The more flexible the Software Architecture a system adopts, the larger will be the potential range of application scenarios that can be successfully exploited.

Examples:
- The set of servers and services realising the DELOS Digital Library. (http://www.delos.info)

C214 Purpose

Definition: The motivation characterising the <associatedWith> relationship.

Relationships:
- Resource <associatedWith> Resource to a certain Purpose

Rationale: The <associatedWith> relation is one of the powerful ones enabling the building of compound Resources, i.e. Resources obtained by combining existing constituent Resources so as to form a new knowledge bundle that has a value added with respect to the single Resources when considered as a single island of information. Various kinds of associations are possible, and this diversity is captured by the Purpose concept attached to each instance of the <associatedWith> relation.

Examples:
- An Information Object representing an experiment (itself composed of various Information Objects representing, for example, the dataset the experiment is carried on, the dataset representing the outcomes, the description of the procedure adopted) is <associatedWith> the Information Object
representing the scientific publication in an outstanding Journal in the field with the <Purpose> of scholarly dissemination.

C215 Region
Definition: A contiguous portion of a given Resource with the desired degree of granularity identified in order to anchor a given Annotation to it.

Relationships:
- Resource <hasAnnotation> Annotation about a Region

Rationale: The idea of ‘contiguous portion’ of a Resource resembles and complies with the concept of segment introduced in Navarro et al. [173]. The granularity of such a kind of ‘identifier’ can vary according to the meaningful ways of locating a part of a Resource, which depend on the actual specialisation of the Resource we are dealing with. As a consequence, we can have Regions that anchor an Annotation to the whole Resource, as well as Regions that can anchor an Annotation to a specific part of a Resource.

Examples:
- A piece of text, e.g. a paragraph, of an Information Object representing this volume is a Region to which an Annotation can be attached.

C216 Digital Library
Definition: An organisation, which might be virtual, that comprehensively collects, manages and preserves for the long term rich Information Objects, and offers to its Actors specialised Functions on those Information Objects, of measurable quality, expressed by Quality Parameters, and according to codified Policies.

Relationships:
- Digital Library <manage> Resource
- Digital Library <manage> Information Object
- Digital Library <serve> Actor
- Digital Library <offer> Function
- Digital Library <agreeWith> Policy
- Digital Library <tender> Quality Parameter
- Digital Library System <support> Digital Library
- Digital Library is <definedBy> Resource Domain
- Digital Library is <definedBy> Content Domain
- Digital Library is <definedBy> User Domain
- Digital Library is <definedBy> Functionality Domain
- Digital Library is <definedBy> Policy Domain
- Digital Library is <definedBy> Quality Domain

Rationale: Digital Library is a complex universe and usually the term ‘digital library’ is used with many different semantics. This Reference Model introduces three notions of systems (cf. Section I.2) active in this universe, i.e. Digital Library, Digital Library System and Digital Library Management System. The first is the most abstract of the three and represents the set of Information Objects, Actors, Functions, Policy...
and Quality Parameters forming the Digital Library and perceived by End-users as the service they can exploit. This service is supported by a running system, i.e. the Digital Library System.

Examples:
- The DELOS Digital Library (http://www.delos.info)
- The European Library (http://www.theeuropeanlibrary.org)
- The National Science Digital Library (http://nsdl.org)

C217 Digital Library System

**Definition:** A software system based on a given (possibly distributed) Architecture and providing all the Functions required by a particular Digital Library. Actors interact with a Digital Library through the corresponding Digital Library System.

**Relationships:**
- Digital Library System <support> Digital Library
- Digital Library System is <definedBy> Resource Domain
- Digital Library System is <definedBy> Content Domain
- Digital Library System is <definedBy> User Domain
- Digital Library System is <definedBy> Functionality Domain
- Digital Library System is <definedBy> Policy Domain
- Digital Library System is <definedBy> Architecture Domain
- Digital Library System <has> Software Architecture
- Digital Library System <has> System Architecture

**Rationale:** This Reference Model introduces three notions of systems (cf. Section I.2) active in the universe, i.e. the Digital Library, the Digital Library System and the Digital Library Management System. The Digital Library System is the running software system serving the Digital Library. Like any running software system, it is characterised by two facets, its Software Architecture and its System Architecture. The former consists of a set of Software Architecture Components, i.e. Software Components and Interfaces that compose the software implementing the system. The System Architecture is the set of System Architecture Components that form the running system, namely the servers, Hosting Nodes and the processes, Running Components, resulting from the deployment of the Software Components.

Examples:
- The set of servers, services and software realising the DELOS Digital Library (http://www.delos.info)
- The set of servers, services and software realising The European Library (http://www.theeuropeanlibrary.org)
- The set of servers, services and software realising the National Science Digital Library (http://nsdl.org)

C218 Digital Library Management System

**Definition:** A generic software system that provides the appropriate software infrastructure both (i) to produce and administer a Digital Library System incorporating the suite of Functions considered
fundamental for Digital Libraries, and (ii) to integrate additional Software Components offering more refined, specialised or advanced functionality.

Relationships:

- Digital Library Management System <deploy> Digital Library System
- Digital Library Management System <extend> Digital Library System
- Digital Library Management System is <definedBy> Resource Domain
- Digital Library Management System is <definedBy> Content Domain
- Digital Library Management System is <definedBy> User Domain
- Digital Library Management System is <definedBy> Functionality Domain
- Digital Library Management System is <definedBy> Policy Domain
- Digital Library Management System is <definedBy> Quality Domain
- Digital Library Management System is <definedBy> Architecture Domain

Rationale: This Reference Model introduces three notions of systems (cf. Section I.2) active in the universe, i.e. the Digital Library, the Digital Library System and the Digital Library Management System. The Digital Library Management System (DLMS) is the system that provides DL Designers, DL System Administrators and DL Application Developers with Functions supporting their tasks (cf. Section I.4). Depending on the set of Functions with which the DLMS provides Actors, different types of such systems can be implemented (cf. Section I.2).

Examples:

- OpenDLib (http://www.opendlib.com): the DLMS used to create and maintain the DELOS Digital Library (http://www.delos.info).
- DILIGENT [71] / D4Science [66]: a prototypical DLMS capable of deploying Digital Library Systems by relying on a set of Resources ranging from Software Components to Hosting Nodes dynamically gathered through Grid technologies.
- The DelosDLMS [192]: a DLMS built by integrating software and services developed by DELOS partners.
III.4 Relations’ Hierarchy

[ Generic Relations ] 42

. isa

. [ Resource Relations ]

. . R1 identifiedBy

. . R2 hasFormat

. . . R3 expressionOf

. . . R4 conformTo

. . R5 hasQuality

. . R6 regulatedBy

. . R7 hasMetadata

. . . R8 describedBy

. . . R9 modelledBy (isa User Relation)

. . . R10 hasProfile (isa Architecture Relation)

. . R11 hasAnnotation

. . R12 expressedBy

. . R13 hasPart

. . . R14 composedBy (isa Architecture Relation)

. . R15 associatedWith

. . . R16 use (isa Architecture Relation)

. . . R17 conflictWith (isa Architecture Relation)

. . . R18 invoke

. . R19 belongTo

. . . R25 profile

. [ Content Relations ]

. . R20 hasEdition

. . R21 hasView

. . R22 hasManifestation

. . R23 hasIntension

. . R24 hasExtension

. [ User Relations ]

. . R26 perform

. . R9 modelledBy (isa hasMetadata)

. . R27 play

42 ‘Classifiers’, i.e. items added to the hierarchy for organisational purposes are indicated [in square brackets].
. . . R19 belongTo (isa Resource Relation)
. . . [ Functionality Relations ]
. . . R28 interactWith
. . . R29 influencedBy
. . . R30 actOn
. . . R31 create
. . . . R32 createAnnotation
. . . . R33 createVersion
. . . . R34 createView
. . . . R35 createManifestation
. . . . R36 retrieve
. . . . R37 return
. . . R38 produce
. . . R39 issue
. . . [ Policy Relations ]
. . . R6 regulatedBy (isa Resource Relation)
. . . R40 govern
. . . . R41 prescribe
. . . . R42 antonymOf
. . . . R43 influence
. . . [ Quality Relations ]
. . . R44 expressAssessment
. . . R45 evaluatedBy
. . . R46 measuredBy
. . . R47 affectedBy
. . . R48 accordTo
. . . [ Architecture Relations ]
. . . R49 implement
. . . . R50 realisedBy
. . . . R51 support
. . . . R52 hostedBy
. . . R14 composedBy (isa hasPart)
. . . R16 use (isa associatedWith)
. . . R17 conflictWith (isa associatedWith)
. . . R10 hasProfile (isa hasMetadata)
. . . R4 conformTo (isa hasFormat)
. . . . R41 prescribe (isa govern)
. . . . R25 profile (isa belongTo)
III.5 Reference Model Relations’ Definitions

R1 identifiedBy
Definition: The relation connecting a Resource to its Resource Identifier.

Rationale: The issue of univocally identifying the constituents of a system is a fundamental task for their management. This relation captures the Resource Identifier attached to each Resource for this identification purpose. Various types of Resource Identifiers have been proposed; for a discussion of these, please refer to the Resource Identifier concept.

Each Resource must have at least one Resource Identifier. Each Resource Identifier can be assigned to one Resource only.

Examples:

R2 hasFormat
Definition: The relation connecting a Resource to its Resource Format, which establishes the attributes or properties of the Resource, their types, cardinalities and so on.

Rationale: A Resource must have one format only, whereas the same format can (obviously) be used by many Resources.

This relation is commonly called ‘instance of’ in object models. However, to avoid confusion with the instance of relation of the present model, it is given a different name.

Examples:
- The electronic version of this volume has a Resource Format that is a pdf file;
- The OAI-ORE\textsuperscript{43} Resource Map is the Resource Format of an OAI-ORE Aggregation.

R3 expressionOf
Definition: The relation connecting a Resource Format to the Ontology that defines the terms of the schema and states the main constraints on them.

Rationale: A schema gives a concrete status to the terms abstractly defined in an ontology, by establishing implementation details such as the data type of the primitive concepts of the ontology. The schema must retain the constraints expressed in the ontology and may consistently add other constraints, reflecting the implementation decisions taken in the schema.

The same ontology can be expressed in many schemas, while a schema is preferably the expression of a single ontology, even though for practical reasons it is possible for a schema to borrow from a number of ontologies. In this latter case, the schema performs a sort of integration of several ontologies.

\textsuperscript{43} http://www.openarchives.org/ore/
Examples:

- The Multipurpose Internet Mail Extensions (MIME) is an Ontology of possible types for Information Objects.

R4 conformTo

**Definition:** The relation connecting Architectural Components to the Framework Specifications they comply with.

**Rationale:** The Framework Specification is the Software Architecture Component that describes the design of the set of Architectural Components planned to form the Software Architecture of a system. A Framework Specification \(<\text{prescribe}>\) the Interfaces that Architectural Components should implement. Compliance with the Framework Specification guarantees that the Architectural Components will by design be interoperable with the other Architectural Components of the same system.

Examples:

- A Framework Specification may \(<\text{prescribe}>\) the publish/subscribe Interface that each Software Component of a system must implement in order to conform to the publish/subscribe mechanism planned for such a system.

R5 hasQuality

**Definition:** The relation connecting a Resource to its Quality Parameters.

**Rationale:** A Resource will have as many Quality Parameters as the number of quality features with which it is associated. The same Quality Parameter can be associated with many Resources.

Examples:

- A Function may be assessed with regard to User Satisfaction to understand to what extent the needs of the Actors using it are fulfilled.

R6 regulatedBy

**Definition:** The relation connecting Resources to the Policies regulating them.

**Rationale:** This relation is used to show what Resources are being regulated by a specific Policy.

Each Resource may be regulated by more Policies. The same Policy may regulate more Resources.

Examples:

- Saving a local copy of an Information Object by an Actor is regulated by Digital Rights.

R7 hasMetadata

**Definition:** The relation connecting Resources to Information Objects for management purposes.

**Rationale:** In classic Digital Library models, Metadata is a concept that is a primary notion modelling a clearly defined category of objects in the domain of discourse. However, it depends from the context whether an object is or is not Metadata. For instance, a relational tuple describing an event (such as an artistic performance) can be a primary Information Object in some contexts (e.g. in a database storing the programme of the theatre season) and Metadata in a different context (e.g. in a repository storing a digital representation of the performance). For this reason, the notion of Metadata is more clearly seen...
as a role that an Information Object plays to another Information Object (more precisely, to a resource), hence it is defined as a relation.

From this relation, the notion of Metadata is then derived as meaning any Information Object that is Metadata of a Resource. In so doing, we are following the same linguistic convention that, in everyday speech, leads to the usage of the word ‘father’ as a noun.

Each Resource can be associated with zero or more Information Objects implementing Resource’s Metadata. An Information Object can be the Metadata on zero or one Resource.

Examples:
- This volume is an Information Object associated with another Information Object representing its Dublin Core metadata record via the <hasMetadata>.

R8 describedBy
Definition: The relation connecting Resources to Information Objects describing them.

Rationale: This is a specialisation of the <hasMetadata>. A Resource can be associated with many descriptive Information Objects. A descriptive Information Object is associated with one Resource.

Examples:
- This volume is associated with an Information Object implementing a summary of the volume content for advertisement actions.

R9 modelledBy
Definition: The relation connecting Actors to Actor Profiles representing them.

Rationale: This is a specialisation of the <hasMetadata>. An Actor may have many Actor Profiles. An Actor Profile must be associated with one Actor.

Examples:
- John is associated with an Information Object containing John’s full name, date of birth, address and reading preferences.
- John, Mary and Paul are the Actors constituting the Group of a Music Digital Library which is entitled to curate ‘The Beatles Collection’. The Group Profile is an Actor Profile that specifies through enumeration the three members of the group and defines that an Actor of the Group has the Role of Librarian being entitled to Manage the Resource of ‘The Beatles Collection’.

R10 hasProfile
Definition: The relation connecting Architectural Components to Component Profiles representing them.

Rationale: This is a specialisation of the <hasMetadata>. An Architectural Component can be associated with Component Profiles. A Component Profile must be associated with one Architectural Component.

Examples:
- A Web service is associated with an Information Object implementing its WSDL document, i.e. a description of the web service in terms of the operations performed and the messages, the data types and the communication protocols used.
R11 hasAnnotation

**Definition:** The relation connecting Resources to Information Objects to add an interpretative value to a certain Region.

**Rationale:** This relation is analogous to <hasMetadata>. Annotations are sometimes modelled as concepts; however, they are more clearly seen as roles that Information Objects play to Resources in specific contexts. Hence, Annotation (cf. Section III.3 C14) is defined as the range of the <hasAnnotation> relation. Fortunately, this definition settles the long-standing issue as to whether Annotations are to be considered as Objects or as Metadata.

Each Resource can be associated with zero or more Information Objects implementing Resource’s Annotations. An Information Object can be the Annotation on zero or one Resource.

**Examples:**
- Each note John, a reader of this volume, will produce can be linked to the version he holds and the published as a the ‘The DELOS Digital Library Reference Model annotated by John’.

R12 expressedBy

**Definition:** The relation connecting Resources to Information Objects materialising them.

**Rationale:** This relation has been introduced to capture the materialisation of otherwise abstract Resources. It is intended mainly for the materialisation of Resources such as Policy and Quality Parameter but can be applied to any type of Resource.

A Resource can be associated with many Information Objects materialising it in different ways. A materialising Information Object must be associated with one Resource.

**Examples:**
- The Information Object recording the ‘Mean Average Precision’ Measure of a Performance Quality Parameter.

R13 hasPart

**Definition:** The relation connecting Resources to their constituent Resources.

**Rationale:** The relation where a Resource ‘child’ is a subset or part of the ‘parent’ Resource. This ‘part of’ association may have two different natures: the aggregative and the compositional one. In the aggregative nature, the single parts stand by themselves and may be constituents of any number of Resources. In the compositional nature, the whole strongly owns its parts, i.e. if the whole Resource is copied or deleted, its parts are copied or deleted along with it.

**Examples:**
- A book has parts: the preface, the chapters, the bibliography

R14 composedBy

**Definition:** The relation connecting Architectural Components to constituent Architectural Components.

**Rationale:** This is the specialisation of the <hasPart> relation in the case of Architectural Components. Also, in this case the relation can implement the aggregative and the compositional nature of the ‘part of’.
An **Architectural Component** can be comprised of many **Architectural Components**. The same **Architectural Component** can be a component of many **Architectural Components**.

**Examples:**
- A Fedora Repository is comprised of a federation of services among which the Fedora Search Service, the Preservation Integrity Service and the Fedora Repository Service.

**R15 associatedWith**

**Definition:** The relation connecting a **Resource** to the **Resources** that are linked to the former according to a certain **Purpose**.

**Rationale:** In addition to the explicitly identified pool of relations connecting **Resources**, this relation makes it possible to specify cross-resource links with respect to a well-known **Purpose**.

No constraints regarding the cardinality of this relation are established, i.e. a **Resource** may be connected to zero or more **Resources** through the `<associatedWith>` with a certain **Purpose**; a **Resource** may be, or may appear as, the second term of an `<associatedWith>` relationship with a certain **Purpose**.

**Examples:** --

**R16 use**

**Definition:** The relation connecting **Architectural Components** to **Architectural Components** they use.

**Rationale:** **Architectural Components** are the constituents of the architectures of **Digital Library System**. Thus, despite this model permit to represent monolithic systems, i.e. system composed by a single **Architectural Component**, it is recommended that systems exploit the component-oriented approach because of its benefits. The `<use>` relations capture the usage relationships between the constituents of compound systems.

An **Architectural Component** can rely on the functions of zero or more **Architectural Components** and can be used by zero or more other **Architectural Components**.

**Examples:** --

**R17 conflictWith**

**Definition:** The relation connecting **Architectural Components** to **Architectural Components** they conflict with.

**Rationale:** In software systems exploiting the component oriented approach each architectural component must fit with the characteristics of the environment in which it have to operate. The `<conflictWith>` relation captures incompatibilities between **Architectural Components** preventing the coexistence of such **Architectural Components** in the same system. In particular, this relation is particularly useful in the case of Digital Library Systems dynamically deployed, i.e. the set of constituent **Architectural Components** is automatically aggregated by the DLMS in order to implement a Digital Library (and thus deploying the DLS realising the DL) matching the DL Designer criteria.

An **Architectural Component** can conflict with zero or more **Architectural Components**.

---

44 http://www.fedora.info
Examples:
- The Software Component A conflicts with the Software Component B; thus A and B cannot coexist in the same system.
- The Software Component A conflicts with the Hosting Node B; thus A cannot be deployed on B.

R18 invoke
Definition: The relation connecting Running Components to Running Components they use to accomplish their task.

Rationale: In software systems exploiting the component oriented approach a lot of relations hold between the constituents. Some of these relations are static, i.e. established at design time and valid in each environment the connected components appear, other are dynamic, i.e. they can evolve along the time and exist in the specific environment in which they have been defined. Usually, dynamic relations are a consequence (more precisely an instantiation) of static relations in an operational context. The <invoke> relation represents a dynamic dependency between Running Components. In particular, this relation is used to capture the run-time dependency between a Running Component and the set of other Running Components it uses to deliver its expected functions.

Examples:
- The Running Component A invokes the Running Component B to obtain the set of Information Object it must process to serve a specific request.

R19 belongTo
Definition: The relation connecting Resources to the Resource Sets in which they belong. A specialisation of this is the relation connecting Information Objects to the Collections that defines which Collections an Information Object belongs to. Another specialisation of this is the relation connecting an Actor to a Group that defines which user group an actor belongs to.

Rationale: A Resource may be a member of any number of Resource Sets and, conversely, a Resource Set may include any (finite) number of Resources.

Examples:
- An Information Object belongs to one or more Collections;
- An Actor belongs to one or more Groups.
- John is the End-user of a Music Digital Library that can belong to the Group of Librarians entitled to curate The Beatles Collection, but also can belong to the Group of Librarians entitled to curate Elvis Presley Collection.

R20 hasEdition
Definition: The relation connecting Information Objects to the Information Objects that realise them along the time dimension.

Rationale: In classic Digital Library models, Editions represent the different states of an Information Object during its lifetime, i.e. they play the role usually assigned to versions. Versioning usually creates a tree, because an object may be the version of at most one other object. However, in the Digital Library world a more liberal approach may be appropriate, allowing an
Information Object to be the Edition of possibly many different Information Objects. The resulting structure will be a directed graph, which must be acyclic to avoid unintuitive situations.

Examples: An Information Object representing a study:
- `<hasEdition>` another Information Object representing the draft version of such a study;
- `<hasEdition>` another Information Object representing the ‘submitted version’ of such a study;
- `<hasEdition>` another Information Object representing the ‘version published in the conference proceedings’ with colour images.

R21 hasView

Definition: The relation connecting Information Objects to the Information Objects that are Views of them.

Rationale: The concept of View captured by this relation fits very well with those used in the database world. In this context, a view is a virtual or logical table expressed as a query providing a new organisational unit to support some application. Similarly, Information Object Views are introduced to provide multiple presentations of the information represented/captured by the Information Object, which may prove useful in specific application contexts.

The same Information Object may have different Information Objects linked through the `<hasView>` relation. Conversely, an Information Object may or may not be a View, that is the second term of a `<hasView>` relationship.

Examples:
- An Information Object representing a data stream of an environmental sensor
  - `<hasView>` the Information Object consisting of the raw data, i.e. a series of numerical values measured by the sensor
  - `<hasView>` the Information Object consisting of a picture representing the graph of the evolution of the values measured by the sensor over time.
- An Information Object representing the outcomes of a workshop
  - `<hasView>` the Information Object representing the ‘full view’ and containing a preface prepared by the conference chair and the whole set of papers accepted and organised thematically
  - `<hasView>` the Information Object representing the ‘handbook view’ and containing the conference programme and the slides of each lecturer accompanied by the abstract of the papers organised per session, and
  - `<hasView>` the Information Object representing the ‘informative view’ and reporting the goal of the workshop and the title list of the accepted papers together with the associated abstract.

R22 hasManifestation

Definition: The relation associating Information Objects to the Information Objects representing their physical embodiment.

Rationale: While Edition and View concepts deal with the intellectual and logical organisation of Information Objects, the Manifestation concept captured by the `<hasManifestation>` relation deals with the physical presentation of objects.

Examples:
• The *Information Object* representing a conference paper *<hasManifestation>* the pdf file or the Microsoft Word file embodying it.

• A lecture *Information Object* *<hasManifestation>* the MPEG file containing the video recording of the event.

• A sensor *Information Object* *<hasManifestation>* the file containing the raw data captured by the sensor.

**R23  hasIntension**

*Definition:* The relation connecting *Collection* to the *Query* describing the criterion underlying the *Collection*.

*Rationale:* In logic, the intension of an expression is its sense, as distinguished by the reference (or denotation) of the expression, called the extension of the expression. This distinction was first made by G. Frege, for whom the sense of an expression corresponded to what we intuitively think of as the meaning of the expression. R. Carnap later suggested that the sense of an expression is a function that gives, for each state of affairs, the extension of the expression. S. Kripke, upon defining a semantics for modal logic, finally established the notion of ‘possible world as state of affairs’ [72]. Davidson argued that giving the meaning of a sentence is equivalent to stating its ‘truth conditions’.

The intension of a *Collection* can thus be understood as a statement of what must be true of an object for it to be a member of the *Collection*.

*Examples:*

• The *Collection* of ‘Leonardo Da Vinci’ works *<hasIntension>* the *Query* ‘author=Leonardo Da Vinci’.

**R24  hasExtension**

*Definition:* The relation connecting *Collections* to the *Resource Sets* representing the *Information Objects* belonging to them.

*Rationale:* In logic, the extension of an expression is its denotation. For a proposition, this is the truth value in the considered interpretation; the extension of a predicate is the set of objects that are denoted by the predicate in the considered interpretation.

*Examples:*

• The *Collection* of ‘Leonardo Da Vinci’ works *<hasExtension>* the set of *Information Objects* authored by Leonardo Da Vinci.

**R25  profile**

*Definition:* The relation connecting *Component Profiles* to the *Architectural Components* they describe. *Component Profiles* should describe (at least) *Functions*, *Policies*, *Quality Parameters* and *Interfaces* inherent in *Architectural Components* with which they are associated via the *<profile>* relation.

*Rationale:* *Component Profile* is the *Metadata* associated with each *Architectural Component* for its management. The *<profile>* relation captures the aspects that are expected to be captured by this kind of *Metadata*.

*Examples:*

• The *Functions* yielded by the *Architectural Component* are typical information expected to be included in the *Component Profile*. 
• The *Quality Parameters* guaranteed by the *Architectural Component* are typical information expected to be included in the *Component Profile*.

**R26 perform**

**Definition:** The relation connecting *Actors* to *Functions* they use to accomplish their Digital Library activities.

**Rationale:** *Functions* have no meaning by themselves if no *Actor* is executing them. This relation is fundamental to a DL, as it expresses the interaction of the DL with the *Actors* through specific *Functions* in order to achieve their goals.

**Examples:**
- Alex is the *Content Consumer* of a scientific Digital Library that can perform the *Search* function in order to explore all the papers on a given research topic created by a certain author and published in a specific period of time.

**R27 play**

**Definition:** The relation connecting an *Actor* to a *Role* that defines the *Role(s)* of the *Actor*.

**Rationale:** DL *Actors* can play different *Roles* in the DL; for example, they can at the same time be *Content Creator* and *Content Consumer*.

**Examples:**
- Mary is a postgraduate student that can be an *End-user* of her department’s Digital Library, having the Role of *Content Consumer* when searches the library to find specific papers. She can also have the Role of *Content Creator* when uploads to the Digital Library her own papers.

**R28 interactWith**

**Definition:** The relation connecting *Functions* to *Functions* that expresses the interaction between them.

**Rationale:** This facility is fundamental to the modelling of the workflow of execution for the *Functions*. It defines an order between them so as to clarify which *Function* follows the current one.

**Examples:**
- The *Acquire* function may interact with *Transform* function so as to facilitate the extraction of *information objects* in an appropriate format requested by the user e.g. content exported into a PDF format.

**R29 influencedBy**

**Definition:** The relation connecting *Functions* to *Actor Profiles* that expresses the fact that *Functions* are influenced by specific user characteristics.

**Rationale:** This relation is very important for personalisation, as it expresses the fact that functionality is related to and influenced by the *Actor Profile* of the *Actor* executing it, thus adapting to the *Actor’s* specific needs.

**Examples:**
- The *Search Function* is influenced by the *Actor Profile* of the *Actor* that perform it by personalising the returned *Result Set*. 
R30  actOn

Definition: The relation connecting Functions to Resources on which they operate.

Rationale: This relation expresses the connection between specific Functions and the Resources they interact with, either to manage or access them. A Function in most cases produces a result to be presented to the Actor; it represents an action performed on one of the DL constituents, which are not only primary Information Objects but also Actor profiles, Policies, etc.

Examples:
- The Publish Function acts on the Collections the Actor performing it requests to submit the Information Object.

R31  create

Definition: The relation connecting the Create Functions to Resources they create. A specialisation of this is the relation connecting the Author Functions to the Information Objects created.

Rationale: This connection expresses the relation of the creation of Resources to the Resource created by the Function. Note that in this case the new Resource is not actually inserted in the library until a Submit Function has been performed.

Examples:
- Create a new user;
- Create a new policy rule.

R32  createAnnotation

Definition: The relation connecting Annotate Functions to the Information Objects they create.

Rationale: This relation expresses the relation of the creation process of an Annotation with its end-result.

Examples:
- Create appropriate meta-information for the description of an information object (e.g. painting).

R33  createVersion

Definition: The relation connecting Author Collaboratively Functions to Information Objects they create. These Information Objects are linked to the originating Information Objects via the <hasEdition> relation.

Rationale: This relation expresses the fact that a by-product of collaborative authoring is the creation of different versions of the authored Information Object.

Examples:
- Upon the execution of an update function on a specific information object e.g. annotations of a specific object, a new version of the information object is automatically created.
R34 createView

**Definition:** The relation connecting Convert to Different Format Functions to Information Objects they create. These Information Objects are linked to the originating Information Objects via the <hasView> relation.

**Rationale:** This relation records the fact that the conversion of an Information Object to a different format creates another view of it. An example of this is the conversion of a Word document to pdf.

**Examples:**
- Transformation of a video file from the AVI to the MPEG4 format.

R35 createManifestation

**Definition:** The relation connecting Extract and Physically Convert Functions to Information Objects they create. These Information Objects are linked to the originating Information Objects via the <hasManifestation> relation.

**Rationale:** In this case, the primary Information Object itself is transformed and a new Manifestation is created.

**Examples:**
- Textual information objects should be transformed to an HTML format so as to import them within a system supporting such a kind of manifestations only.

R36 retrieve

**Definition:** The relation connecting Access Resource Functions to Resources they find. A specialisation of this relation connects Find Collaborator Functions to Actors they find. Another specialisation is the relation <return> which connects the Function Discover and Result Set.

**Rationale:** This Function connects a retrieval function to the retrieved result.

**Examples:** --

R37 return

**Definition:** The relation connecting Discover Functions to Result Sets they find. It is a specialisation of the <retrieve> relation connecting Access Resource Functions to Resources.

**Rationale:** This Function connects a Discover Function to the Result Set it returns.

**Examples:** --

R38 produce

**Definition:** The relation connecting Queries to Result Sets they characterise.

**Rationale:** When a Query is issued as the input to a Search Function, it produces a Result Set.

**Examples:** --

R39 issue

**Definition:** The relation connecting Search Functions to the Queries they use to retrieve results.
Rationale: In order for the Function to retrieve the results the Actor has requested, it has to issue a Query to a Collection and retrieve a Result Set.

Examples: --

R40 govern
Definition: The relation connecting Policies to the Resources they control/govern. It is the inverse relation of <regulatedBy>.

Rationale: Each Policy to be effectively implemented must be applied to Resources. This relation captures those Resources for which each Policy is designed to influence the actions and conduct.

Examples:
• Digital Rights Management Policy governs Functions, while Digital Rights govern Information Objects.
• System Policy governs Functions.

R41 prescribe
Definition: The relation connecting Framework Specifications to the Interfaces they state as a rule that should be carried out by Architectural Components that <conformTo> it.

Rationale: Framework Specification is the Software Architecture Component that describes the design of the set of Software Architecture Components designed to form the Software Architecture of a system. By establishing the Interfaces each Software Architecture Component (actually a Software Component) is expected to implement, it is possible to guarantee by design that the set of Software Architecture Components forming a Software Architecture will work successfully collaboratively so as to form a whole.

Examples:
• A Framework Specification may <prescribe> the publish/subscribe Interface each Software Component of a system must implement in order to conform to the publish/subscribe mechanism planned for such a system.

R42 antonymOf
Definition: The relation connecting Policy to Policy with opposite meaning.

Rationale: This relation is used when we have a set of two Policies (generally Resources) with opposite meaning. It is introduced in order to facilitate the understanding of bipolar sets of concepts.

Examples:
• Extrinsic Policy and Intrinsic Policy form a pair where each concept is the <antonymOf> the other concept.

R43 influence
Definition: The relation connecting Quality Parameters to Policy they affect.

Rationale: This Reference Model does not present the digital library as a static entity but also highlights the processes within the functioning of a digital library. An important aspect is how decisions for applying specific Policies could be taken within the DL. This relation captures those cases in which the decision is based on Quality Parameters.
Examples:
- The value of the Security Enforcement Quality Parameter supported by a Digital Library System will influence the Digital Right Management Policy.
- Content Quality Parameter influences Preservation Policy
- Integrity influences Preservation Policy

R44 expressAssessment
Definition: The relation connecting Quality Parameters to the Actors who are expressing an assessment of a Resource.

Rationale: The expressAssessment relation models the fact that a Quality Parameter serves the purpose of recording the judgement of an Actor, who is the active subject expressing an opinion about some feature of a Resource, which is the object under examination.

Examples:
- See Quality Parameter, Actor and Resource.

R45 evaluatedBy
Definition: The relation connecting Quality Parameters to the Measures according to which they are evaluated.

Rationale: The <evaluatedBy> relation defines the process followed to determine the assessment of a Resource with respect to the specific feature taken into consideration by a Quality Parameter. This relation takes into account that different Measures can be used for assessing the same Quality Parameter.

Examples:
- For example, an Objective Measure of the Performance of a given Function is its response time; an Objective Measure of the Usability of a given Function is the time needed to complete a task, while a Qualitative Measure and Subjective Measure of it is a score expressed by a user on a like-dislike scale.

R46 measuredBy
Definition: The relation connecting Quality Parameters to the Measurements that assign them a value.

Rationale: See Quality Parameter and Measurement.

Examples:
- See Quality Parameter and Measurement.

R47 affectedBy
Definition: The relation connecting Quality Parameters to other Resources that influence their determination.

Rationale: Quality Parameters and Resources are interrelated concepts not only in the sense that each Resource can be associated with one or more Quality Parameters that characterise their features, as expressed by the <hasQuality> relation, but also that Resources may affect and impact the assessment expressed by a Quality Parameter.
Examples:

- **Security Enforcement** is affected by other Quality Parameters, such as User Behaviour, by Policies, such as Digital Rights Managements Policy, and by Functions, such as Access Information.

- **Integrity** (C168) is affected by Policy consistency (C194)

- **Integrity** (C168) is affected by Preservation performance (C169)

- **Provenance** (C170) is affected by Policy precision (C194)

- **Metadata evaluation** (C176) is affected by Sustainability (C159)

- **Metadata evaluation** (C176) is affected by Maintenance Performance (C200)

- **Interoperability support** (C156) is affected by Compliance with Standards (C163)

- Reputation (C157) is affected by Trustworthiness (C166)

**R48 accordTo**

**Definition:** The relation connecting Measurements to the Measures that define how they should be obtained.

**Rationale:** The <accordTo> relation associates an actual value computed for assessing a Quality Parameter, i.e. a Measurement, with the procedure adopted for estimating it in order to make clear and traceable how each value has been produced.

**Examples:**

- When evaluating information access components, you may need to specify that the value 0.3341 (the Measurement) is the Mean Average Precision computed by the trec_eval45 tool, which truncates the computation after 1,000 retrieved documents (the Measure).

**R49 implement**

**Definition:** The relation connecting Architectural Components to the Resources they realise.

**Rationale:** The <implement> relation associates notion of Resource with the Architectural Component (another Resource) that makes it real, put it into effect. This notion of ‘implementation’ covers the whole spectrum of possible interpretations ranging from the implementation of a Policy or a Function (meaning that the Architectural Component contains the logic to put into effect the Policy or the Function) to the implementation of an Information Object (meaning that through the Architectural Component it is possible to have access to the Information Object).

Two notable instances of this relation are in the Architecture Domain: a Software Component (C205) implements one or more Interface (C207) and an Application Framework (C206) implements a Framework Specification (C208).

The same Resource can be implemented by many Architectural Components as well as an Architectural Component can implement many Resources.

**Examples:** --

45 http://trec.nist.gov/
R50 realisedBy

**Definition:** The relation connecting *Software Components* to the *Running Components* realising them.

**Rationale:** This relation is a specialisation of the `<implement>` relation in the context of *Software Components* and *Running Components*. In particular, it is used to capture the fact that a *Running Component* implements one or more *Software Components* thus it is the process putting into effect what is coded in the software artefact.

A *Software Component* can be put in action by zero or more *Running Components*; a *Running Component* can put in action one or more *Software Components*.

**Examples:** --

R51 support

**Definition:** The relation connecting *Application Frameworks* to the *Running Components* that support the operation.

**Rationale:** This relation is a specialisation of the `<implement>` relation in the context of *Application Frameworks* and *Running Components*. In particular, it is used to capture the fact that a *Running Component* implements zero or more *Application Frameworks*, thus it is the process putting into effect the software connecting and supporting the operation of other *Software Components* forming the system.

An *Application Framework* can be put in action by zero or more *Running Components*; a *Running Component* can put in action zero or more *Application Frameworks*.

**Examples:**
- The gCube application framework support the operation of all the gCube services.

R52 hostedBy

**Definition:** The relation connecting *Running Components* to the *Hosting Nodes* physically hosting them.

**Rationale:** This relation is a specialisation of the `<implement>` relation in the context of *Running Components* and *Hosting Nodes*. In particular, it is used to capture the fact that a *Hosting Node* hosts zero or more *Running Components* and thus by providing them with the environment supporting their operation it puts them into action.

A *Running Component* is hosted on one *Hosting Node* a time; a *Hosting Node* can put in action zero or more *Running Components*.

**Examples:**
- The D4Science portal is hosted by a set of servers (for replication issues).
Conclusions

This report has presented version 1.0 of the Reference Model for Digital Libraries. It has been produced by using the DELOS Digital Library Reference Model released by the DELOS Network of Excellence as firm starting point. Because of this, the structure as well as the content of the DELOS Digital Library Reference Model has been inherited by this previous document. It consists of separate parts that illustrate the model from different perspectives and at different levels of abstraction. This structure has been introduced to accommodate the needs of the many different players of the Digital Library universe who are interested in understanding Digital Library ‘systems’ at different levels of detail.

The model presented is the result of a joint effort initiated by DELOS and continued by DL.org aimed at contributing to the ambitious process of laying foundations for Digital Libraries as a whole. Research on ‘digital libraries’ addresses many different areas. The lack of any agreement on the foundations for this broad research field has led to a plethora of systems, methodologies and results that are difficult to combine and reuse to produce enhanced outcomes.

The model illustrated draws on the understanding of Digital Library Systems acquired by several European research groups active in the Digital Library field for many years, initially within the DELOS Network of Excellence and now in the Digital Library Community operated by DL.org. In such a context, it is intended as a collective effort by the Digital Library community to agree on common ground. This is meant to be useful not only for current activities but also as a springboard for future work.

The model presented is an abstract framework for understanding significant relationships among the entities of the Digital Library Universe, and for the development of consistent standards or specifications supporting the different elements of this universe. It aims at providing a common semantics that can be used unambiguously across and between different application areas both to explain and organise existing Digital Library ‘systems’ and to support the evolution of research and development in this area.

Because of the broad coverage of the Digital Library field, the heterogeneity of the actors involved, and the lack of any previous agreement on the foundations of the field, the Reference Model should be considered as a living document shared by the Digital Library community. For this reason, this document is to be made available in its subsequent versions, each taking advantage of the previous one and of the public comments received.

The framework introduced so far does not aim to cover every specific aspect of the Digital Library universe. Rather, its objective is to provide a core context representing the main aspects of these systems. Other specific aspects can easily be modelled by building on this core part and by introducing more detailed concepts and relationships. We expect that in the future many more focused, fine-grained models, developed by other communities, will be progressively integrated into the present model, thus creating an increasingly richer framework capable of capturing more and more aspects of the Digital Library universe.
Appendix A. Concept Maps in A4 Format

A.1 DL Resource Domain Concept Map

Figure A-1. Resource Domain Concept Map (A4 format)
A.2 Content Domain Concept Map

Figure A-2. Content Domain Concept Map (A4 format)
A.3 User Domain Concept Map

Figure A-3. User Domain Concept Map (A4 format)
A.4 Functionality Domain Concept Map

Figure A-4. Functionality Domain Concept Map (A4 format)
A.5 Functionality Domain Concept Map: Access Resource Functions

Figure A-5. Functionality Domain Concept Map: Access Resource Functions (A4 format)
A.6 Functionality Domain Concept Map: Specialisations of the Manage Resource Function

Figure A-6. Functionality Domain Concept Map: Specialisations of the Manage Resource Function (A4 format)
A.7 Functionality Domain Concept Map: General Manage Resource Functions

Figure A-7. Functionality Domain Concept Map: General Manage Resource Functions (A4 format)
A.8 Functionality Domain Concept Map: Manage Information Object Functions

Figure A-8. Functionality Domain Concept Map: Manage Information Object Functions (A4 format)
A.9 Functionality Domain Concept Map: Manage Actor Functions

Figure A-9. Functionality Domain Concept Map: Manage Actor Functions (A4 format)
A.10 Functionality Domain Concept Map: Collaborate Functions

Figure A-10. Functionality Domain Concept Map: Collaborate Functions (A4 format)
A.11 Functionality Domain Concept Map: Manage DL Functions

Figure A-11. Functionality Domain Concept Map: Manage DL Functions (A4 format)
A.12 Functionality Domain Concept Map: Manage & Configure DLS Functions

Figure A-12. Functionality Domain Concept Map: Manage & Configure DLS Functions (A4 format)
A.13 Policy Domain Concept Map

Figure A-13. Policy Domain Concept Map (A4 format)
A.14 Policy Domain Concept Map: Policies’ Hierarchy

Figure A-14. Policy Domain Concept Map: Policies’ Hierarchy (A4 format)
A.15 Quality Domain Concept Map

Figure A-15. Quality Domain Concept Map (A4 format)
A.16 Architecture Domain Concept Map

Figure A-16. Architecture Domain Concept Map (A4 format)
Appendix B. Reference Model Maps in UML

B.1 DL Resource Domain

![Figure B-1. DL Resource Domain UML Class Diagram](image)

B.2 Content Domain

![Figure B-2. Content Domain UML Class Diagram](image)
B.3 User Domain

Figure B-3. User Domain UML Class Diagram
B.4 Functionality Domain

Figure B-4. Functionality Domain UML Class Diagram
B.5 Functions Hierarchy

Figure B-5. Functions Hierarchy UML Class Diagram
B.6 Policy Domain

Figure B-6. Policy Domain UML Class Diagram
B.7 Policy By Characteristic Hierarchy

![Policy by Characteristic Hierarchy UML Class Diagram](image)

**Figure B-7. Policy by Characteristic Hierarchy UML Class Diagram**

B.8 Policy By Scope Hierarchy

![Policy by Scope Hierarchy UML Class Diagram](image)

**Figure B-8. Policy By Scope Hierarchy UML Class Diagram**
B.9 Quality Domain

Figure B-9. Quality Domain UML Class Diagram

B.10 Quality Parameter Hierarchy

Figure B-10. Quality Parameter Hierarchy UML Class Diagram
B.11 Architecture Domain

Figure B-11. Architecture Domain UML Class Diagram
Appendix C. Reference Model Main Known Open Issues

Comments and requests for changes provided by users of the Reference Model have been collected during 2009. Part of them have been taken into account while producing this enhanced version, while others, which still require further analysis and discussion, will be taken into account while producing the next release of this deliverable. The main not already processed comments are briefly presented below.

Reference Model Implementation
The current implementation of the Reference Model, namely the set of definitions in natural language and the set of concept maps, leaves room for misinterpretations. Some areas of the Digital Library community ask for a formal representation of the concepts and relations including constraints. The approach put in place to produce the current version of the Reference Model aims at simplifying its use to all the actors of the DL Universe. However, it is well recognised that different actors with different roles need to be provided with diverse views of the same model tailored to their specific needs. These views share the same pool of unifying and foundational concepts (i.e. the model core), and present the subset of concepts that are relevant for that particular role. In addition to natural language and concept maps, other languages, such us logic based formalisms (e.g. FOL), will be analysed and introduced to meet the needs of the different actors.

The Librarian role
Despite the fact that the Manifesto explicitly clarifies that “librarians” as conceived today, may play three of the different roles explicitly envisaged in the model, many notice the absence of an explicit “librarian” role. A common statement is “the role of the “Librarian” is too marginal and doesn’t reflect the current DL roles”. The term “Digital Librarian” could express better the group of professionals (information specialists, librarians, archivists) working in the real-world DLs. This is an evolving profile that can include Librarians, Archivists, Information specialists, Information officers etc.


Organisation level
The members of the Quality and Policy Working Groups have recommended to introduce an additional “level”, termed "Organisation", wrapping the existing levels of Digital Library, Digital Library System, Digital Library System Management. This should model the organisation that is beyond a Digital Library (and the other two systems) which defines the Policy of the overall “system” in which a Digital Library is operating.

Despite the lack of Organisation is well understood, the issue not yet solved is how far the Reference Model should go toward modelling this very complex entity.

On the Policy Domain positioning in the overall framework
The Policy Working Group agreed that the Policy domain is broader than the one currently represented. The current Model heavily focuses on system architecture and does not clearly address the issue of the digital library systems organisational context.
The Policy Domain is definitely broader than its modelling in the Reference Model. The Policy Domain included in the Reference Model should be framed within the scope of the Reference Model itself. Further investigation is needed.

The notion of Context

The notion of context turned out to be fundamental while discussing the various interoperability issues identified by the DL.org working groups. Actually, the notion of context is fundamental to capture the circumstances that form the setting for any Resource. In terms of these settings the Resource can be fully understood and assessed. The current version of the Reference Model does not capture explicitly this concept.

There are several approaches for introducing this notion in the Reference Model. The simplest approach is to introduce a new concept. Another approach, which reflects the understanding that it is a kind of metadata, is to model it in a similar way as the metadata thus as an Information Object belonging to the range of a dedicated relation, e.g. an <hasContext> relation. Another approach is to use the notion of Resource Set to capture the collection of Resources characterising it. Besides the ‘how’ this concept should be represented, the ongoing discussion is focusing on the ‘where’ the concept should be positioned. One of the most promising proposals is to introduce this notion at the level of Resource. This proposal reflects the understanding that context is a basic feature to be captured independently from the kind of Resource in order to promote a proper usage of the Resource itself.

The notion of Provenance

The current version of the Reference Model captures, in an explicit manner, the notion of Provenance as a Quality Parameter only. The notion of Provenance is wider than this. Provenance, also called lineage, pertains to the derivation history of any Information Object (Resource) starting from its original sources and it describes the process that led the object to be in its current state. Keeping track of provenance has become, in the last decade, crucial for the correct exploitation of data in a wide variety of application domains including Digital Library ones.

There are several approaches for introducing this very important notion in the Reference Model. First of all, the notion of provenance should be decoupled from its related Quality Parameter. As far as is concerned with the introduction of a new area dedicated to model a wider notion of Provenance, different strategies are under discussion. The simplest approach is to introduce a new concept, borrowing from existing models (e.g. OPM [170]) its ‘internal design’. Another approach, that is based on the fact that – to some extent – it is a kind of metadata, is to capture it in a similar way as the metadata thus as an Information Object that is referred through an <hasProvenance> relation. Besides the ‘how’ this concept should be represented, the ongoing discussion, as for the Context, is focussed on the ‘where’ the concept should be positioned. One of the most promising proposals is to introduce this notion at the level of Resource. This proposal reflects the understanding that provenance is a basic feature to be captured independently from the kind of Resource in order to promote a proper usage of the Resource itself.

The Role hierarchy

The current version of the Reference Model contains a Roles hierarchy having in End-User, DL Designer, DL System Administrator and DL Application Developer its four main categories. These role types and hierarchy of the User domain is not in line with the “standard real world” having three classes of roles: DL staff, DL stakeholders and DL end-users. Within these classes, DL Staff include both Librarian – or better, Digital Librarian - DL Designer, DL System Admin, DL Application Developer. DL stakeholder include managers, DL funders, DL evaluators. DL End User include Content Creator, Content Consumer
(often overlapping with Content Creator) and, as a secondary role, Digital Librarian.
The main roles stems directly from the Manifesto and are connected with the three systems envisaged in it. The one proposed above captures additional features. A discussion on the extent of the User Domain and as a consequence, on the roles that should be modelled, is still ongoing.
Appendix D. Acknowledgements

Many people have contributed to the production of this artefact at different levels and in different periods.

First, a big thank goes to the DELOS Network of Excellence on Digital Libraries Consortium. This Reference Model would have not come into life without the support of this Consortium who gave to the authors the chance to work on this fascinating topic.

Second, the current version of this artefact benefit from the comments and contributions received by the Digital Library community built and operated in the context of the DL.org Coordination Action. This initiative is of paramount importance for guaranteeing the continuation of the path initiated by DELOS Network of Excellence toward the production of a Digital Library Reference Model powerful enough to match the needs of the Digital Library community in the large.

In addition to DELOS and DL.org, various events and people played a key role to produce the current version of this artefact.

A considerable input was received from the participants in the DELOS Reference Model Workshop held in Frascati (Rome) in June 2006. The comments, visions and insight received on the initial release of the model have been very helpful for the rest of the activity. The workshop participants comprised, besides the DELOS Reference Model main authors: José Borbinha (DEI-IST-UTL), Martin Braschler (Zurich University of Applied Sciences Winterthur), Vittore Casarosa (ISTI-CNR), Tiziana Catarci (Università degli Studi di Roma ‘La Sapienza’), Stavros Christodoulakis (Technical University of Crete), Edward Fox (Virginia Tech), Norberth Fuhr (Universität Duisburg-Essen), Stefan Gradmann (Universität Hamburg), Ariane Labat (EC), Mahendra Mahey (UKOLN), Patricia Manson (EC), Andy Powell (UKOLN), Hans-Jörg Schek (ETH), MacKenzie Smith (MIT Libraries), Costantino Thanos (ISTI-CNR) and Theo van Veen (National Library of the Netherlands).

This document has also benefited from the comments and ideas discussed during three workshops entitled ‘Foundations of Digital Libraries’. The three workshops were held, respectively, in conjunction with the ACM IEEE Joint Conference on Digital Libraries (JCDL 2007), the 11th European Conference on Research and Advanced Technologies on Digital Libraries (ECDL 2007) and the 12th European Conference on Research and Advanced Technologies on Digital Libraries (ECDL 2008). As it is not possible to list all the participants individually, thanks goes to all of them collectively and only explicitly to mention the particularly helpful comments received from Edward Fox (Virginia Tech), Geneva Henry (Rice University) and Marianne Backes (Centre Virtuel de la Connaissance sur l’Europe).

Thanks to Perla Innocenti (HATII) for having revised an initial version of the sections on Policy and highlighting the lack of the time dimension.

Thanks also to Professor Stavros Christodoulakis (Technical University of Crete) for actively participating in some of the DELOS Reference Model internal meetings and raising useful comments about the management of multimedia content, and to Professor Hans-Jörg Schek (University of Konstanz), leader of the DELOS work package that gave rise to the Reference Model activity, for the key contribution he has made to the start-up of this activity and for his useful comments.

Finally, a special thanks goes to Maria Bruna Baldacci (ISTI-CNR) for her considerable help in improving the readability of most parts of this document.
Index of Concepts and Relations

A

Acceptable User Behaviour Policy · 137
Access Policy · 138
Access Resource · 98
 accordTo · 189
Acquire · 100
actOn · 184
Actor · 91
Actor Profile · 87
affectedBy · 188
Analyse · 105
Annotate · 180
Annotation · 88
antonymOf · 187
Application Framework · 167
Apply Profile · 111
Architectural Component · 164
Architecture Domain · 164
Architecture Quality Parameter · 161
associatedWith · 180
Authenticity · 149
Author · 104
Author Collaboratively · 113
Availability · 155
Awareness of Service · 156

B

belongsTo · 181
Browse · 99

C

Capacity · 156
Change Management Policy · 127
Charging Policy · 138
Collaborate · 112
Collection · 89
Collection Delivery Policy · 132
Collection Development Policy · 131
Community · 93
Compare · 107
Compliance with Standards · 148
Component Profile · 87
Compose · 104
composedBy · 179

D

Configure Architectural Component · 119
Configure Content · 120
Configure DLS · 120
Configure Functionality · 121
Configure Policy · 121
Configure Quality · 121
Configure Resource Format · 120
Configure User · 121
conflictWith · 180
conformTo · 177
Connectivity Policy · 129
Content Consumer · 94
Content Creator · 95
Content Domain · 81
Content Policy · 130
Content Quality Parameter · 149
Converse · 113
Convert to a Different Format · 108
Create · 101, 185
Create DLS · 118
Create Structured Representation · 107
createAnnotation · 185
createManifestation · 186
createVersion · 185
createView · 185

E

Ease of Administration · 162
Ease of Installation · 162
Economic Convenience · 144
Edition · 83
End-user · 94
Enforced Policy · 126
Establish Actor · 109
evaluatedBy · 188
Examine Preservation State · 106
Exchange Information · 112
Expectations of Service · 157
Explicit Policy · 124
Export Collection · 115
expressAssessment · 188
expressedBy · 179
expressionOf · 176
Extract · 109
Extrinsic Policy · 124

F

Fault Management Performance · 157
Fidelity · 153
Find Collaborator · 113
Framework Specification · 168
Freshness · 150
Function · 97
Functionality Domain · 97
Functionality Policy · 138
Functionality Quality Parameter · 155

G

Generic Quality Parameter · 143
govern · 186
Group · 92

H

hasAnnotation · 179
hasEdition · 181
hasExtension · 183
hasFormat · 176
hasIntension · 183
hasManifestation · 182
hasMetadata · 177
hasPart · 179
hasProfile · 178
hasQuality · 177
hasView · 182
hostedBy · 190
Hosting Node · 169

I
identifiedBy · 176
Impact of Service · 157
implement · 189
Implicit Policy · 125
Import Collection · 115
influence · 187
influencedBy · 184
Information Object · 82
Integrity · 150
interactWith · 184
Interface · 167
Interoperability Support · 144
Intrinsic Policy · 124
invoke · 181
issue · 186

L
Librarian · 95
License · 134
Linguistic Analysis · 105
Load Balancing Performance · 163
Log Quality · 163
Login · 110

M
Maintenance Performance · 163
Manage & Configure DLS · 117
Manage Actor · 109
Manage Actor Profile · 116
Manage Architectural Component · 119
Manage Architecture · 118
Manage Collection · 114
Manage Content · 114
Manage DL · 113
Manage DLS · 118
Manage Function · 111
Manage Functionality · 116
Manage Group · 116
Manage Information Object · 103
Manage Membership · 115
Manage Policy · 111
Manage Policy Domain · 117
Manage Quality · 117
Manage Quality Parameter · 112
Manage Resource · 100
Manage Role · 116
Manage User · 115
Manifestation · 85
Measure · 140
measuredBy · 188
Measurement · 141
Metadata · 85
Metadata Evaluation · 154
modelledBy · 178
Monitor Architectural Component · 120
Monitor Usage · 117

O
Objective Measure · 140
Ontology · 90
Orthogonality · 158

P
Perceivability · 153
perform · 184
Performance · 147
Personalisation Policy · 136
Personalise · 111
Physically Convert · 108
play · 184
Policy · 123
Policy Consistency · 161
Policy Domain · 122
Policy Precision · 161
Policy Quality Parameter · 160
prescribe · 187
Prescriptive Policy · 125
Preservation Performance · 151
Preservation Policy · 135
Preserve · 102
Privacy and Confidentiality Policy · 137
Process · 105
produce · 186
profile · 183
Provenance · 151
Publish · 104
Purpose · 170

Q
Qualitative Analysis · 106
Qualitative Measure · 141
Quality Domain · 139
Quality Parameter · 142
Quantitative Measure · 141
Query · 89

R
realisedBy · 189
Redundancy · 164
Region · 171
Register · 110
Registration Policy · 136
regulatedBy · 177
Reputation · 145
Resource · 79
Resource Format · 81
Resource Identifier · 79
Resource Management Policy · 127
Resource Set · 80
Result Set · 80
retrieve · 186
return · 186
Risk Management Policy · 129
Robustness · 158
Role · 93
Running Component · 169

S
Scalability · 148
Scientific Analysis · 107
Scope · 152
Search · 99
Security Enforcement · 146
Security Policy · 139
Sign Up · 110
Size · 152
Software Architecture · 169
Software Architecture Component · 165
Software Component · 166
Statistical Analysis · 106
Subjective Measure · 140
Submission and Resubmission Policy · 132
Submit · 101
support · 190
Support Policy · 128
Sustainability · 146
System Architecture · 170
System Architecture Component · 168
System Policy · 126

T
Transform · 107
Translate · 108
Trustworthiness · 150
U
Update · 102
Update DLS · 118
Usability · 159
use · 180
User Activeness · 160
User Behaviour · 160
User Domain · 91
User Management Policy · 136
User Policy · 135
User Quality Parameter · 159
User Satisfaction · 159

V
Validate · 103
Viability · 153
View · 84
Visualise · 100
Voluntary Policy · 126
Withdraw · 102
Withdraw DLS · 118
Bibliography


ARTISTE: An Integrated Art Analysis and Navigation Environment http://www.ecs.soton.ac.uk/~km/projs/artiste/


[42] Bradner, S. Key words for use in RFCs to Indicate Requirements Levels. RFC 2119, IETF, 1997.


[217] Van der Sluijs, K.; Houben, G.-J. 'Towards a generic user model component'. In Proceedings of the Workshop on Decentralized, Agent Based and Special Approaches to User Modelling, in International Conference on User Modelling, Edinburgh, Scotland, 2005, pp. 43-52


